

From

The Chief Secretary to Government, Haryana.

To

1. All the Heads of Departments in Haryana.
2. The Registrar, Punjab and Haryana High Court.
3. The Commissioners Rohtak, Gurgaon, Hisar and Ambala Divisions and all the Deputy Commissioners in Haryana.
4. The Managing Directors/ Chief Executives/Member Secretaries of all Boards and Corporations in Haryana.
5. The Registrars, Maharishi Dayanand University, Rohtak, Kurukshetra University Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hisar, Guru Jambheshwar University, Hisar and Ch. Devi Lal University, Sirsa,

Dated, Chandigarh, the March 22, 2004

**Subject:- C.W.P. No. 526 of 2004- Rajiv alias Ruli Vs. State of Haryana-
instructions regarding attending the Legal Notice/Notice of Demand
promptly.**

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Sir,

I am directed to invite your attention on the subject noted above and to say that Hon'ble High Court has recently observed in C.W.P. No. 526 of 2004- Rajiv alias Ruli Vs. State of Haryana and others as under:-

"While disposing of the writ petition in the manner indicated above and by taking cognizance of the fact that in most of the cases in which legal notice/notice of demand for justice is sent by the litigant either personally or through his Advocate, no reply is given by the concerned authority. We deem it proper to direct Chief Secretary, Haryana to issue written instructions to all the Heads of the Departments/Offices and Heads of the Government Corporations/ Companies/ Undertaking Organisation to ensure that every legal notice/notice of demand for justice is promptly attended to and appropriate reply is given to the notice within a maximum period of one month."

2. The matter has been examined by the State Government in light of the directions issued by the Hon'ble High Court with a view to provide effective mechanism for reducing multiple litigation. After careful consideration, it has been decided that the directions of the Hon'ble High Court as mentioned above may be complied with forthwith in true letter and spirit so that undesirable litigation is avoided, thereby saving time and money of the Government. Accordingly, immediate steps may please be taken to ensure that all such

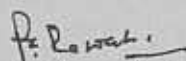
legal notice/notice of demand for justice of employees under your control are promptly attended to and appropriate reply may be given to the notice within a maximum period of one month.

3. The State Government has further decided that for monitoring the progress of such cases, it is considered extremely necessary that a nodal officer in each department/office be made responsible by Heads of Departments/Boards/ Corporations. The nodal officer shall be personally responsible to ensure that every legal notice/notice of demand for justice is promptly attended to and appropriate reply is given to the notice within a maximum period of one month. You are, therefore, requested to appoint a nodal officer for this purpose under your department/office and intimation may be sent to Government within a month.

4. Your attention is also invited to the Government instructions issued from time to time wherein it was stressed that the court matters and pursuant directions must be handled on top priority and with great care. The order of the Court must be complied with in letter and spirit within the stipulated period so as to minimise the scope of filing of contempt petitions against the State. It is also made clear violation of these instructions will be viewed seriously and the departments should take strict disciplinary action against those defaulting/erring officers/officials found responsible for non-compliance of these instructions.

5. These instructions may please be brought to the notice of all concerned for strict compliance. Any violation thereof will be viewed seriously by Government.

Yours faithfully,



Deputy Secretary General Administration,
for Chief Secretary to Government Haryana

A copy is forwarded to all the Financial Commissioners and Principal Secretaries/ Commissioners and Secretaries to Government Haryana for information and necessary action.



Deputy Secretary General Administration,
for Chief Secretary to Government Haryana

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and Secretaries to Government Haryana.