

No. 31/14/2007-S(I)

From

The Chief Secretary to Government, Haryana

To

All the HCS officers in the State.

Dated, Chandigarh, the 16th June, 2009.

Subject: Writing of ACRs of members of the Haryana Civil Service (Executive Branch).

Sir/Madam,

I am directed to invite a reference to the subject mentioned above and to say that a large number of HCS officers are not filing annual property returns regularly. The Government has taken it seriously and has decided to add a new column 4 below column 3 under PART-II in the proforma of Annual Confidential Report for the members of the Haryana Civil Service (Executive Branch) as under:-

"4. Declaration :

	Yes/No	Date of submission
Have you filled your moveable, immoveable and valuable property return, as due ? If yes, please mention date.		

Dated

Signature of officer reported upon."

2. ACRs proforma of the year 2008-09 has already been sent to all the HCS officers for submitting Self Appraisal and the process of writing ACRs of the year has been started. However, it has been decided that this new column may be got filled from the HCS officers and may be added to their ACRs of the year 2008-2009. You are, therefore, requested to fill this new column and return to the Personnel Department within 15 days.

Yours faithfully,



Deputy Secretary Administration,
for Chief Secretary to Government, Haryana

✓