

No.30/04/2020-1 PAR Cell
HARYANA GOVERNMENT
CHIEF SECRETARY OFFICE
PERSONNEL DEPARTMENT

Dated Chandigarh the 16th December,2020.

To

1. All the Administrative Secretaries to Govt. Haryana.
2. All the Heads of Departments in Haryana.
3. All the Chairpersons/Managing Directors/Chief Administrators of Boards & Corporations in Haryana.
4. All Commissioners of Divisions in Haryana.
5. All Deputy Commissioners in Haryana.
6. All IAS officers in Haryana.
7. All HCS offices in Haryana.

Subject: Writing of Performance Appraisal Reports of IAS/HCS officers for the post of District Municipal Commissioner, Commissioner, Municipal Corporations and Estate Officer for management of Govt. Land in excised area, Ambala Cantonment.

Sir/Madam,

I am directed to invite reference to State Govt. letter No.30/25/2008-3SI dated 18.06.2019 on the subject noted above and to say that the matter regarding the channel of writing the Performance Appraisal Reports of IAS/HCS officers for the post of District Municipal Commissioner, Commissioner, Municipal Corporations and Estate Officer for management of Govt. Land in excised area, Ambala Cantonment has been considered by the Government and it has been decided that the channel for writing the PARs of IAS/HCS for the post of DMC, CMC and EO will be as under : -

Sr.No.	Designation Officer	Reporting Authority	Reviewing Authority	Accepting Authority
1.	District Municipal Commissioner	Administrative Secretary, Urban Local Bodies Department. In consultation with Director, Urban Local Bodies Haryana.	Urban Local Bodies Minister	Chief Minister Haryana
2.	Estate Officer for Management of Govt. Land in excised area, Ambala Cantonment.	Administrative Secretary, Urban Local Bodies Department. In consultation with Director, Urban Local Bodies Haryana.	Urban Local Bodies Minister	Chief Minister Haryana
3.	Commissioner, Municipal Commissioner	Administrative Secretary, Urban Local Bodies Department. In consultation with Mayor of Municipal Corporation	Urban Local Bodies Minister	Chief Minister Haryana

Yours faithfully

(Sube Khan)
Under Secretary Administration
for Chief Secretary to Government, Haryana.

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A copy is forwarded to the Establishment Officer, Government of India, Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training, North Block, New Delhi for information.



(Sube Khan)

Under Secretary Administration
for Chief Secretary to Government, Haryana.

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A copy, each, is forwarded to the Chief Principal Secretary/Principal Secretary/Deputy Principal Secretary-I/Deputy Principal Secretary/Special Senior Secretaries/Senior Secretaries/Secretaries/Private Secretaries to Chief Minister/Deputy Chief Minister/Ministers/State Ministers, Haryana for information of Chief Minister/Deputy Chief Minister/Ministers and State Minister.



(Sube Khan)

Under Secretary Administration
for Chief Secretary to Government, Haryana.

No.30/04/2020-1PAR Cell

Dated Chandigarh the 16th December,2020.

A copy is forwarded to Additional Chief Secretary to Govt. Haryana, Urban Local Bodies Department in reference to D.O.No.SS/ACSULB/2020 dated 20.08.2020 for information.

(Sube Khan)



(Sube Khan)

Under Secretary Administration
for Chief Secretary to Government, Haryana.