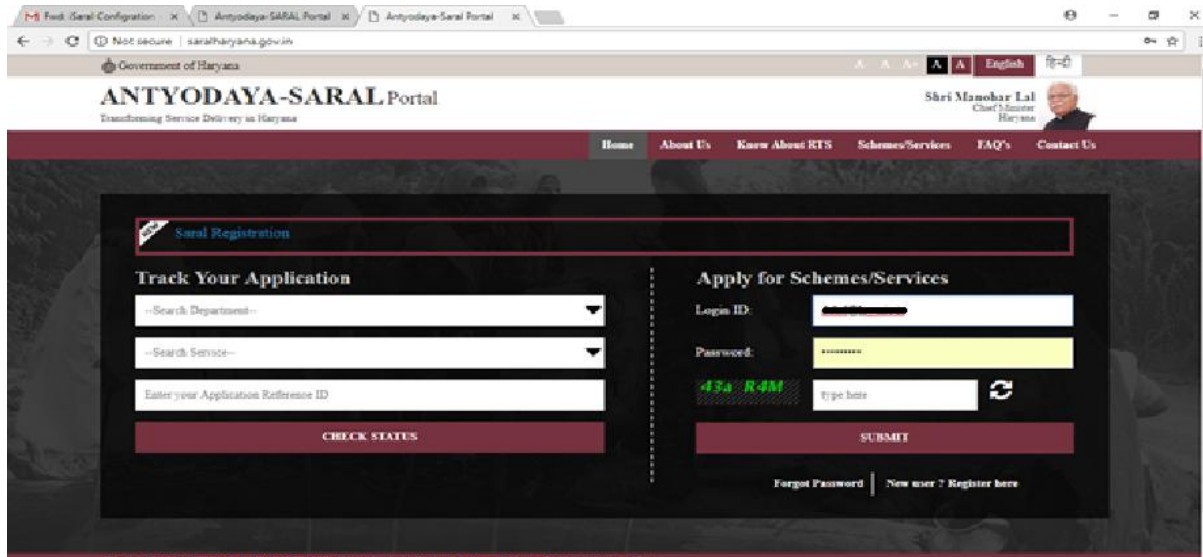


Assign User Role at Sub Division Magistrate Office

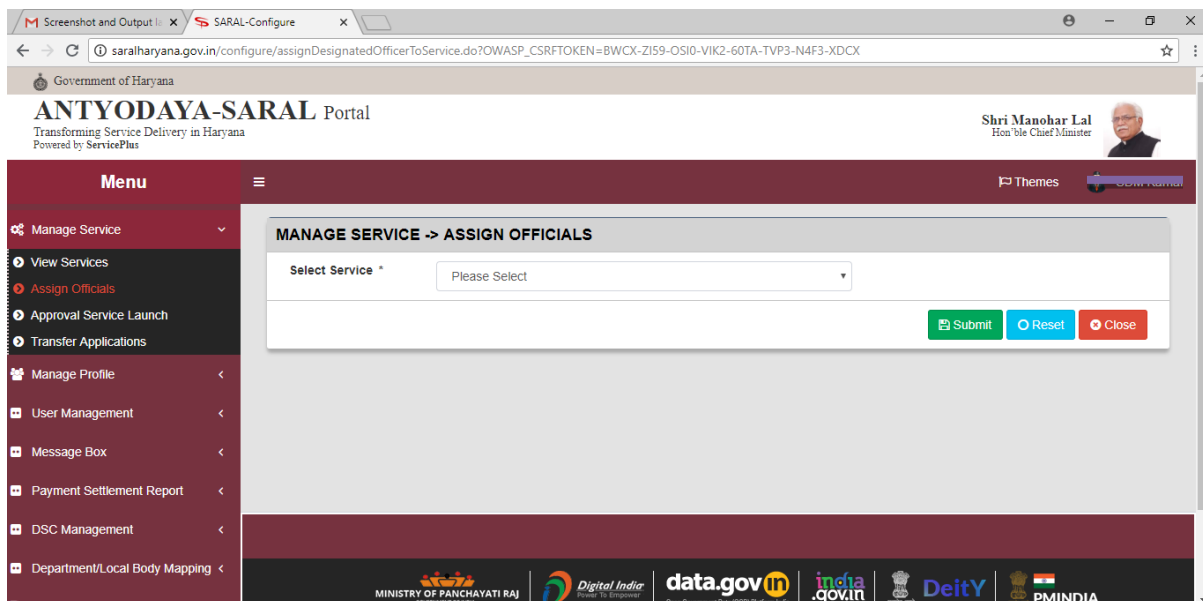
Scheme Name: Financial Assistance for the Marriage of Daughters, Granddaughters and Dependent Sisters of Freedom Fighters of Haryana State

Step 1: Login to <http://saralharyana.gov.in/configure/>



The screenshot shows the ANTYODAYA-SARAL Portal login page. The page has a dark blue header with the Government of Haryana logo and the text "ANTYODAYA-SARAL Portal Transforming Service Delivery in Haryana". The header also includes a navigation menu with links: Home, About Us, Know About RTIs, Schemes/Services, FAQ's, and Contact Us. The main content area is divided into two sections: "Track Your Application" and "Apply for Schemes/Services". The "Track Your Application" section has a search bar with "Search Department" and "Search Service" dropdowns, and a text input for "Enter your Application Reference ID". The "Apply for Schemes/Services" section has a login form with fields for "Login ID", "Password", and a CAPTCHA. There are "CHECK STATES" and "SUBMIT" buttons. At the bottom, there are links for "Forgot Password" and "New user ? Register here".

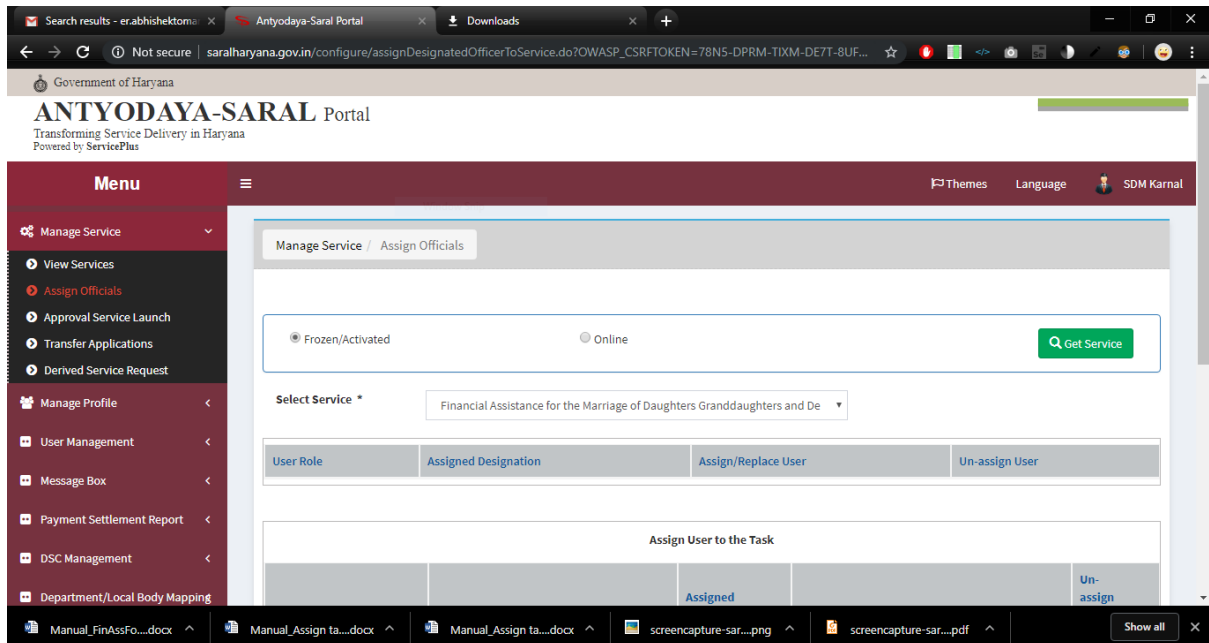
Step 2: Click on Manage Services and then Click on Assign Official(s)



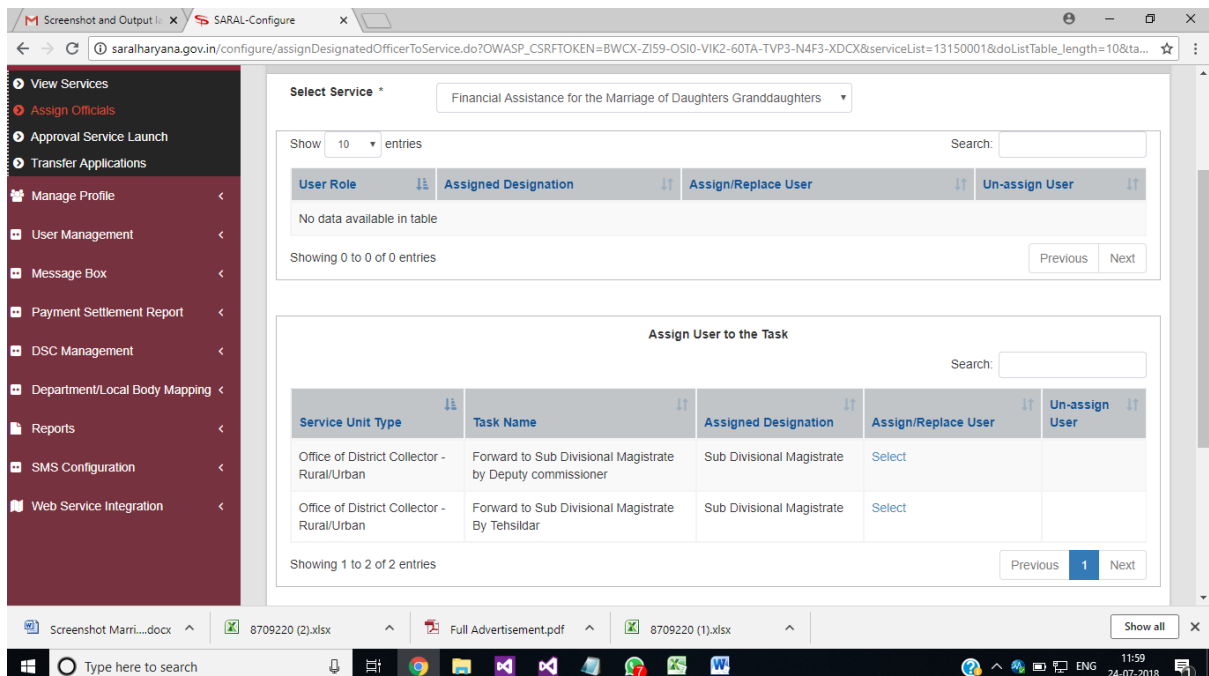
The screenshot shows the ANTYODAYA-SARAL Portal "MANAGE SERVICE -> ASSIGN OFFICIALS" page. The page has a dark blue header with the Government of Haryana logo and the text "ANTYODAYA-SARAL Portal Transforming Service Delivery in Haryana". The header also includes a navigation menu with links: Home, About Us, Know About RTIs, Schemes/Services, FAQ's, and Contact Us. The main content area is divided into two sections: "Manage Service" and "Assign Officials". The "Manage Service" section has a dropdown menu for "Select Service" with a "Please Select" placeholder. The "Assign Officials" section has a table with columns for "Official Name", "Official ID", and "Assign Official". There are "Submit", "Reset", and "Close" buttons. At the bottom, there are logos for the Ministry of Panchayati Raj, Digital India, data.gov.in, india.gov.in, DeitY, and PMINDIA.

Assign User Role at Sub Division Magistrate Office

Step 3: Select Scheme for which you want to assign officials and users. Eg: Here select 'Financial Assistance for the Marriage of Daughters, Granddaughters and Dependent Sisters of Freedom Fighters of Haryana State'



After selecting the scheme following screen will be visible



Click on 'Select', following screen will appear:

Assign User Role at Sub Division Magistrate Office

The screenshot shows the SARAL-Configure portal for the Government of Haryana. The left sidebar contains a menu with options like 'Manage Service', 'View Services', 'Assign Officials', 'Approval Service Launch', 'Transfer Applications', 'Manage Profile', 'User Management', and 'Message Box'. The main content area is titled 'Assigned Designation' and shows a table for 'Sub Divisional Magistrate'. The table has columns for 'Select', 'User Name', 'Designations', and 'Application Count'. A red arrow points to the 'Submit' button at the bottom right of the table. A text box with the text 'Check the checkbox and Click Submit button' is overlaid on the table.

Select	User Name	Designations	Application Count
☒	SDM Karnal (bhupender949@gmail.com)	Sub Divisional Magistrate	0

Select the user and click on submit button. You have to done same process for the entire visible task.

After assigning all the tasks, screen will look like this

The screenshot shows the SARAL-Configure portal for the Government of Haryana. The left sidebar contains a menu with options like 'Transfer Applications', 'Manage Profile', 'User Management', 'Message Box', 'Payment Settlement Report', 'DSC Management', 'Department/Local Body Mapping', 'Reports', 'SMS Configuration', and 'Web Service Integration'. The main content area is titled 'Assign User to the Task' and shows a table with columns for 'Service Unit Type', 'Task Name', 'Assigned Designation', 'Assign/Replace User', and 'Un-assign User'. The table shows two tasks assigned to the user SDM Karnal-bhupender949@gmail.com. A red arrow points to the 'Submit' button at the bottom right of the table.

Service Unit Type	Task Name	Assigned Designation	Assign/Replace User	Un-assign User
Office of District Collector - Rural/Urban	Forward to Sub Divisional Magistrate by Deputy commissioner	Sub Divisional Magistrate	SDM Karnal-bhupender949@gmail.com (Sub Divisional Magistrate)	
Office of District Collector - Rural/Urban	Forward to Sub Divisional Magistrate By Tehsildar	Sub Divisional Magistrate	SDM Karnal-bhupender949@gmail.com (Sub Divisional Magistrate)	

Click on 'Submit' for Final submission

Assign User Role at Sub Division Magistrate Office

The screenshot displays the ANTYODAYA-SARAL Portal interface. The browser address bar shows the URL: `saralharyana.gov.in/configure/assignDesignatedOfficerToService.do?OWASP_CSRFTOKEN=BWCX-ZI59-OSI0-VIK2-60TA-TVP3-N4F3-XDCX`. The page header includes the Government of Haryana logo, the portal name "ANTYODAYA-SARAL Portal", the tagline "Transforming Service Delivery in Haryana", and the text "Powered by ServicePlus". A profile picture of Shri Manohar Lal, Hon'ble Chief Minister, is visible in the top right corner. The left sidebar contains a "Menu" with various options: Manage Service, View Services, Assign Officials (highlighted), Approval Service Launch, Transfer Applications, Manage Profile, User Management, Message Box, Payment Settlement Report, DSC Management, and Department/Local Body Mapping. The main content area is titled "MANAGE SERVICE -> ASSIGN OFFICIALS" and features a green notification box stating "Successfully Submitted". The footer contains logos for the Ministry of Panchayati Raj, Digital India, data.gov.in, india.gov.in, DeitY, and PMINDIA.

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