

Bharat Sarkar/Govt. of India

Grih Mantralaya/Ministry of Home Affairs

OFFICE OF THE REGISTRAR GENERAL, INDIA

West Block-I, R.K. Puram New Delhi-110066

Chief Secretary's Office
Dy. No.: 118748

2011

10 SEP 2019

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CIRCULAR

Dated: 12.08.2019

Sub: Selection for appointment on deputation basis in the office of the Registrar General, India (ORGI), New Delhi and Directorate of Census Operations (DCOs).

Application through proper channel are invited for filling up of the following posts on deputation basis in the office of the Registrar General, India, New Delhi and Directorates of Census Operations (DCOs) all over the country:-

Sl. No.	Name of the post	No. of posts to be filled in HQ/DCOs all over the country (subject to variation depending upon the work load)	Pay Band, Pay Scale and Grade Pay
1	Office Superintendent	63 posts	Level 6 of Pay matrix (pre revised PB-2 with Grade pay of Rs. 4200/- under 6 th CPC)
2	Stenographer Grade-I	17 posts	Level 6 of Pay matrix (pre revised PB-2 with Grade pay of Rs. 4200/- under 6 th CPC)
3	Senior Translator	8 posts	Level 7 of Pay matrix (pre revised PB-2 with Grade pay of Rs. 4600/- under 6 th CPC)

2. The Proforma for application and eligibility conditions for appointment and place of vacancy to the above posts and by deputation are given in the enclosed **Annexure I & II** respectively.

2. The pay of the officers so selected will be regulated in terms of the Department of Personnel and Training's O.M. No.2/8/97-Estt.(Pay-II) dated 11.03.1998 and as amended from time to time.

3. It is requested that the names of eligible officers who are willing and who can be spared may be forwarded to the undersigned along with two copies of Bio-data (Annexure-A) duly completed in all respects and signed by the applicant and certified by the respective Controlling Officers within forty five (45) days from the date of its publication in "Rozgar Samachar/Employment News". Candidates who apply for the above posts will not be allowed to withdraw their candidature subsequently. While recommending the names of suitable officers, Department/Forwarding authorities are requested to forward the bio-data along with up-to-date copies of ACRs for the last five years duly attested on each page by the designated officer alongwith the following documents:-

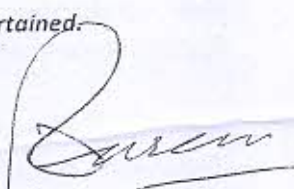
(i)	Vigilance clearance certificate and Integrity certificate
(ii)	Cadre clearance
(iii)	Statement of major/minor penalties, if any, imposed during the last 10 years

Contd. P-2/---



4. Period of deputation including period of deputation in another ex-cadre post he immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three (3) year. The maximum age limit for appointment on deputation shall be not exceeding 56 years as on the closing date of receipt of applications through proper channel.

Note: Incomplete application and application received after the closing date will not be entertained.


(Pankaj Kumar Devrani)

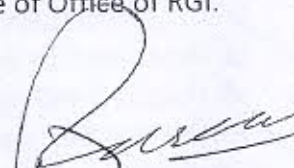
Under Secretary to the Govt. of India

F.No. A-35018/01/19-Ad.IV

Dated: .2019

Copy to:

- (i) All the officers of the Central Government or State Government or Union Territories or Recognized Research Institutions or Universities or Public Sector Undertakings or Semi Government or Statutory or Autonomous Organizations.
- (ii) The Director, DAVP, Sochna Bhawan, 2nd Floor, Phase IV, CGO Complex, Lodhi Road, New Delhi.
- (iii) Assistant Media Executive (Ad.III), DAVP, Sochna Bhawan, 10th Floor, Phase IV, CGO Complex, Lodhi Road, New Delhi.
- (iv) All Head of Divisions/Selections. Units of ORGI.
- (v) All Directorates of Census Operations/Language Division.
- (vi) AICEA, AICEDPSA Association
- (vii) Building In-charge of 2/A Mansingh Road, Sewa Bhawan/West Block-I, R.K. Puram and Pushpa Bhawan, New Delhi with the request to get the circular displayed on notice boards of the respective buildings.
- (viii) Technical Dir (EDP) with the request to upload the circular on website of Office of RGI.
- (ix) Hindi Section for Hindi version.


(Pankaj Kumar Devrani)

Under Secretary to the Govt. of India

CURRICULUM VITAE PROFORMA

APPLICATION FOR THE POST OF _____

S.No.	Particulars				
1.	Name & Address (in Block letters)				
2.	Date of Birth (in Christian era)				
3.	Date of retirement under Central/State Government Rules				
4.	Educational qualifications				
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)				
	Qualification/Experience required (As per Annexure-II)				Qualification/Experience possessed by the applicant
	Essential (i)				
	(ii)				
	Desirable (i)				
	(ii)				
6.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post.				
7.	Details of employment in chronological order. <i>Note: (i) Enclose a separate sheet, duly authenticated by applicants signature, if the space is insufficient.</i>				
	Office/ Institution	Post held	From	To	Scale of pay and basic pay
					Nature of duties/ Experience (in detail)
8.	Nature of present employment, i.e. ad-hoc or temporary or Quasi-Permanent or Permanent.				
9.	In case the present employment is held on deputation/ Contract basis, please state: (a) The date of initial appointment; (b) Period of appointment on deputation/contract; (c) Name of the parent office/organization to which you belong.				
10.	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) (a) Central Governments (b) State Governments (c) Union Territories (d) Recognized Research Institutions (e) Universities (f) Public Sector Undertakings (g) Semi Government (h) Statutory (i) Autonomous Organizations (j) Others				

11.	Please state whether working in the same Department in the feeder grade or feeder to feeder grade	
12.	Are you in revised scale of Pay? If yes, give the date from which the revision took place and indicate the pre-revised scale.	
13.	Total emoluments per month now drawn	
14.	Whether belong to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection of the post. It is certified that the information furnished herein is correct and in the event if any wrong/false information being submitted, my candidature is liable to be cancelled

Signature of the candidate _____

Address: _____

Date: _____

Certified that:

(i)	As on date, no vigilance case is either pending or contemplated against the officer so recommended;
(ii)	As on date, the Integrity of the applicant is beyond any doubt
(iii)	This office has no objection in relieving the officer in case of his selection on deputation
(iv)	'No minor/major' penalties have been imposed upon the officer during the last ten (10) years

Countersigned

(Employer/Head of Office/Controlling Officer/forwarding authority)

1. Office Superintendent

Annexure-II

1	Name of the post	Office Superintendent
2	No. of posts required to be filled	63 Posts
3	Pay Scale	PB-2 Rs. 9,300-34,800 and Grade Pay Rs. 4200 (Pre Revised)
4	Classification	General Central Service, Group 'B' Non-Gazetted, Ministerial
5	Locations	A&N Island(1), Andhra(4), Arunachal Pradesh(2), Assam(2), Bihar(4), Chandigarh(2), Chhattisgarh(2), Delhi(1), Goa(2), Gujarat(2), Haryana(1), Himachal Pradesh(1), J&K(2), Jharkhand(1), Karnataka(1), Kerala(1), Lakshadweep(1), Language Div., Kolkata(1), Madhya Pradesh(2), Maharashtra(3), Manipur(1), Meghalaya(1), Mizoram(1), Nagaland(1), Odisha(3), Puducherry(2), Punjab(1), Rajasthan(3), Sikkim(1), Tamil Nadu(4), Tripura(1), Uttar Pradesh(3), Uttarakhand(2), West Bengal(3)

Field of Selection and eligibility conditions for deputation:

Officers under the Central Government or State Government or Union Territories or Recognized Research Institutions or Universities or Public Sector Undertakings or Semi Government or Statutory or Autonomous Organizations:

(a)	(i)	Holding analogous post(s) in the parent cadre or department;
	(ii)	With six (6) years' regular service in the grade rendered after appointment thereto on a regular basis in the Pay Band, PB-I of Rs.5200-20200 and Grade pay of Rs. 2800/- or equivalent in the parent cadre/department; or
	(iii)	With ten years' regular service in the grade rendered after appointment thereto on a regular basis in the Pay Band, PB-I of Rs.5200-20200 and Grade pay of Rs. 2400/- or equivalent in the parent cadre/department; and
(b)	Possessing the following educational qualifications and experience prescribed for direct recruits under col. 7 of the RR:	
	(i)	Bachelor's Degree of a recognized University
	(ii)	Possessing two years experience in Administration, Accounts and Budget matters

2. Stenographer Grade-I

1	Name of the post	Stenographer Grade-I
2	No. of posts required to be filled	17 Posts by deputation/absorption
3	Pay Scale	PB-2 Rs. 9,300-34,800 and Grade Pay Rs. 4200 (Pre Revised)
4	Classification	General Central Service, Group 'B' Non-Gazetted, Ministerial
5	Location	A&N Island(1), Arunachal Pradesh(1), Chandigarh(1), Gujarat(1), Himachal Pradesh(2), J&K(1), Karnataka(1), Kerala(2), Maharashtra(1), Meghalaya(1), Nagaland(1), Odisha(1), Punjab(1), Sikkim(1), West Bengal(1)

Field of Selection and eligibility conditions for deputation:

(a)	(i)	Holding analogous post on regular basis in the parent cadre or department;
	(ii)	With ten (10) years' regular service in the Pay Band, PB-I of Rs.5200-20200 and Grade pay of Rs. 2400/- or equivalent

3. Senior Translator

1	Name of the post	Senior Translator
2	No. of posts required to be filled	08 Posts by deputation
3	Pay Scale	PB-2 Rs. 9,300-34,800 and Grade Pay Rs. 4600 (Pre Revised)
4	Classification	General Central Service, Group 'B' Non-Gazetted, Non-Ministerial
5	Location	Andhra(1), Assam(1), Karnataka(1), Madhya Pradesh(1), Maharashtra(1), Meghalaya(1), Rajasthan(1), West Bengal(1)

Field of Selection and eligibility conditions for promotion/deputation:

Officers of the Central Government:

(a)	(i)	Holding analogous post on regular basis; or
	(ii)	With three (03) years' regular service in posts in the pre-revised scale of Rs. 5000-8000 (Revised PB-2 of Rs.9300-34800 and Grade pay of Rs. 4200/-) or equivalent <u>or</u>
	(iii)	With six (06) years' regular service in posts in the pre-revised scale of Rs. 4500-7000 (Revised PB-1 of Rs.5200-20200 and Grade pay of Rs. 2800/-) or equivalent <u>or</u>
(b)	Possessing the following educational qualifications and experience prescribed for direct recruits under column 8	

Essential:

1	(i)	Master's degree of recognized University or equivalent in Hindi with English as a subject at the degree level <u>or</u>
	(ii)	Master's degree of recognized University or equivalent in English with Hindi as a subject at the degree level <u>or</u>
		Master's degree of recognized University or equivalent in any subject with Hindi and English as a subject at degree level <u>or</u>
		Master's degree of recognized University or equivalent in any subject with English and Hindi as a subject at degree level <u>or</u>
		Master's degree of recognized University or equivalent in any subject with Hindi medium and English as a subject at degree level
2	(i)	Three years experience of terminological work in Hindi and/or Translation work from English to Hindi or vice-versa, preferably of Technical or Scientific literature <u>or</u>
	(ii)	Three years experience of Teaching, Research, Writing or Journalism in Hindi

Desirable:

Knowledge at the level of Matriculation of one of the Languages, other than Hindi, Mentioned in the Eighth Schedule of the constitution.

Note:- The department Hindi Translator Grade-II (now Junior Translator) with six years of regular service in the grade shall also be considered along with outsiders and in case an officer is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

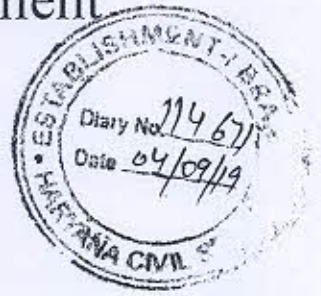
Note:

- (1) The department officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.
- (2) Period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Government shall ordinarily not to exceed three (3) years.

- (3) The maximum age limit for appointment by deputation shall be not exceeding fifty six years as on the closing date of receipt of applications.
- (4) For the purpose of appointment on deputation (including short term contract) basis, the service rendered on a regular basis by an officer prior to 1st Jan., 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission Recommendations has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post(s) for which the grade pay or pay scale is the normal replacement grade without any up-gradation.



Government of Haryana/हरियाणा सरकार
Science and Technology Department
विज्ञान एवं प्रौद्योगिकी विभाग



To

1. ✓ The Chief Secretary to Government, Haryana,
Haryana Civil Secretariat, Chandigarh.
2. The Additional Chief Secretary to Government, Haryana and
Financial Commissioner Revenue Department,
New Secretariat Building, Sector-17, Chandigarh.
3. All Head of the Departments,
Chandigarh & Panchkula
4. The Secretary,
Haryana Vidhan Sabha Secretariat, Chandigarh.

Chief Secretary's Office

Dy. No.: 114671

Date: 3-9-19

No. DST/2019/1687-90
Dated: 2-9-19

Subject: - Filling up the post of Deputy Superintendent (Class-III) and Assistant (Class-III) in the
Science & Technology Department, Haryana at Panchkula on deputation /Transfer
Basis.

Kindly refer to the subject cited above.

In this continuation to this office No. DST/2019/1231-34 dated 15.07.2019, it is
intimated that the following posts are to be filled up in Science & Technology Department,
Haryana at Panchkula on deputation/transfer basis initially for a period of one year.

Sr. No.	Name of the post of be filled up	Number of Post	Pay Scale of the post	Eligibility Conditions
1.	Deputy Superintendent	01	Rs. 35,400/- FPL -6 as per 7 th Pay Commission	Either working on post of Deputy Superintendent or having five years experience as Assistant, particularly on administrative side & preference will be given to those persons who are having basic knowledge of computer."
2.	Assistant	01	Rs. 35,400/- FPL-6 as per 7 th Pay Commission	Either working on the post of Assistant or having five year experience as Steno-Typist/Clerk, particularly on Administrative side preference will be given to person having basic knowledge of Computer,"

You are, therefore, requested to send a panel of willing & eligible employees along with bio-data and summaries of ACRs for the last 10 years (attested copies) within 30 days from the date of Issue of this letter. Please ensure that the names of the recommended officials should not be under any kind of disciplinary proceeding under Rule 7 or 8 of the Haryana Civil Services (Punishment & Appeal) Rules, 2016 and also free from any type of vigilance enquiry. It is also requested that only names of such employees may be recommended who can be easily relieved by the concerned Department in case of selection.

[Signature]
Deputy Superintendent
for Director General

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Bays 35-38, Sector-2, Panchkula/बेज 35-38, सैक्टर 2, पंचकुला

Please visit us at www.dstharyana.org
Phone No : 0172-2563439, 2560339, 2561339

E-mail/ई-मेल : dsthry@gmail.com
Fax No : 0172-2560018

POSTGRADUATE INSTITUTE OF MEDICAL EDUCATION & RESEARCH,
CHANDIGARH



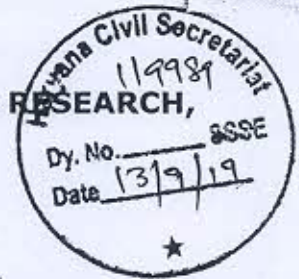
Chief Secretary's Office

Dy. No.: 119989

Date: 12-9-19

ESTABLISHMENT BRANCH-I

Ph. No. 0172-2755504-2755510



F. 3001/Advt./AO/EI(2)/PGI/2019

Dated: 7/9/2019

To ✓

The Chief Secretary,
Government of Haryana,
Civil Secretariat, Chandigarh.

Subject: - Filling up of three posts of Administrative Officer on deputation basis at PGIMER, Chandigarh.

Sir,

The Institute proposes to fill up three posts of Administrative Officer on deputation basis in the pay scale of Rs. 9300-34800 with grade pay of Rs. 5400/- (pre-revised) further revised to Level 9 in the Pay Matrix as per 7th CPC. I shall be grateful, if you could send us a panel of suitable officers who are willing to work on deputation at this Institute with the following qualifications/experience:-

"Officers of the Central Govt, U.T. Administration, or Central Statutory Bodies holding analogous posts or with at least 3 years of experience in the post in the pay scale of Rs. 9300-34800 with grade pay of Rs. 4800 (pre-revised) further revised to Level 8 in the Pay Matrix as per 7th CPC or at least 5 years of experience in the post in the pay scale of Rs. 9300-34800 with grade pay of Rs. 4600 (pre-revised) further revised to Level 7 in the Pay Matrix as per 7th CPC or equivalent respectively and having Bachelor's degree and experience in administration especially in establishment and accounts matters. The officers possessing M.B.A or Postgraduate Diploma in Personnel Management shall be given preference." The period of deputation will be three years.

You are requested to forward the names of suitable officers on prescribed Performa who are willing to serve this Institute on deputation basis along with their ACRs for the last 5 years. While sending the panel, it may kindly be ensured that no departmental/disciplinary proceedings are pending/being contemplated against the Officers and the same should reach this office latest by **30.09.2019.**

Yours sincerely,

Dy. Director (Admn.)



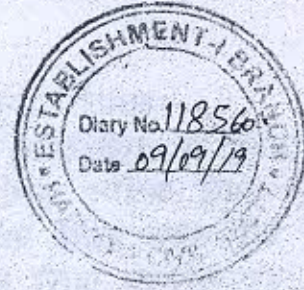
E-I

तत्काल

कमांक 1/26/2018-1पी0पी0

प्रेषक

अतिरिक्त मुख्य सचिव, हरियाणा सरकार,
सूचना, जनसंपर्क एवं भाषा विभाग, हरियाणा,
चण्डीगढ़।



सेवा में

1. सचिव, सूचना एवं प्रसारण विभाग, भारत सरकार,
कमरा नं० 655, ए विंग शास्त्री भवन, नई दिल्ली।
2. मुख्य सचिव, सभी राज्य
3. हरियाणा के सभी विभागाध्यक्ष,
आयुक्त अम्बाला, हिसार, रोहतक तथा गुड़गांव मण्डल, सभी
उपायुक्त व उपमण्डल अधिकारी (सिविल)

दिनांक चण्डीगढ़ 6.9.2019

विषय:- सूचना, जनसंपर्क एवं भाषा विभाग, हरियाणा में
स्थानान्तरण आधार पर टेलीविजन और वीडियो फीचर
अधिकारी के पद भरने हेतु।

महोदय,

उपरोक्त विषय की ओर आपका ध्यान आकर्षित करते हुए मुझे यह कहने का निर्देश हुआ है कि सूचना, जन संपर्क एवं भाषा विभाग, हरियाणा में टेलीविजन और वीडियो फीचर अधिकारी का पद वेतनमान 9300-34800+4200GP (पूर्व संशोधित) एवं संशोधित वेतनमान एफ.पी.एल.-7 में रिक्त पद के विरुद्ध स्थानान्तरण आधार पर नियुक्त करने का निर्णय लिया गया है। ऐसे अधिकारी, जो नियमित आधार पर कार्य कर रहे हों और जो निम्नलिखित निर्धारित योग्यताएं पूर्ण करते हों, वे सूचना, जनसंपर्क एवं भाषा विभाग, हरियाणा में टेलीविजन और वीडियो फीचर अधिकारी के पद पर नियुक्ति के लिए आवेदन कर सकते हैं:-

Essential

- i) Degree from a recognized Institute
 - ii) Degree/diploma in Television Production/Films direction from a recognized Institute.
- OR
- iii) Five years experience in making short films/documentaries.
 - iii) Good knowledge of contemporary literature and arts and of the social and cultural environment and traditions of the region.
 - iv) Interest in National and International affairs.
 - v) Hindi upto Matric standard.

Desirable

- i) Training and experience in production techniques of television.
- ii) Ability to handle a wide variety of subject for production of Television programmes e.g. features interviews etc. including outdoor works.

2. आपसे अनुरोध है कि आप सूचना, जनसंपर्क एवं भाषा विभाग, हरियाणा में टेलीविजन और वीडियो फीचर अधिकारी के पद पर नियुक्ति के लिए अपने अधीन कार्य कर रहे इच्छुक अधिकारियों के नामों की सिफारिश करें जो उक्त शर्तों को पूरा करते हों। अधिकारियों का निम्नलिखित ब्यौरा देते हुए परिपत्र जारी होने के एक सप्ताह के अंदर-अंदर उनके आवेदन पत्र तथा वार्षिक गोपनीय रिपोर्ट की सत्यापित समरी भेजने की कृपा करें:-

नाम	सेवा अवधि	अस्थाई अथवा स्थाई	शैक्षणिक योग्यताएं(प्रमाण सहित)	नियमित नियुक्ति की तिथि
1	2	3	4	5

- नोट:-1. जिन अधिकारियों की योग्यताएं पूरी न हों तथा वार्षिक गोपनीय रिपोर्ट का समूचा रिकार्ड अच्छे स्तर का न हो, उनके नामों की सिफारिश न की जाए।
2. निर्धारित तिथि के बाद प्राप्त आवेदन-पत्रों पर विचार नहीं किया जाएगा।

उप-सचिव,

कृते: अतिरिक्त मुख्य सचिव, हरियाणा सरकार,
सूचना, जनसंपर्क एवं भाषा विभाग।

6/9/19