

No.9/04/2018-1Trg

HARYANA GOVERNMENT
CHIEF SECRETARY OFFICE
TRAINING DEPARTMENT

Dated, Chandigarh the **24th March**, 2021.

To

All the IAS & HCS Officers of Haryana State.

Subject: Two Year 'Post Graduate Diploma in Management' Financial Management (NIFM) at Faridabad, Haryana.

Sir/Madam,

I am directed to refer to the subject noted above and to inform that a copy of letter no. **NIFM/PGDM(FM)/DIR/2021-23/07** dated **08.03.2021** received from **SH. PRABHAT R ACHARYA**, Director, PGDM(FM), Arun Jaitley National Institute of Financial Management (Ministry of Finance, Govt. of India), Sector-48, Pali Road, Faridabad has been uploaded on the CS Haryana website (<http://csharyana.gov.in>). It is requested that **all eligible IAS & HCS** officers may send their nominations **on or before 1st May/June, 2021** directly to the NIFM, Faridabad respectively under intimation to this office.

Yours faithfully,



Superintendent Training
for Chief Secretary to Govt., Haryana. *W/ 24/3*

Endst. No. **9/04/2018-1Trg.**

Dated Chandigarh, the **24th March**, 2021.

A copy is forwarded to **SH. PRABHAT R ACHARYA**, DIRECTOR, PGDM(FM), ARUN JAITLEY NATIONAL INSTITUTE OF FINANCIAL MANAGEMENT (MINISTRY OF FINANCE, GOVT. OF INDIA), SECTOR-48, PALI ROAD, FARIDABAD -121001, Haryana w.r.t his letter No. **NIFM/PGDM(FM)/DIR/2021-23/07** dated **08.03.2021** for information.



Superintendent Training
for Chief Secretary to Govt., Haryana. *W/ 24/3*

प्रभात रंजन आचार्य
Prabhat Ranjan Acharya
Director



अरुण जेटली
राष्ट्रीय वित्तीय प्रबंधन संस्थान
(वित्त मंत्रालय, भारत सरकार)

ARUN JAITLEY
NATIONAL INSTITUTE OF FINANCIAL MANAGEMENT
(Ministry of Finance, Government of India)

No. NIFM/PGDM(FM)/(DIR)/2021-23/07

March 08, 2021

Dear Shri Vijai Vardhan,



As you may be aware, the Arun Jaitley National Institute of Financial Management (AJNIFM), an autonomous institute under the Ministry of Finance, specializes in capacity building of professionals in the fields of Public Policy, Financial Management and other governance related issues for promoting highest standards of professional competence and practice. AJNIFM is a premier resource centre for the capacity building of senior, middle and entry level officers & managers.

AJNIFM conducts a two-year programme leading to a Post Graduate Diploma in Financial Management [PGDM (FM)]. This programme is intended for mid-level serving officers of Government (both Centre and State), Defence Services, Autonomous Bodies, PSUs, Banks, Corporate Sector and Financial Institutions. A copy of the brochure of the PGDM(FM) 2021-2023, (i.e., the new batch starting from 01st July, 2021) is enclosed for your perusal. You would see that the curriculum of the programme is contemporary and covers various areas of financial management. The programme includes an international attachment of two weeks' duration to provide participants with an exposure to the best international practices in the field of Public Financial Management and Good Governance and also a one-week attachment with key Financial Institutions within the country.

For Government officers (both State and Centre) including Defence Services, the course fee for this programme is covered under the Central Plan Scheme of Ministry of Finance aimed at development of finance professionals. The sponsoring departments will therefore not have to bear the same (details in the prospectus). The participants would be required to bear only their personal

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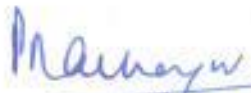
expenses such as boarding charges, etc. The sponsoring department's expenditure is limited to financial provision for salary/allowances (as per rule/applicability), expenses towards travel/transport & DA during domestic attachments and daily subsistence allowance (DSA) during international attachment of the sponsored officer. The fees for non-government officers have been kept reasonable as may be seen from the brochure.

AJNIFM seeks the nomination of officers for the programme. The last date for receiving applications is 1st May/ June 2021. The nominations would be processed through a selection process scheduled in May/June 2021. The selected participants are expected to join the programme from 01st July, 2021. Applications of interested officers may be considered and sent to AJNIM online email: pgdmfm2021@nifm.ac.in or through physical submissions before the last date. The applicants may be asked to send their advance copy, pending the application to be sent through proper channel by their controlling authorities.

For further details, the Programme Chair, Dr. K. P. Kaushik, Professor may be contacted at 0129-2465221, email: kpkaushik@nifm.ac.in, #8178908974.

With warm regards,

Yours Sincerely,


08/3/2021
(Prabhat R Acharya)

Encl: Application/Programme Brochure, PGDM(FM) 2021-23

Shri Vijai Vardhan, IAS
Chief Secretary,
Government of Haryana
Room No. 4, 4th Floor, Haryana Civil
Secretariat, Sector - 1, Chandigarh - 160 019
(Haryana)



ABOUT AJNIFM

The Arun Jaitley National Institute of Financial Management (AJNIFM) is an autonomous institution specializing in capacity building in the fields of Public Policy, Financial Management and Governance related issues for promoting highest standards of professional competence and practice.

AJNIFM was set up in 1993 as a registered society under Ministry of Finance, Government of India. The Union Finance Minister is the President of the AJNIFM Society. Secretary (Expenditure), Ministry of Finance, Government of India, is the Chairman of the Board of Governors (BoG). The Director, AJNIFM is responsible for the administration and academic programs of the Institute.

Initially the Institute was mandated to train the officers recruited by the Union Public Service Commission (UPSC) through the Civil Services Examination and allocated to the services dealing with accounts and finance function of the Government of India. It was also required to cater to the capacity building requirements of such services through mid-career development programmes. Today AJNIFM has become a premier resource center to meet the training needs of Central Government for senior and middle level of management. AJNIFM also caters to the capacity building of the State Governments, Defence establishments, Banks and other Financial Institutions.

AJNIFM plays a pivotal role in governance and administrative reforms by providing a platform for interaction and exchange of ideas and experiences among officers from different organized services, different state governments and between personnel of civil and defense establishments. Apart from capacity building, AJNIFM is also engaged in research studies in the areas of financial accounting, financial management, internal control, audit & risk management, parliamentary financial control and other issues related to public policy and delivery systems. The outcomes of such research studies are published and disseminated through Research papers.

AJNIFM has the distinct advantage of an amalgamation of faculty from academics as well as from Government. The Academic Advisory Committee of the AJNIFM assists AJNIFM in all matters related to creating, maintaining and expanding academic, training and research environment.

The academic curriculum of all programmes are regularly reviewed and updated to make them relevant and contemporary.

OBJECTIVES OF THE INSTITUTE

The main objectives for which the institute has been set up are as follows:

- i) to organize and provide training and continuing professional education to Group 'A' officers of the Participating Services including organization of refresher courses at senior and middle levels;
- ii) to establish the Institute as a Centre of Excellence in financial management for promoting the highest standards of professional competence and practice;
- iii) to undertake and promote research/consultancy studies in the fields of accounting, audit, financial and fiscal management and related subjects;
- iv) to promote education in financial and fiscal management for officers of the 'Associate Services'/ Centre/State Governments and officers of public sector enterprises/ institutions; &
- v) to organize International Training Programs and to keep abreast with progress made in the rest of the world in the area of finance and accounts.

OUR PROGRAMMES

Long Term Programmes

- **Post Graduate Diploma in Management (Finance):** This is a two year full time residential AICTE approved programme. This programme is open to fresh graduates as well as experienced candidates desirous of a career in Financial Sector particularly in Financial Markets. The PGDM (Finance) has been designed with the objective of developing trained professionals in the financial sector capable of occupying positions of responsibility in regulatory bodies, market intermediaries, banks, mutual funds, asset management companies, stock exchanges, commodity exchanges and similar organisations in private and government sectors in their finance departments.
- **Post Graduate Diploma in Management (Financial Management):** This is also a two year full time residential programme, approved by AICTE. This course is open to the Officers at Middle and Senior levels, working with Central and State Governments, Public Sector Undertakings and autonomous organisations. The programme is designed to enable the Government and Corporate senior officers/executives to meet contemporary challenges in Public Financial Management.
- **Professional Training Course (PTC):** Professional Training Course (PTC) is for the probationers of the participating Finance and Accounts services of the Union Government. This programme is designed to equip the newly recruited Group 'A' officers of the Finance and Accounts Services for taking up higher responsibilities in the field of Public Financial Management.
- **Post Graduate Diploma in Government Accounting & Internal Audit:** The Post Graduate Diploma in Government Accounting & Internal Audit Programme, approved by AICTE, is a one year programme to upgrade the technical skills of officers of the organised Accounts Departments in the areas of Accounting, Internal Audit, Information Technology and General Management and also to improve their soft skills.
- **Fellow Programme in Management:** This is an open doctoral level programme to pursue research work to produce competent researchers, teachers and consultants.

Short Term Programmes

- AJ-NIFM conducts large number of short duration courses (Management Development Programmes/ Executive Development Programmes) in the areas of Public Expenditure Management, Budgeting, Public Financial Administration, Financial Management, Accounting, Internal Audit, Procurement, GST, IT, HR etc. Besides the officers of Participating Services, the officers of Indian Administrative Service (IAS), Indian Economic Service (IES), Indian Statistical Service (ISS), State Government Officers and the Officers of PSUs, Municipal Corporations, different Institutes and Autonomous Bodies attend these programmes.

THE PGDM (FINANCIAL MANAGEMENT)

'Post Graduate Diploma in Management (Financial Management)' is a two-year full time Programme for officials in government, executives in the public and the private sector corporations. The programme is recognized by the All India Council for Technical Education (AICTE).

The programme has been designed to meet the requirements of professionals in the field of financial management. It is also contemporary to help the professionals understand the rapid developments happening in the financial management space. The curriculum of the programme is continuously reviewed and upgraded based on inputs from all stakeholders. The pedagogy of programme includes lecture sessions, interaction with domain experts, field visits and attachments, case studies to capture relevant issues that impact financial decision making in governance. As organisations at various levels are becoming increasingly concerned about timely and quality delivery of services, the requisite managerial skills and capacity building issues pose constructive challenges. Accordingly, the programme design facilitates capacity building in the government as well as in the corporate sector with a view to meet the emerging challenges and issues in financial management.

The programme aims to enhance managerial competence and self-development that are expected to translate each challenge into opportunities, thereby improving career prospects for the participants of the programme.

The programme addresses the contemporary and key issues in Financial Management in digital environment. The Institute facilitates the participants to apply digital tools in various financial management areas, applications, and practices.

PROGRAMME CURRICULUM

The Programme is covered in six trimesters. It's duration of 24 months comprises classroom teaching of approximately 20 months including domestic and international attachments. The project work is of four months duration. The participants would be expected to remain available at AJNIFM throughout the duration of Programme.

The structure of the curriculum follows:

1ST YEAR**TERM - I**

Term - I		
Code	Title of the Paper	Credit
101	Financial Accounting	3
102	Managerial Economics	3
103	Management of Information Technology	3
104	Marketing Management	3
105	Public Financial Management	3
106	Business Mathematics	1.5
107	Organizational Behaviour	1.5

Term - II

Code	Title of the Paper	Credit
201	Cost and Management Accounting	3
202	Financial Management – I	3
203	Data Analysis & Decision Tools	3
204	Management Information Systems	3
205	Macro-Economic Environment of Business	3
206	Business Communication	1.5
207	Human Resource Management	1.5

TERM - II**Term - III**

Code	Title of the Paper	Credit
301	Financial Institutions and Markets	3
302	Production and Operations Management	3
303	Project Planning, Evaluation, Financing and Management	3
304	Research Methodology	3
305	Financial Management – II	3
306	Legal Environment of Business	3

TERM - III**Term - IV**

Code	Title of the Paper	Credit
401	Security Analysis and Portfolio Management	3
402	Financial Derivatives	3
403	Quantitative Analysis for Financial Decisions	3
404	International Financial Management	3
4F	Elective Paper – I	3
4H	Elective Paper – II	1.5
4H	Elective Paper - III	1.5

2ND YEAR**TERM - IV****Term - V**

Code	Title of the Paper	Credit
501	Fixed Income Securities	3
502	Regulatory Environment for Financial Sector	3
503	Merger, Acquisition and Corporate Restructuring	3
504	Corporate Governance and Business Ethics	1.5
5F	Elective Paper – I	3
5F	Elective Paper – II	3
5H	Elective Paper - III	1.5

TERM - V

Term - VI		
Code	Title of the Paper	Credit
601	Corporate Strategy & Risk Management	3
602	Business Valuation and Analysis	3
603	Dissertation/ Project Work	6

TERM - VI

Attachments *	Duration
International Attachment	Two weeks
Domestic Attachment	One week
Report Writing	One week
* Subject to COVID 19 guidelines	

TOTAL CREDITS: 102

ELECTIVE SUBJECT

TERM - IV

Term - IV		
Code	Title of the Paper	Credit
4F1	International Trade and Finance	3
4F2	Managing E-business	3
4F3	Corporate Tax including GST	3
4H1	Supply Chain Management	1.5
4H2	Forensic Accounting	1.5
4H3	Behavioural Finance	1.5
4H4	Accounting in Government and Autonomous Bodies	1.5
4H5	Data Mining & Analytics for Business Decisions	1.5
4H6	Data Science using Python	1.5

Term - V		
Code	Title of the Paper	Credit
5F1	Treasury Management	3
5F2	Microfinance and Insurance	3
5F3	Alternative Investments	3
5F4	Strategic Cost Management	3
5F5	Financial Econometrics	3
5F6	Financial Analytics	3
5H1	Optimization Methods in Finance	1.5
5H2	Total Quality Management	1.5
5H3	Public Private Partnership	1.5

TERM - V

NOTE:

Each Term will have 18 Credits excepting Term 6th which will have 12 Credits. Optional Courses will be offered in Term 4th & 5th. Candidates have to ensure that they take such optional courses which will help them to complete 18 credits in Term 4th & 5th. Only such optional papers will be offered where there are minimum participation of 15 candidates. The institute may modify the optional subjects on offer.

The duration of each term will be 16 weeks. However, the duration of the term will increase if domestic / foreign attachment is planned in that term.

Scheme of Evaluation: Evaluation scheme includes both Continuous Evaluation and End Term Examination with 50 per cent weightage of each.

TRAINING ATTACHMENTS

The following two attachments are part of training:

- Two week International Attachment to any of the Foreign University/Institution that has collaborated with AJNIFM.
- One week domestic attachment to a mix of major Financial Institutions/PSUs/Banks of India.

The participants may be taken, subject to necessary approvals from Government of India, for a two week international attachment in which an intensive coverage of international developmental perspective in critical areas of governance, financial management etc. is provided.

During the international attachment, the participants are exposed to the best practices of other economies/societies, the problems and challenges facing other countries faced and the manner in which they managed themselves to overcome such problems.

DOMESTIC VISIT



Participants of PGDM (Financial Management) 2017-19 Batch visited
Bombay Stock Exchange (BSE) Mumbai

INTERNATIONAL VISIT

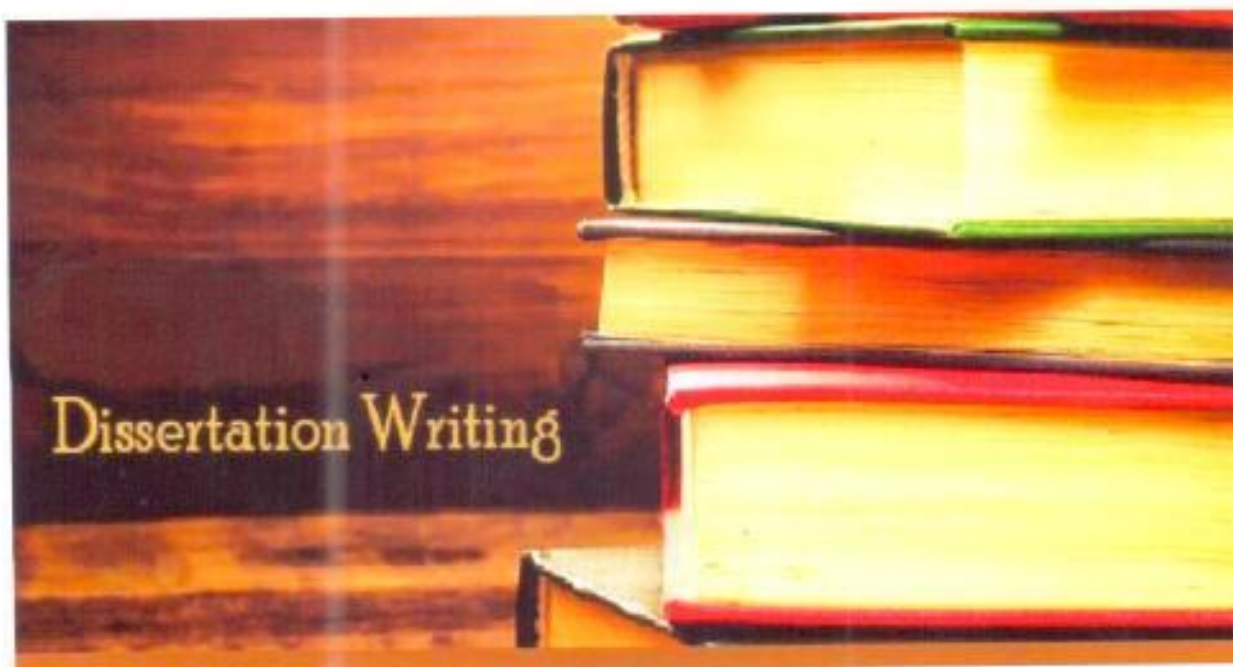


Participants of PGDM (Financial Management) 2017-19 Batch visited Seneca College, Canada

DISSERTATION/ PROJECT WORK

During the sixth trimester of the programme, each participant is required to undertake a research project. A research problem of contemporary relevance to finance function (theoretical / action oriented) is identified by the participants in consultation with AJNIFM faculty and / or senior level officers of their respective department / organization. However, the final decision on the project work is taken by AJNIFM. The timing and duration of the project work is 16 weeks.

AJNIFM faculty guides the participants in research, analysis, preparation and completion of the project. The participants are expected to remain in regular touch with their faculty guides for timely completion of the project work. The project work is required to be completed and submitted before the notified due date.



ELIGIBILITY CRITERIA

- I. **For officers from Central Governments/ State Governments/ Union Territories/ Central PSUs/ State PSUs/ Autonomous Organizations under State or Central Governments/ Other bodies of the Central/ State Government from India or Abroad**
 - a) All participants must have completed Graduation or a degree equivalent thereto from an Indian/foreign university (institution) recognized by the Association of Indian Universities, Ministry of HRD, Government of India. Minimum percentage of marks at graduation level must be 50%.
 - b) The upper age limit for all participants is 50 years on the last date of submission of the application form for the programme.
 - c) The Officers should be working at middle/ senior level in their respective organisation with work experience of at least three years.
- II. **For Candidates from Corporate Sector from India or Abroad (other than PSUs)**
 - a) Conditions as mentioned above at a), b) and c)
 - b) Aspiring participants from the **corporate sector** must give their percentile score of **CAT or any other test(s) approved by the AICTE**, and ought to have **work experience** of minimum **three years** at a managerial position in a corporate entity.

SELECTION PROCESS

Admission forms annexed in the prospectus or alternatively may be downloaded from AJNIFM website. Applications, complete in all respect should reach by post to Dr. K. P. Kaushik, Professor (Finance & Accounts) and Programme Chair, Post-Graduation Diploma in Financial Management, Arun Jaitley National Institute of Financial Management, Sector- 48, Pali Road, Faridabad, Pin code – 121001 (Haryana) by the due date in a sealed envelope superscripted as "Application for Post-Graduation Diploma in Financial Management". Aspirants also have the option to apply online through website link <http://www.nifm.ac.in/user/register> or may send scanned copy of their application at E-mail: pgdmfm2021@nifm.ac.in followed by hard copy. In case of sponsored candidates the letter from the sponsoring organizations should be sent by the due date. The Date Schedule stated at the last page of the prospectus has to be followed in all the cases.

a. FOR GOVERNMENT EXECUTIVES (INDIA AND OVERSEAS)

Applicants will initially be short listed by the Institute. This would be communicated to the candidates and/or their sponsors through email and/or phone. The sponsors would be requested to depute their candidates well in time for attending the Group Discussion & Interviews, meant for short listing the candidates.

b. FOR CORPORATE EXECUTIVES

Applicants are required to submit their percentile score of CAT or any other test(s) approved by the AICTE and they will be called for Group Discussion and Personal Interview.

The weightage of different elements of screening would be as follows:	
Element of Screening	Weightage
Group Discussion	50%
Personal Interview	30%
Curriculum Vitae	20%

All supporting documents / testimonials (date of birth and letter from sponsoring organization) in original shall be required at the time of screening and/or final admission to the programme. Mere fulfilling the minimum eligibility qualifications by the candidate shall not bind AJNIFM for offering admission to the candidate to the Programme. Selected Candidate shall be required to join the programme a day prior to starting of the course.

Decision of AJNIFM regarding admission of the candidates to the programme shall be final.

PROGRAMME FEE

The programme fee is as under:

A. Sponsored Candidates from Central Government/State Governments/Union Territories/ other bodies of the Central/ State Government.	Fees is reimbursed to AJNIFM by Department of Expenditure, Ministry of Finance, Government of India
B. PSUs / Corporate Sector Executives / Others	₹15 Lakh
C. Overseas Participants	US\$ 25,000

The programme fee for the corporate sector executives and overseas participants is to be paid through demand draft in favour of Accounts Officer, NIFM payable at Faridabad or through electronic transfer as per following schedule (detail relating to electronic transfer appears on the last page of the prospectus:

Fee Payment Schedule		
Installment	Due Date	Amount
First	Commencement Date	50%
Second	6 months from date of commencement	30%
Third	14 months from date of commencement	20%

The above **fee includes** tuition fee, cost towards study material, and institutional charges for various attachments, economy class air fare for international attachment (if any), single room accommodation in AJNIFM Hostel for those wishing to stay on Campus.

The **fee does not include** DSA on foreign attachment and per diem and expenses on accommodation, travel and transportation for the domestic attachment etc. Such expenses shall be borne by the participants / their sponsors.

In the case of participants opting to avail hostel facility the expenses on food and power consumption in the hostel are to be borne by them. However, wherever applicable the participants may claim reimbursement from their sponsoring

LIBRARY FACILITY

AJNIFM Library targets to facilitate convenient and user friendly access to relevant information by identifying, acquiring, organizing and retrieving information in various formats (print & digital) to serve the information needs of the academic community of AJNIFM to meet their teaching, research, consulting, training and learning

AJNIFM Library is fully automated and has a collection of over 42,000 books predominantly related to Finance, Management and allied subject. The strength of the library is its print and digital collection. Digital collection is accessible from any networked computer within the campus. Recently the Library has introduced E-Books for their users.

The library is also a Member of DELNET where data in respect of more than 6308 libraries is available on-line.



RESIDENTIAL FACILITY

The programme is residential. Appropriate accommodation is provided to the participants of the programme. AJNIFM has self-contained hostel facilities in two separate blocks viz. Yamuna and Ganga hostel block. Catering, laundry, house-keeping and maintenance services have been outsourced and are professionally organized. Mess is compulsory for those participants who are residing in hostel.

Subject to availability, allotment of family accommodation is also made to the participants desirous of staying with family. The family suites are allotted on first come first serve basis on payment regulated as per extant orders of AJNIFM.



IMPORTANT DATES

Submission of the form/ Nominations from their Sponsoring Organization	01 st May, 2021
Group Discussion & Interviews etc.	15 th June, 2021 from 10 a.m. onwards
Start of the programme	01 st July, 2021

* The schedule will be displayed at AJNIFM website and Notice Board.

The Selected candidates shall report at the Institute a day prior to start of the course. The names of successful candidates will be available on the official website of AJNIFM and they along with their sponsor may also be informed by e-mail.

AJNIFM FACULTY

PROFESSORS



Acharya, Prabhat Ranjan
Director, AJNIFM
Strategy, Risk Management
& Corporate Governance



Agrawal, Namrata, Ph.D
Professor
Computer & MIS



Kaushik, K P, Ph.D
Professor
Finance & Accounts



Sharan, A K, Ph.D
Professor
Public Finance & Economics



Sherry, A M, Ph.D
Professor
Finance & Accounts

ASSOCIATE PROFESSORS



Kumar, Brajesh, Ph.D
Associate Professor
Economics



Tyagi, Mayank, IDAS
Associate Professor



Chawla, D K
Faculty-cum-Chief Administrative Officer

ASSISTANT PROFESSOR



Bhalla, Jaya, Ph.D
Assistant Professor
Human Resource



Gautam Vinod, Ph.D
Deputy Librarian
Library & Info. Sc.

DEPUTY LIBRARIAN

ADJUNCT FACULTY



Datta, Amitabh, IRSS (R)
Adjunct Professor
Public Procurement



Chaudhary, K J, IRS (R)
Adjunct Professor
Accounts & Taxation



Pandey, B K, IES (R)
Adjunct Professor
Economics

ASSOCIATED FACULTY

Chugh, Aman,
PhD, FCA, MBA, MCom, LLB,
BCom(H), Author, Consultant,
Speaker & Trainer, Advisor- Fortune
500 Companies & Industry
Associations

Jaisinghani, Dinesh,
FPM in Finance (IMI, New Delhi)
(Finance & Accounts)

Jaganathan, D.,
FICWA
Former Principal Dayal Singh
College, Delhi University
(Finance & Accounts)

Dogra, Seema,
M.Com (Delhi University)
M.Phil (Finance) Delhi University
(Finance & Accounts)

Joshi, R. K., Gp. Cap. (Retd.)
Senior Advisor (Associate Partner)
Ernst & Young LLP
(Finance & Accounts)

Pasricha, Sushil Kumar,
MBA (FMS) Delhi University
(Marketing)

ELECTRONIC FUND TRANSFER DETAILS

Name of the Account Holder	NATIONAL INSTITUTE OF FINANCIAL MANAGEMENT
Name of the Bank	Bank of Maharashtra
Address of Bank	1-2 Chowk, NIT, Faridabad
Bank Account No.	200 205 00 760
IFSC	MAHB0000365
MICR No.	110014017
PAN	AAAAN2489D
GSTIN	06AAAAN2489D1ZQ

INTERNATIONAL WIRE TRANSFER DETAILS

Name of the Account Holder	NATIONAL INSTITUTE OF FINANCIAL MANAGEMENT
Name of the Bank	HDFC Bank Ltd.
Address of Bank	Shop No. 3, Crown Complex, 1-2 Chowk, NIT 2, Faridabad
Bank Account No.	50100083121045
IFSC	HDFC0002445
MICR No.	110240246
SWIFT Code	HDFCINBBDEL
PAN	AAAAN2489D
GSTIN	06AAAAN2489D1ZQ

PARTICIPANTS IN CANADA



LIFE IN AJNIFM



LIBRARY



AUDITORIUM



OPEN THEATRE



CLASS ROOM



HOSTEL ROOM



MESS



Arun Jaitley National Institute of Financial Management Faridabad

(A Government of India Institution)



APPLICATION FORM

POST GRADUATE DIPLOMA IN MANAGEMENT
(FINANCIAL MANAGEMENT)
PGDM (FM) PROGRAMME 2021-23

Affix recent
Passport size
Photograph
(self-attested)

TO BE FILLED IN BY THE APPLICANT

Name: First _____ Middle _____ Last _____

Male: (Tick) ☐ Female: (Tick) ☐ Age in years Date of Birth

Designation _____

Organization _____

Address _____

City _____ State _____
Pin/Zip _____ Country _____ Fax _____
Email _____ Phone _____ Mobile _____

Educational Qualification (Graduation onwards)

Sl. No.	Qualification	University	Year of Passing	Specialization	% Marks

Work Experience: (Starting with your present position)

Sl. No.	Post held	Organization	From	To	Job Profile

I undertake that upon my admission to PGDM (FM) programme conducted by AJNIFM, I would abide by rules and regulations governing the conduct of the programme.

Date: _____

Signature of the Applicant _____

Continued

TO BE FILLED IN BY THE SPONSOR
(Only for Sponsored Government Executives)

Name of the Sponsor		
Designation Organization		
Address for communication		
City	Office	Residence
Country Pin		
Phone (O)		
Mobile Number(s)		
Email		
Fax		

This organization undertakes to declare that upon admission of the candidate to PGDM (FM) programme conducted by AJNIFM the participant would abide by rules and regulations governing the conduct of the programme.

Date:

Signature of the Sponsor
& stamp of the Organization

Please return the completed form to
Dr. K.P.Kaushik,
Professor and Programme Chair, PGDM (FM)

For queries, please contact
+91-129-2418865/ 2465221/ 2465229
Mobile: 9312360874/ 8178908974, 9210764043
Email: pgdmfm2021@nifm.ac.in

अरुण जेटली राष्ट्रीय वित्तीय प्रबन्धन संस्थान
ARUN JAITLEY NATIONAL INSTITUTE OF FINANCIAL MANAGEMENT
Sector-48, Pali Road, Faridabad-121 001, Haryana (INDIA)
Telephones. (EPABX): 0129-2418857/75, Fax: 0129-2418867
[Url:http://www.ajnifm.ac.in](http://www.ajnifm.ac.in)