

**Government of Haryana
General Administration Department
General Services-III Branch**

No. 61/1/2013-3GSIII

Dated Chandigarh, the 31st December, 2015.

To

1. All the Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State of Haryana.
3. The Commissioners, Ambala/Hisar/Rohtak/Gurgaon Division.
4. All the CAs/MDs of all Boards/Corporations/Public Sector Undertakings in Haryana.
5. The Registrar General of Punjab & Haryana High Court, Chandigarh.
6. All the Deputy Commissioners in the State of Haryana.
7. All the Sub Divisional Officers (Civil) in the State of Haryana.
8. The Registrars of all the Universities in the State of Haryana.

Subject:- Case for taking policy decision as regard to the Annual Confidential Reports of HCS officers pertaining prior to the year 2013-14.

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Sir/Madam,

I am directed to refer to the State Government instructions issued vide No. 61/1/2013-2GSIII, dated 9/11th April, 2014 on the subject noted above and to say that these instructions were made applicable for ACRs of HCS officers with effect from the assessment year 2013-2014 and onwards.

2. The State Government has observed that the ACR reports of HCS officers are pending with reporting/reviewing/accepting officers prior to the assessment year 2013-14. Therefore, it has been decided that if ACRs prior to the year 2013-2014 are not recorded till date then, 'No Report Certificate' shall be placed in the confidential records for the said period (s). If the said ACR is received after placing the 'No Report Certificate' into the ACR dossier of concerned officer, then the ACR in question shall be filed by the concerned office without taking into the consideration. These instructions will be applicable for the ACRs of HCS officers for the assessment years prior to the assessment year 2013-2014. The rest of the provisions contained in the instructions issued vide No. 61/1/2013-2GSIII, dated 9/11-4-2014 shall remain intact.

These instructions may please be brought to the notice of all concerned for strict compliance.

Yours faithfully


Superintendent General Services-III Branch
for Chief Secretary to Government, Haryana.

31.12-2015

Internal distribution

In-charge NIC for hosting the above instructions on State Government website.