

IMMEDIATE
DATE BOUND

No. 31/27/2012-7S(I)

From

The Chief Secretary to Government, Haryana.

To

- i) All Administrative Secretaries to Government, Haryana.
- ii) All Heads of Departments in Haryana.
- iii) Commissioner, Ambala/Hisar/Rohtak/Gurgaon Division.
- iv) All Deputy Commissioners in Haryana.
- v) All Managing Director/Chief Administrators of the Board/Corporations.

Dated, Chandigarh, the 20th February, 2014.

Subject: Writing of ACRs of HCS officers.

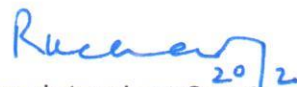
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Sir/Madam,

I am directed to invite a reference to the subject noted above and to say that the ACRs of most of the HCS (Ex.Br.) officers are pending with different authorities for recording of their remarks as a result of which this department is unable to process the service matters of the HCS (Ex.Br.) officers resulting in undue hardship to them.

2. In view of the above position and to avoid undue hardship to the officers of HCS (Ex.Br.), it is necessary that their ACR records are completed as expeditiously as possible. I am, further desired to request that the ACRs of HCS (Ex.Br.) officers, if any, pending with you may be returned to this department after recording your remarks **within a fortnight positively** so as to enable this department to process the pending service matters of HCS (Ex.Br.) officers.

Yours faithfully,



Superintendent Services-I,
for Chief Secretary to Government, Haryana.