

**Government of Haryana
General Administration Department
General Services-III Branch**

No. 61/1/2013-3GSIII

Dated Chandigarh, the 5th January, 2016.

To

1. All the Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State of Haryana.
3. The Commissioners, Ambala/Hisar/Rohtak/Gurgaon Division.
4. All the CAs/MDs of all Boards/Corporations/Public Sector Undertakings in Haryana.
5. The Registrar General of Punjab & Haryana High Court, Chandigarh.
6. All the Deputy Commissioners in the State of Haryana.
7. All the Sub Divisional Officers (Civil) in the State of Haryana.
8. The Registrars of all the Universities in the State of Haryana.
9. All the IAS officers in Haryana.
10. All the HCS officers in Haryana.

Subject:- Writing of ACRs of HCS officers posted as SDO(C)/City Magistrates – regarding reporting, reviewing and accepting authorities.

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Sir/Madam,

I am directed to invite a reference to the Government letter of even number dated 9/11.4.2014 on the subject mentioned above and to say that the matter regarding the channel of writing of ACRs of HCS officers posted as SDO(C)/City Magistrates has been reconsidered by the Government and it has been decided that the channel of writing of ACRs of these posts will be as under:-

Reporting Authority	Reviewing Authority	Accepting Authority
Deputy Commissioner	FCR-in-consultation with Divisional Commissioner concerned.	Chief Minister

This may be brought to the notice of all the concerned for strict compliance.

Yours faithfully


**Superintendent General Services-III Branch
for Chief Secretary to Government, Haryana.**

Internal distribution

In-charge NIC for hosting the above instructions on State Government website.