

Haryana Government
General Administration Department
No. 16/51/2015-3GSII

To

1. All the Administrative Secretaries to Government, Haryana.
2. All the Heads of Department, Haryana.
3. All the Commissioners, Ambala, Hisar, Rohtak, Gurugram, Karnal & Faridabad Divisions.
4. All the Managing Directors / Chief Administrators of Boards / Corporations / Public Undertakings in Haryana.
5. All Deputy Commissioners and Sub Divisional Officer (Civil) in Haryana.
6. All the Registrars of Universities in Haryana State.

Dated Chandigarh, the 22 May, 2020

Subject: To engage persons under Outsourcing Policy Part-II - revised check list for cases of extension of contractual period and for fresh engagement.

Sir/Madam,

I am directed to invite your attention towards Government letter No. 16/7/2015-3GSII dated 23.7.2019, No.16/51/2015-3GSII dated 23.7.2019 and letter No. 16/91/2019-3GSII dated 7.9.2019 on the subject noted above vide which the Departments/Boards/Corporations were requested to send the case as per checklist issued from time to time.

2. Now Government has further decided that while sending the case for extension of contractual period as well as fresh engagement of Group C and D personnel, **in addition to above check lists**, the following points may also be included: -

- i) Whether Boards / Corporations / Public Undertakings have adopted Government instructions issued vide No. 16/7/2015-3GSII dated 6.4.2015 amended from time to time, by obtaining approval from their competent authority i.e. Bureau of Public Enterprises etc. If yes, give details thereof.
 - ii) What is the classification of posts? Whether Group C or D etc.
3. If Boards / Corporations / Public Undertaking have not adopted Government instructions about Outsourcing Policy issued from time to time, then approval of Chief Secretary (in GS-II) is not required to be taken for extension cases as well as for fresh contractual engagement of Group C and D personnel.
4. These instructions may please be brought to the notice of all concerned for strict compliance.

Yours faithfully,


Under Secretary, General Administration,
for Chief Secretary to Government Haryana