

Haryana Government
General Administration Department

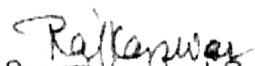
Subject :- Regarding granting relaxation in the Outsourcing Policy for granting permission for extension in engagement of contractual period of the persons engaged against sanctioned vacant post under Part-II of Outsourcing Policy – Check List for sending cases to Worthy Chief Secretary, Haryana for granting relaxation for the extension of engagement period of Outsourced persons.

The matter has been examined in the General Administration Department (in GS-II Branch)

2 The General Administration Department has observed that there is no provision for granting permission to extend the engagement period of the persons so engaged under clause (i) of Part-II of the Outsourcing Policy beyond two years. However, the permission can be granted by giving relaxation in Policy in emergent cases only for which the following check list is being circulated for sending the cases to grant relaxation -

- 1 Clear proposal by giving reason of emergent condition be shown
- 2 Which Policy does the case relates to 16.02 2009 Policy or 06.04 2015 Policy ?
- 3 Does regular sanctioned post exists ?
- 4 Is the post vacant ?
- 5 Has the requisition been sent to concerned recruitment body ?
- 6 Was an advertisement issued for the post (Whether in the newspaper Or through employment exchange) ?
- 7 Mode of Selection (Written Test Or Interview by Selection Committee)
- 8 Period of engagement
- 9 Number of Years, the employee has been on contract
- 10 Whether permission of FD has taken after 6 months / 1 Year ?
- 11 Whether the permission of FD has taken for 2nd Year? (12-24 Months)
- 12 Is the permission required for 3rd year or otherwise ?
- 13 Who is the competent authority to decide the matter, FD or CS ?
- 14 What are the undeniable reasons for sending the proposal for granting relaxation ?
- 15 Whether the matter is under litigation or not ? If yes, what is orders of Hon ble Court of Law ?

3 The proposal should be sent with all the point wise information after getting it approved from the concerned Administrative Secretary otherwise the proposal will be rejected principally


Superintendent General Services-II
for Chief Secretary to Government Haryana

To

All the Additional Chief Secretaries & Principal Secretaries
to Government Haryana.