

No. 61/1/2013-3GS-III
GOVERNMENT HARYANA
GENERAL ADMINISTRATION DEPARTMENT
(General Services-III Br.)

Dated, Chandigarh, the 9th July, 2021

To

1. All the Administrative Secretaries to Govt., Haryana.
2. All the Heads of the Department in Haryana.
3. All the Divisional Commissioners/Deputy Commissioners in Haryana.
4. All the Chairpersons/Managing Directors/Chief Administrators of Boards and Corporations in Haryana.
5. The Adviser to Administrator, Chandigarh Administration, Chandigarh.
6. All the IAS officers in Haryana.
7. All the HCS officers in Haryana.

Subject: Regarding further extension of timelines for recording of Performance Appraisal Reports of HCS (Ex.Br.) officers for the year 2020-2021.

Sir/Madam,

I am directed to refer to Government instructions of even number dated 28.04.2021 on the subject mentioned above and to say that due to the situation arising out of spread of COVID-19 and the consequent nationwide lockdown, the cut-off dates prescribed for recording of Performance Appraisal Reports of the HCS(Ex.Br.) officers for the year 2020-2021 has further been extended as under, as one-time measure:-

Activity	Cut-off dates prior to lockdown	Already extended Cut-off dates	Cut-off dates now further extended
Self Appraisal for current year	30 th April, 2021	30 th June, 2021	31 st August, 2021
Appraisal by reporting authority	31 st May, 2021	31 st August, 2021	30 th September, 2021
Appraisal by reviewing authority	30 th June, 2021	30 th September, 2021	31 st October, 2021
Appraisal by accepting authority	31 st July, 2021	31 st October, 2021	30 th November, 2021

2. It has further been decided by Government that the Reporting/Reviewing/Accepting Authorities retiring from service between 28.02.2021 and 31.10.2021 shall be competent to record PARs of HCS (Ex.Br.) officers for the year 2020-2021 as per revised time lines by giving relaxation in the State Government instructions issued vide letter No. 8367-3S-71/26929, dated 23.12.1971, as one time measure only.

3. Further, keeping in view of the continuing COVID pandemic it may not be appropriate to cause a burden on the health care system as well as to risk the HCS (Ex. Br.) officers to get their medical examination done and attach summary of medical report along with PAR for the year 2020-2021. Therefore, it has also been decided to delink the submission of summary of Medical Report from recording and completion of PAR for the year 2020-2021 in respect of HCS (Ex.Br.) officers and also extend the timeline for conducting of Annual Medical Examination and thereafter submitting the summary of medical report for the year 2020-2021 for a further period up to 31.12.2021.

Yours faithfully,


Under Secretary General Administration
for Chief Secretary to Government Haryana