

URGENT

No. 62/34/2020-6GS-I
HARYANA GOVERNMENT
GENERAL ADMINISTRATION DEPARTMENT
(GENERAL SERVICES-I BRANCH)

Dated Chandigarh, the 28th September, 2021

To

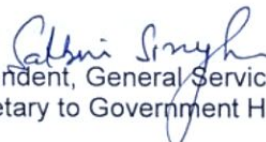
1. All the Administrative Secretaries to Government, Haryana,
2. All the Heads of Departments,
3. All the Managing Directors/ Chief Administrators of all the Boards/ Corporations in Haryana State.

Subject: Regarding completion of employees' records/data entry in Human Resources Management System (HRMS) viz. service book validation, transfer order on HRMS software, generation of HRMS Id. etc.

Sir/Madam,

In continuation of this department letter of even number dated 27.09.2021 on the subject noted above, it is informed that a review meeting on HRMS which was scheduled to held on 29.09.2021 under the Chairmanship of Principal Secretary to Chief Minister in Conference Hall, Haryana Niwas, Sector-3, Chandigarh, is now rescheduled in **Conference Hall, 6th Floor, New Secretariat, Sector-17, Chandigarh at 3.00 PM.**

2. You are, therefore, requested to direct the Nodal Officers (HRMS) of your department(s) to attend the same as per schedule and venue mentioned above and bring therewith updated status of employees' record/data in HRMS. The meeting of Nodal Officers (HRMS) of Boards/Corporations will be scheduled later.


Superintendent, General Services-I,
Chief Secretary to Government Haryana.

Endst.No. 62/34/2020-6GS-I
2021

Dated Chandigarh, the 28th September,

A copy is forwarded to the Director, Hospitality Department, Haryana, Chandigarh with the request to host Tea and snacks for Officers/other participants (Approximately 70 plus) during the above said meeting.


Superintendent, General Services-I,
Chief Secretary to Government Haryana.

CC.

1. PSCM
2. PSGA
3. OSD/CM