

No. 45/15/2004-1GS-II
HARYANA GOVERNMENT
GENERAL ADMINISTRATION DEPARTMENT

From _____ Dated, Chandigarh, the 29th November, 2019

The Chief Secretary to Govt. Haryana.

To

All the Administrative Secretaries to Government Haryana.
All the Head of Departments and Divisional Commissioners of Haryana.
All the Managing Directors/Chief Administrators of Boards/Corporations of Haryana Govt.
All the Deputy Commissioners in Haryana.

Subject: General Transfers and Temporary Transfers during the year 2018-2019.

Sir/Madam,

I am directed to invite your attention towards the Government letter of even number dated 27th November, 2019 on the subject noted above and to say that the State Government has decided that all the transfer orders should be issued by the competent authority with CeFMatIS (Centralized File Movement and Tracking Information System Number). Further, the internal processing of the transfer orders/directives should be done by using the same CeFMatIS Number and Payee Code of the employee concerned as mentioned in HRMS.

2. These instructions may please be brought to the notice of all concerned.

Yours faithfully,


Under Secretary General Administration
for Chief Secretary to Govt. Haryana 