

IMMEDIATE
DATE BOUND

No.30/24/2013-3S(I)
HARYANA GOVERNMENT
CHIEF SECRETARY OFFICE
PERSONNEL DEPARTMENT

Dated Chandigarh the 11th March, 2014.

To

.....
IAS officers working.....
in Haryana.....
.....

Subject **Regarding USB-e-token containing Digital Signature Certificate
in respect of IAS officers.**

Sir/Madam,

I am directed to refer this office letter No.30/24/2013-3SI dated.14.11.2013 and to say that USB e-token containing "Digital Signature Certificate" for signing & encryption are ready to use as the same have been generated after enrollment and downloading.

2. You are therefore, requested to collect USB e-token containing your "Digital Signature Certificate" for signing & encryption alongwith public & private keys in person or through authorised messenger on your behalf (as per specimen of authority letter enclosed) to collect the same from Personnel Department, Haryana Civil Secretariat(Main), Chandigarh before 14.03.2014.

3. This letter is also available alongwith enclosures at <http://csharyana.gov.in> web site of Chief Secretary Haryana.

Yours faithfully,


Superintendent Services-P
for Chief Secretary to Government, Haryana.

(To be filled by IAS officer)

I (name of the applicant) hereby authorize (name of the person not below the rank of Assistant who is being authorized) working as (designation) whose signature is attested below to collect my USB e-token containing Digital Signature Certificate on my behalf from Personnel Department, Haryana Civil Secretariat, Chandigarh for signing and encryption alongwith public & private keys.

(Signature with seal)

Name of the applicant (in Capital).....

Date.....

Signature of authorized representative

Attested

(Signature of the applicant)

Note: It is essential for the representative to have identity card bearing his/her photograph. Copy of attested identity document to be attached with authority letter.

(For Office Use Only)
(Received on behalf of applicant)

I (name of the person who is authorised) working as (designation) authorize by (name of the applicant) have received USB e-token containing Digital Signature Certificate No..... on dated...../...../.....atAM/PM from Personnel Department, Haryana Civil Secretariat(Main), Chandigarh.

(Signature of authorized representative)

(For Office Use Only)
(Receipt by IAS officer in person)

I (name of the applicant) have received USB e-token No..... Containing Digital Signature Certificate for signing and encryption alongwith public & private keys on dated...../...../.....atAM/PM from Personnel Department, Haryana Civil Secretariat(Main), Chandigarh.

(Signature with seal)

Name of the applicant (in Capital).....