

Immediate
Reminder

HARYANA GOVERNMENT
GENERAL ADMINISTRATION DEPARTMENT
(IN GENERAL SERVICES-II BRANCH)

No. 17/26/2019-3GSII

To

1. All the Administrative Secretaries to Government, Haryana.
2. All the Heads of Department, Haryana.
3. Divisional Commissioner Ambala, Hisar, Rohtak, Gurugram, Karnal & Faridabad Divisions.
4. The Registrar, Punjab and Haryana High Court, Chandigarh.
5. All the Managing Directors/Chief Administrators of Boards/ Corporations/ Public Undertakings in Haryana.
6. All the Deputy Commissioners and Sub Divisional Officer (Civil) in Haryana.

Dated Chandigarh 7th May, 2020

Subject: Regarding SETC (State Eligibility Test in Computer Appreciation and Applications) – compulsory for all who are working as Clerks and those want to work as Clerk on promotion or by direct recruitment.

Sir/Madam

I am directed to invite your kind attention to the Government's Circular even number dated 19.12.2019 vide which all the Departments / Boards/ Corporations / Autonomous Bodies were requested to furnish information in respect of promotion / increments, given to any employee without qualifying the State Eligibility Test in Computer Application and Applications (SETC).

2. It has come to notice that very few Departments have sent the requisite information to this office i.e. General Services-II Branch. Therefore, you are again directed to furnish the information in respect of promotion/increments given to any employee without qualifying SETC immediately or through email at secretarygadharyana@gmail.com. The Departments/Boards/Corporations, who have sent the information earlier, need not to be send the information again.

Yours faithfully,


Under Secretary, General Services-II
for Chief Secretary to Government Haryana