

No. 5/4/2005-1AR
Government of Haryana
Chief Secretary's Office,
Administrative Reforms Department.

Dated Chandigarh, the 2nd September, 2020

To

✓ All the Administrative Secretaries to Government, Haryana.

Subject: - Preparation of 14th Annual Report for the period 01.01.2019 to 31.12.2019.

Sir/Madam,

I am directed to invite your attention to State Information Commission's letter No. 18974/SCIC/2019/EA-I dated 13.12.2019 on the subject cited above and to request to ensure that information in respect of their Department may be prepared and sent to the Commission in prescribed format at the earliest, so that the Annual Report of the Commission can be placed before the State Legislature. The letter dated 13.12.2019 has also been uploaded at official website of Chief Secretary Haryana, i.e. <http://csharyana.gov.in/>.

Yours faithfully,



Superintendent (AR)
for Chief Secretary to Government, Haryana,
Administrative Reforms Department. *ke*

Endst. No. 5/4/2005-1AR

Dated Chandigarh the, 2nd September, 2020

A copy is forwarded to the Registrar, State Information Commission, Haryana SCO No. 70-71, Sector-8-C, Chandigarh w.r.t their letter No. 8002/SCIC/2017/EA-I dated 24.07.2020 for information.

-8d-

Superintendent (AR)
for Chief Secretary to Government, Haryana,
Administrative Reforms Department.

STATE INFORMATION COMMISSION, HARYANA,
SCO NO. 70-71 (1st Floor), SECTOR 8-C, CHANDIGARH.
Telephone No. 0172-2726568, Fax No. 0172-2783834.
Email- ussichry@yahoo.co.in

No. 18974 SCIC/2019/EA-I

dated 13/12/19

To

1. All the Head of the Departments in the State of Haryana.
2. The Commissioners of Ambala, Rohtak, Hsar, Faridabad, Karnal and Gurugram Divisions and all the Deputy Commissioners in the State of Haryana.
3. All the Managing Directors of Boards/Corporations/PSUS in the State of Haryana.
4. The Registrar, Punjab & Haryana, High Court, Chandigarh.
5. Secretary, Haryana Vidhan Sabha, Chandigarh.

Subject:-Preparation of 14th Annual Report of the State Information Commission, Haryana.

I have been directed to invite your attention to the provision made in Section 25 of the RTI Act, 2005 wherein it has been provided that the State Information Commission shall, as soon as practicable after the end of each year, prepare a report on the implementation of the provision of this Act, during that year and forward a copy thereof to the appropriate Government.

To prepare the annual report each Ministry or Department shall in relation to the public authorities within their jurisdiction, collect and provide such information to the State Information Commission, as is required to prepare the report under this section and comply with requirements concerning the furnishing of that information and keeping of records for the purpose of this section.

Each report shall state in respect of the year to which the report relates:

- (a) The number of request made to each public authority ;
- (b) The number of decision where applicants were not entitled to access to the documents pursuant to the request, the provisions were invoked;

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- (c) The number of appeals referred to the State Information Commission. for review, the nature of the appeals and the outcome of the appeals .
- (d) particulars of any disciplinary action taken against any officer in respect of the administration of this Act;
- (e) The amount of charges collect by each public authority under this Act;
- (f) Any fact which indicate an effort by the public authorities to administer and implement the spirit and intention of this Act;
- (g) Recommendations for reforms, including recommendation in respect of the particular public authorities . for the development . improvement . modernisation, reforms or amendment to this Act or other legislation or common law or any other matter relevant for operationalising the right to access information.

Since, it is a statutory requirement, which has to be essentially completed as early as possible. Accordingly, you are directed to ensure that the enclosed proforma is circulated to all the public authorities/Government Aided Organizations working under your control/jurisdiction. They may be asked to collect the information for the period from 1.1.2019 to 31.12.2019 and supply it to you latest by 15.01.2020. The said information for all the Public Authorities working under your control may be consolidated and sent to this Commission, as per Annexure "A" latest by 15.01.2020 positively.


for Registrar,
State Information Commission,
Haryana

Endst. No. 18975 SCIC/2019/EA-I dated 13/12/19

A copy is forwarded to all the Administrative Secretaries to Government of Haryana for information and necessary action. They are requested to ensure that information with respect to all the public authorities covered under the RTI Act working under their control is collected and sent to the Commission by the due date.

Register of requests for information & disposal of requests under RTI Act, 2005.

w.e.f. 01.01.2019 to 31.12.2019

Sr. No.	Name of Public Authority	Number of requests received	Number of requests rejected (reasons in brief) as per provisions of the Act		Number of complaints/appeals referred to the State Information Commission	Particulars of any disciplinary action taken against any official on account of violation of RTI Act.	The amount of charges collected		Factual report of the efforts made by the Public Authorities to administer and implement the spirit and intention of this Act.	Recommendations, if any, received for the development/improvement/modernization/ reform or amendment to this Act or other legislation or common law or any other matter relevant to RTI Act and action taken thereon.
			(a)	(b)			(a)	(b)		
1		2	3		4	5	6		7	8
			(a)	(b)			(a)	(b)		
			u/s 8	u/s 9			Application charges u/s 6(1)	Documentation charges u/s 7(3)		
						On the recommendation of the Commission	Otherwise			

Annexure "A"

Major Public Authorities from whom Information regarding Annual Report for the calendar year 2019 has not been received.

Administrative Secretary	HODs	Board /Corp.
Chief Secretary's Secretariat. Administration of Justice. Lokayukta. Vidhan Sabha. Personnel Deptt. Home Political Administrative Reforms Deptt. Renewable Energy.	Advocate General, Haryana. State Vigilance Bureau. Prison State Police Complaint Authority; New & Renewable Energy; Institution of Finance and Credit Control; Economic and Statistical Analysis; Prosecution	HSVP (Chief Administrator's Office, PKL) Haryana Real Estate Regulatory Authority Human Right Commission. Haryana Public Service Commission. Shri Mata Mansa Devi Shrine Board. Police Housing Corp.
Archaeology and Museums Deptt. Archives Deptt. School Education Higher Education & Language.	School Education HQ Higher Education; Urban Estates; Supplies & Disposals;	Haryana Board of School Education, Bhiwani; Saket Council, Haryana; Shivalik Development Board;
Information Technology Women and Child Development Medical Education and Research.	Women & Child Development. Electronics , IT and HARTRON; Law & Legislation/Haryana State Legal Service Authority; Labour Commissioner; ESI;	Women Development Corporation. HSIIDC. PGIIMS Rohtak. Mewat Development Board Labour Welfare Board Haryana Medical Education Corporation
Power Department Transport Election Excise and Taxation Cooperation	Chief Electrical Inspector; Election/State Election Commission; Excise & Taxation ; Development & Panchayats.	Power Utilities HVPNL, UHBVNL, HPGCL Indira Gandhi University, Chaudhary Bansi Lal University, Bhiwani, Central University, Haryana Agriculture University Cooperation including Cooperative Banks, Sugar Mills / Federation/cooperative Societies/Confed;
Agriculture Deptt. Technical Education Town and Country Planning	Mines & Geology; Agriculture & Farmers Welfare; Ayush Town & Country Planning;	Agriculture Marketing Board; Command Area Development Authority; Technical Education/Technical Board

Urban Estate Irrigation Dept. PWD (B&R) Public Health Dept.	Environment Health Services/State Health Resource Centre, National Rural Health Mission Irrigation and Water Resources including HIRMI Architecture	including Technical Universities;
Finance & Planning Dept. Sports and Youth Affairs. Revenue and Disaster Management. Printing & stationery. Development and Panchayat.	Consumer Forums; Revenue & Disaster Management HQ Land Record/Consolidation; Finance Department, Haryana Enterprises/Local Audit/ Lotteries/Small Savings; Printing & Stationery Department; Treasury & Accounts; Development & Panchayat HQ,	Housing Board; Bureau of Public HIPA; Haryana Financial Corporation.
Tourism & Housing Dept. Information & Public Relation Urban Local Bodies	Information Public relations & Culture Affairs. History & Culture Academy Employment Department Science & Technology	Khadi & Village Industries Board Haryana Right to Service Commission Hafed
Social Justice & Empowerment Dept. Animal Husbandry & Dairying	Social Justice & Empowerment Food & Drugs Administration	Welfare Advisory Board Welfare of SCs & BCs and its Corporation. Haryana Staff Selection Commission Forest/Forest Development Corporation