

HARYANA GOVERNMENT

PERSONNEL DEPARTMENT

Notification

The 27th September, 2007

No. 42/5/97-S(I).—In supersession of the Haryana Government, Notification No. 42/5/1997, dated 22nd July, 2005, published in Haryana Government Gazette dated 22nd July, 2005, the schedule of subjects for the Departmental Examination of Assistant Commissioners, Extra Assistant Commissioners and Candidates for the posts of Extra Assistant Commissioners in Haryana is prescribed as under and will be applicable for the Departmental Examination to be conducted after the date of publication of this notification in the Official Gazette :—

I—CRIMINAL LAW

First Paper (with the Aid of Books)

1. The Indian Penal Code, 1860 (Act 45 of 1860).
2. The Indian Evidence Act, 1872 (Act 1 of 1872).
3. The Information Technology Act, 2000 (Act 21 of 2000).
4. The Contempt of Courts Act, 1971 (Act 70 of 1971).

Second Paper (with the Aid of Books Except Item at No. 2)

1. The Code of Criminal Procedure, 1973 (No. 2 of 1974).
2. The Prevention of Corruption Act, 1988 (Act No. 49 of 1988).
3. The Essential Commodities Act, 1955 (Act 10 of 1955).
4. Protection of Human Rights Act, 1993 (Act 10 of 1994).
5. The National Security Act, 1980 (No. 65 of 1980).
6. The Haryana Essential Services Maintenance Act, 1974 (Haryana Act No. 40 of 1974).
7. The Environment (Protection) Act, 1986.

Third Paper

Part-I (with the Aid of Books)

1. The Police Act, 1861 (Act V of 1861).
2. The Public Gambling Act, 1867 (Act III of 1867).
3. Arms Act, 1959 (Act No. 54 of 1959).
4. The Protection of Civil Rights Act, 1955 (Act 22 of 1955).
5. The Villages and Small Town Patrol (Punjab) Act, 1918 (Act 8 of 1918).
6. The Cinematograph Act, 1918 (Act 2 of 1918).
7. The Cable Television Network (Regulations) Act, 1995 (No. 7 of 1995).
8. The General Clauses Act, 1897 (Act 10 of 1897).

Part-II (Jails) (with the Aid of Books)

1. The Prisons Act, 1894 (Act 9 of 1894).
2. The Prisoners Act, 1900 (Act 3 of 1900).
3. Punjab Jail Manual (Edition of 1963). The rules and orders made under the Prisons Act which are distinguished in the Manual by black marginal lines.
4. The Punjab Borstal Act, 1926 (Punjab Act No. XI of 1926).
5. The Haryana Good Conduct Prisoners (Temporary Release) Act, 1988 (Act No. 28 of 1988), and rules framed thereunder.
6. The Probation of Offenders Act, 1958 (No. XX of 1958) and rules framed thereunder.
7. The Prisoners (Attendance in Courts) Act, 1955 (Act 32 of 1955) and the rules framed thereunder.
8. The Reformatory Schools Act, 1897 (Act 8 of 1897).
9. The Juvenile Justice Act, 1986 (Act 53 of 1986).

II—CIVIL LAW (with the Aid of Books)

1. The Code of Civil Procedure, 1908 (5 of 1908) including Schedules.
2. Rules made by the Punjab and Haryana High Court under Section 122 of the Code of Civil Procedure.
3. The Indian Evidence Act, 1872 (Act 1 of 1872).
4. The Indian Stamp Act, 1899 (Act 2 of 1899). Chapters I to IV and VII inclusive of Schedule I-A as amended in its application to Haryana.
5. The Court Fees Act, 1870 (Act 7 of 1870), Sections 1 to 20-A as applicable to Haryana.
6. The Punjab Registration Validating Act, 1930 (Punjab Act II of 1930) and the Registration Act, 1908 (Act 16 of 1908) Section 2 of Part-I, Parts-III to IV and X.
7. The Oaths Act, 1969 (Act 44 of 1969).
8. The Constitution of India.
9. The Motor Vehicle Act, 1988.
10. Right to Information Act, 2005.
11. Peoples Representation Act, 1950 (Act No. 43 of 1950).
12. Peoples Representation Act, 1951 (Act No. 43 of 1951).

III—REVENUE LAW

First Paper (with the Aid of Books)

1. The Punjab Tenancy Act (Act XVI of 1887) and the rules framed thereunder.
2. The Punjab Land Revenue Act, 1887 and the rules framed thereunder.
3. Punjab Land Administration Manual (Edition of 1931), Chapters I, II (excepting paras relating to the Punjab Alienation of Land Act, 1900) (Act No. XIII of 1900), IV to IX, XI, XV to XVII and XXII.
4. Indian Registration Act, 1908 and rule made thereunder.
5. The East Punjab Holdings (Consolidation and Prevention of Fragmentation) Act, 1948 and the rules framed thereunder.
6. The East Punjab War Awards Act, 1948.
7. The Punjab Occupancy Tenants (Vesting of Proprietary Rights) Act, 1952 and the rules framed thereunder.
8. The Punjab Security of Land Tenures Act, 1953.
9. The Pepsu Occupancy Tenants (Vesting of Proprietary Rights) Act, 1954 and the rules framed thereunder.
10. The Punjab Village Common Land (Regulation) Act, 1961 and rules framed thereunder.

11. Punjab Land Records Manual.
12. The Haryana Public Premises and Land (Eviction and Rent Recovery) Act, 1972 and the rules framed thereunder.
13. The Haryana Ceiling on Land Holdings Act, 1972 and the rules framed thereunder.
14. The Haryana Canal and Drainage Act, 1974 and the rules framed thereunder.
15. The Haryana Kisan Pass-book Act, 1994 and the rules framed thereunder.

Second Paper (without the Aid of Books)

1. The Land Acquisition Act, 1894 and the rules framed thereunder.
2. Douie's Settlement Manual, 4th Edition, 1930 :—
 Chapter I— Introductory
 Book I— Whole of the book.
 Book II— Chapters VIII, IX, XIII and XIV.
 Book III— Chapters XV, XVI, XVII, XVIII and XXXIV (Miscellaneous).
3. Punjab Land Administration Manual (Edition, 1931)—Chapters XIII, XIV, XVI, XVII, XVIII, XIX and XXIV.
4. The Pepsu Tenancy and Agricultural Lands Act, 1955 (Act No. 13 of 1955) and the rules framed thereunder.
5. Punjab Land Records Manual.

IV—CIVIL SERVICES AND FINANCIAL RULES (with the Aid of Books)

- 1 (a) The Punjab Civil Services Rules, Volume-I. Part-I.
- 1 (b) The Punjab CSR Vol. I, Part-II, Appendices 17, 20, 23 and 24.
2. The Punjab Civil Services Rules, Volume-II.
3. The Punjab Civil Services Rules, Volume-III (T.A. Rules) :—
 Chapter I—Definitions.
 Chapter II—T.A. Rules, 2.1, 2.4, 2.15, 2.16, 2.18, 2.23, 2.32, 2.35, 2.57, 2.68 to 2.70, 2.107 and 2.109.
4. The Punjab Financial Rules, Volume-I.
5. The Punjab Financial Rules, Volume-II, Appendices-2, 4, 14, 15, 16 and 18.
- 6 (a) The Punjab Treasury Rules, Volume-I, Part-I and Part-II.
- 6 (b) The Punjab Treasury Rules, Volume-II-Appendices B and C.
7. Government Accounting Rules, 1990—Chapters 2, 4, 5 and 6 and Appendices 2, 3, 4 and 5.
8. Punjab Budget Manual.
9. An introduction to Indian Government Accounts and Audit (General Chapters only).
10. Haryana Civil Services (Executive Branch) and Allied Services and other Services Common/Combined Examination Act, 2002.
11. The Haryana Civil Services (Punishment and Appeal) Rules, 1987 and the All India Services (Disciplinary and Appeal) Rules, 1969.
12. The Government Employees (Conduct) Rules, 1966.

V—LOCAL FUND LAWS (with the Aid of Books)

1. The Local Authorities Loans Act, 1914 and the rules framed thereunder.
2. The Municipal Account Code, 1930-Revised Edition.
3. The Punjab Agricultural Produce Markets Act, 1961 and the rules framed thereunder.
4. The Punjab Slums Areas (Improvement and Clearance) Act, 1961.
5. The Haryana Cattle Fairs Act, 1970 and the rules framed thereunder.
6. The Haryana Municipal Act, 1973 and the rules framed thereunder.

7. The Haryana Urban (Control of Rent and Eviction) Act, 1973.
8. The Haryana Prevention of Defacement of Property Act, 1990.
9. The Haryana Municipal Corporation Act, 1994 and the rules framed thereunder.
10. Haryana Rural Development Funds Act, 1983 (Act No. 12 of 1983).
11. The Haryana Panchayati Raj Act, 1994 and the rules framed thereunder.
12. The Haryana Non-degradable (Garbage Control) Act, 1998.
13. The Haryana Town Improvement Act, 2004.

VI—HINDI IN DEVNAGRI SCRIPT

No books are prescribed for this paper. The examination will, however, be of the Matric Standard. An officer who produces the certificate of having passed in subject of Hindi of Matriculation Examination will not be required to appear in Hindi paper.

Note : The syllabus includes the above Acts and Rules as amended from time to time and as applicable to the State of Haryana.

Chandigarh :
The 12th September, 2007

PROMILLA ISSAR ,
Chief Secretary to Government Haryana.