

No.61/1/2013-2GS-III

From

The Chief Secretary to Government, Haryana.

To

- ONE COPY
- 6/11/18
- The Principal Secretary to Government Haryana, Development and Panchayats Department.
 - The Registrar General of Punjab & Haryana High Court, Chandigarh.
 - All the Presidents of Zila Parishad in the State of Haryana.
 - All the HCS officers in Haryana.

Dated, Chandigarh, the 6th November, 2018

Subject: Writing of Performance Appraisal Reports of HCS officers posted as Chief Executive Officers, Zila Parishad -regarding reporting, reviewing and accepting authorities.

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Sir/Madam,

I am directed to invite reference to this department letter of even number dated 9/11.4.2014 on the subject mentioned above and to say that the matter regarding the channel of writing of Performance Appraisal Reports of HCS officers posted as Chief Executive Officers, Zila Parishad has been considered by the Government and it has been decided that the reporting, reviewing and accepting authority for writing of Performance Appraisal Report of Chief Executive Officers, Zila Parishad will be as under:-

Reporting Authority	Reviewing Authority	Accepting Authority
President, Zila Parishad Concerned.	Administrative Secretary	Chief Minister, Haryana.

2. This may please be brought to the notice of all concerned.

Yours faithfully,

Rajesh
Superintendent General Services-III,

OK for Chief Secretary to Government, Haryana.

No. 61/1/2013-2GSIII

OK Dated, Chandigarh the 6th November, 2018.

A copy, each, is forwarded to :-

- The Principal Secretary/ Additional Principal Secretary/Deputy Principal Secretary/Principal OSD/Officers on Special Duty to Chief Minister, Haryana .
- The Special Senior Secretaries/Senior Secretaries/ Secretaries/ Private Secretaries to Chief Minister/Ministers for the information of Chief Minister/Ministers, Haryana.

Rajesh
Superintendent General Services-III,

OK for Chief Secretary to Government, Haryana.

