

No.6/24/2015-4SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY' S OFFICE
PERSONNEL DEPARTMENT

Chandigarh :Dated 23rd April,2015

To

1. Sh.Depinder S. Dhesi, IAS,
Chief Secretary to Government, Haryana, General Administration,
Personnel, Training, Vigilance Parliamentary Affairs and Administrative
Reforms Departments,Secretary Incharge of Plan Coordination.
2. Sh. Rajan Kumar Gupta, IAS,
Additional Chief Secretary to Govt., Haryana,
Power and Renewable Energy Departments.
3. Sh.P.K.Mahapatra,IAS,
Additional Chief Secretary to Govt., Haryana,
Home, Jail, Criminal Investigation and
Administration of Justice Departments.
- 4.Sh.K.K.Khandelwal,IAS,
Additional Chief Secretary to Govt.,Haryana,
Sports & Youth Affairs Department.
- 5.Sh.Vijai Vardhan,IAS,
Additional Chief Secretary to Govt. Haryana,
Higher Education,Archives and Cultural Affairs Department
- 6.Sh.Sanjeev Kaushal,IAS,
Principal Secretary to Chief Minister,Haryana.
- 7.Sh.P.K.Das,IAS,
Principal Secretary to Govt. Haryana,
Finance and Planning Departments.
- 8.Sh.R.R.Jowel,IAS,
Principal Secretary to Govt., Haryana,
Irrigation Department.
- 9.Smt.Dheera Khandelwal,IAS,
Principal Secretary to Govt. Haryana,
Technical Education Department.
- 10.Sh.Devender Singh,IAS,
Principal Secretary to Govt., Haryana,
Industries & Commerce and Electronics &
Information Technology Departments.
- 11.Sh.R.K.Khullar,IAS,
Special Principal Secretary to Chief Minister, Haryana
- 12.Sh.Anurag Rastogi,IAS,
Principal Secretary to Govt.,Haryana,
Environment, Monitoring & Coordination Departments.
13. Sh.A.K.Singh,IAS,
Secretary to Govt.,Haryana,Personnel, Training,Vigilance and
Parliamentary Affairs Department,Director Genral,Training(Ex-officio) and
Inquiry Officer,Vigilance,Haryana.
- 14.Sh.Abhilaksh Likhi,IAS,
Director General, Information & Public Relations & Cultural Affairs,Haryana
Secretary to Govt.,Haryana,
Information & Public Relations & Cultural Affairs & Languages and
Grievances Departments.
15. Sh.Rajbir Singh,IAS,
Secretary to Govt.,Haryana,
General Administration and Administrative Reforms Departments.
16. Sh.Subhash Chandra,IAS,
Secretary to Govt.,Haryana,
Home-I Department
- 17.Sh.Rakesh Gupta,IAS,
Additional Principal Secretary-II to Chief Minister,Haryana.

18. Sh.Vijay Singh Dahiya, IAS,
Special Secretary to Govt., Haryana, Finance Department.
19. Sh.D.K.Behera, IAS,
Additional Secretary to Govt., Haryana, Home-II Department and
Joint Commissioner, Gurdwara Elections, Haryana.
20. Sh.R.S.Dhillon, IAS,
Additional Secretary to Govt. Haryana,
Secretariat Establishment

Subject:- Implementation of AEBAS (Aadhar Enabled Biometric Attendance System)

Sir/Madam,

I am directed to refer to the subject cited above and to request you to provide the information regarding Implementation of AEBAS (Aadhar Enabled Biometric Attendance System) (performa enclosed) by 24.04.2015.

Yours faithfully,


Superintendent Services-II

From

Chief Secretary to Government Haryana

To

1. All Administrative Secretaries to Government Haryana
2. All Heads of Departments
3. The Divisional Commissioner, Ambala/Hisar/Rohtak/Gurgaon Division
4. All the Managing Directors of Boards and Corporations in the Haryana State.
5. All the Deputy Commissioners in the Haryana State.

Subject: Implementation of AEBAS (Aadhar Enabled Biometric Attendance System).

As conveyed in the meeting held on 26.03.2015 at Main Committee Room, 4th Floor, Main Secretariat, State Government has decided to implement Aadhaar Enabled Biometric Attendance System (AEBAS) in the various offices of Haryana Government in 3 phases starting from 1st May, 2015. The decision taken in the aforementioned meeting have to be implemented in letter and spirit. The overall responsibility for implementation of this system will rest with the concerned Administrative Secretary and Deputy Commissioners. The list of decisions taken, activities to be performed alongwith timelines and list of departments/Boards/Corporations covered in 3 phases (namely from 1st May, 1st June and 1st July) is enclosed.

1. Secretary, Coordination shall be General Nodal Officer for Haryana Civil Secretariat Building and Secretary, Revenue-II shall be General Nodal Officer for Haryana New Secretariat Building. The implementation of AEBAS system will be supervised by a Committee of the following officers:-

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|---|------------------|
| 1. Principal Secretary Information Technology | Chairman |
| 2. PS Monitoring & Coordination | Member |
| 3. Secy. GAD | Member |
| 4. Secretary Revenue-II | Member |
| 5. MD Hartron | Member |
| 6. SIO NIC Haryana | Member |
| 7. ASIO-NIC Haryana (MR. S.S. Duggal) | Member Secretary |

2. All Administrative Secretaries will notify one Technical Nodal officer (TNOs) each w.r.t. departments situated in HCS & HNS buildings and each for Boards/Corporations covered under AEBAS System by 1st April, 2015 and intimate the same to Secretary, Information Technology/MD HARTRON. These Technical Nodal officers will be responsible for all

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activities of BAS viz. employee registration, activation of BAS Devices etc. DIOs will be the TNOs in districts.

3. Contact details of all TNOs are to be provided to Secy. IT/MD Hartron in prescribed attached format, before 31st March by each Administrative Secretary.
4. A meeting of all TNOs would be held by Secy. IT/ MD(HARTRON) on 1st April and 6th April. All Administrative Secretaries are requested to ensure the presence of their TNOs for this meeting.
5. All Administrative Secretaries will issue directions to all employees of their departments to get their Aadhar Numbers generated (if not done already) during the special camps being organized from 27th March to 9th April, 2015 in Haryana Civil Secretariat, Haryana New Secretariat and Mini Secretariat in the districts for this purpose.
6. Activities/ timelines have been enclosed in Table 1. It will be the responsibility of the Administrative Secretaries to ensure that activities pertaining to their department are carried out within the specified time frame.

For Chief Secretary to Govt. Haryana

**PERFORMA FOR AADHAAR ENABLED BIOMETRIC ATTENDANCE
SYSTEM (AEBAS)**

Photo

1. **Employee Name** -----
2. **Date of birth** -----
3. **Gender** -----
4. **Mobile No** -----
5. **Aadhaar No** -----
6. **E-mail** -----
7. **Designation** -----
8. **Office Location** -----

Signature of the employee