



Dated : 21 April, 2022

**Subject: Regarding uploading of all legislative documents, i.e., Acts as well as subordinate legislation made under such Acts including rules, regulation, notifications and circulars by the State Government on India Code Web Portal**

*Dear Administrative Secretary,*

This is with reference to instructions issued by General Administration Department vide letter no. 62/38/2017-6GS1, dated 16 March 2020 and 12 April 2019 (copy enclosed) on the subject noted above. In pursuance of order dated 22.9.2017 (copy enclosed) passed by Delhi High Court, all departments were requested to appoint Nodal Officers for uploading all legislative documents, i.e., State Acts as well as subordinate legislation made under such Acts including rules, regulations, notifications and circulars by the State Government and relevant authorities under them on India Code Portal (ICP) in consultation with NIC.

2. Nodal Officers have been appointed by the departments and work to upload Acts and Subordinate Legislations on the Portal has been initiated. However, it has been observed that nodal officers appointed by some of the departments have retired or got transferred. So, you are requested to direct the departments under your control that an updated list of current nodal officers designated by the departments for the said purpose alongwith their details viz., name, designation, email and mobile number (active) may be provided within two days at following email address:-

**"secyhrdharyana@gmail.com"**

3. I would like to further inform that a meeting was taken by Secretary (Coordination), Cabinet Secretariat, Rashtrapati Bhawan, New Delhi on 20 April 2022. It has been decided that the exercise of uploading all Acts and subordinate legislations has to be completed before 30 April 2022. I would, therefore, request you to personally look into the matter of pendency in this regard and to complete the pending work of uploading on the India Code Portal (ICP) by 26 April 2022. A completion certificate to this effect may also be sent on the given e-mail Id.

*with regards,*

Yours sincerely,

*Sanjeev Kaushal*  
(Sanjeev Kaushal)

All the Additional Chief Secretaries/ *Administrative Secretaries*  
Principal Secretaries to Government Haryana.

**MOST URGENT**  
**IMMEDIATE**

No. 62/38/2017-6GS-1

From

The Chief Secretary to Government, Haryana

To

1. All the Administrative Secretaries to Government Haryana
2. All the Heads of Departments, Commissioner, Ambala, Karnal, Hisar, Gurgaon, Faridabad and Rohtak Divisions.
3. The Registrar, Punjab and Haryana High Court, Chandigarh

Dated Chandigarh, the 16<sup>th</sup> March, 2020

**Subject: Regarding uploading of all legislative documents i.e Acts as well as subordinate legislation made under such Acts including rules, regulation, notifications and circulars by the State Government on India Code Web Portal.**

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Sir/Madam,

I am directed to invite your attention to Government letter of even number, dated 4.12.2018 on the subject noted above vide which detailed instructions for uploading the Acts and subordinate legislation in searchable PDF format as single documents on India Code Portal were issued vide letters dated 4.12.2018 on the recommendations received from Cabinet Secretariat, New Delhi. Vide letter dated 6.2.2019, Administrative Secretaries were requested to personally look into the matter and adopt newly designed software created by NIC for uploading of legislative documents on the India Code Portal and ensure that work of uploading in searchable PDF Format of Acts/Rules relating to their department is completed before 26.4.2019. It was also requested to provide hyper link to India Code Portal on the websites of your department. To facilitate the task of uploading effectively, steps to be followed were also ANNEXED with Government letter dated 12.4.2019.

2. During the hearing on 26.4.2019, the Hon'ble High Court, Delhi observed that the State Amendments in the Code of Civil Procedure, 1908, Criminal Procedure Code, 1974, etc. may be incorporated in the Central Act. Therefore, Legislative Department, New Delhi is required to upload the Acts in the concurrent list on the India Code Portal with State Amendments. So, the Amendments made to the Acts in the concurrent list, if any, may be forwarded to the Legislative Department, New Delhi in the PDF format and in word also so that the State Amendments are incorporated in the Central Acts in the concurrent list and are uploaded on the India Code Portal by the Legislative Department. The Hon'ble High Court, Delhi also expressed its displeasure on slow progress of uploading of State Acts and their subordinate legislations and has desired that work of uploading may be completed as expeditiously in a mission mode.

3. Now, Ministry of Law and Justice, Legislative Department, Govt. of India, New Delhi has informed again that progress of updation and uploading is still very slow. Further, departments are uploading their Acts and Amendment Acts separately. It is to be noted that only updated Principal Act is to be uploaded on the India Code Portal as a single

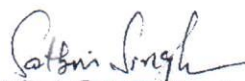
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document which should include all the amendments. You are requested to see the Central Acts such as Hindu Marriage Act, 1955, Code of Civil Procedure, 1908 etc. uploaded on India Code Portal by Legislative Department and adopt the standard procedure for uploading of updated Acts in searchable PDF format only.

4. As it is already conveyed that progress of uploading is being monitored by the Cabinet Secretariat and Hon'ble High Court, Delhi directly and the Hon'ble High Court is not satisfied with the progress of uploading of State Acts and their subordinate legislations. So, the work of uploading is required to be done at the earliest by the Nodal Officers. Hence, Administrative Secretaries are requested again to personally look into the matter and ensure that work of uploading of legislative documents i.e. Acts as well as subordinate legislations on India Code Portal in searchable PDF format as a single document, is completed at the earliest in time bound manner.

5. You are also requested that a soft copy of State Amendments made to the Acts in the concurrent list, if any, may also be forwarded to the Legislative Department, New Delhi in the PDF format and in word also for incorporating in the Central Acts in the concurrent list and uploading on the India Code Portal by the Legislative Department, New Delhi. For technical issues, if any, please contact Dr. Surinder Kumar, Sr. Technical Director, NIC (Mb. 9868855209 or email. id [suri@nic.in](mailto:suri@nic.in).)

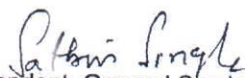
The matter may be taken on priority basis. These instructions may be brought to the notice of the concerned for strict compliance.

  
Superintendent, General Services-1,  
for Chief Secretary to Government Haryana.

Endst. No.62/38/2017-6GS1

Dated Chandigarh, the 16<sup>th</sup> March, 2020

A copy is forwarded to Sh. Udaya Kumara, Joint Secretary & Legislative Counsel, Government of India, Ministry of Law & Justice, Legislative Department, Room No. 436 A, 4<sup>th</sup> Floor, Shastri Bhawan, New Delhi w.r.t. his D.O.Letter No. 11/46/2015-RTI, dated 25.2.2020 for information.

  
Superintendent, General Services-1,  
for Chief Secretary to Government Haryana.

**MOST URGENT**

No. 62/38/2017-6GS1

From

The Chief Secretary to Government, Haryana

To

1. All the Administrative Secretaries to Government Haryana
2. All the Heads of Departments, Commissioner, Ambala, Karnal, Hisar, Gurgaon, Faridabad and Rohtak Divisions.
3. The Registrar, Punjab and Haryana High Court, Chandigarh

Dated Chandigarh, the 12<sup>th</sup> April, 2019

**Subject: Regarding uploading of all legislative documents i.e Acts as well as subordinate legislation made under such Acts including rules, regulation, notifications and circulars by the State Government on India Code Web Portal**

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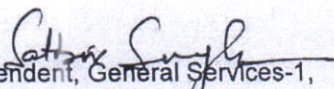
Sir/Madam,

I am directed to invite your attention to this office letter of even number, dated 4.12.2018. On the recommendations received from Cabinet Secretariat, New Delhi detailed instructions were issued for uploading of legislative documents in Searchable PDF format as a single document on India Code Web Portal. It was also requested to provide hyper link to India Code Portal on the websites of your department and furnish the report to the Legislative Department, New Delhi that all the aforesaid actions have been completed.

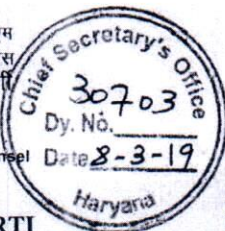
2. The State Government appreciate the efforts taken by the departments for uploading of their legislative documents on India Code Web Portal. As the work of uploading is still in progress, the Ministry of Law & Justice, Legislative Department, New Delhi vide its D.O.Letter dated 28.02.2019 has made some observations and issued some clarifications and directions to the State Government in detail. Therefore, a copy of said D.O.Letter dated 28.02.2019 is enclosed herewith for necessary action.

3. You are, therefore, requested to personally look into the matter and direct the Nodal Officers to complete the work of updating and uploading of State Acts and relevant subordinate legislation before the next date of hearing i.e. on 26.04.2019. To complete the task of uploading effectively steps to be followed are **ANNEXED** herewith. You are requested to follow the steps meticulously.

These instructions may be brought to the notice of all the concerned for strict compliance.

  
Superintendent, General Services-1,  
for Chief Secretary to Government Haryana.

उदय कुमार, एल. एल. एम.  
आइ. एल. एस.  
संयुक्त सचिव एवं विधायी परामर्शी  
Uday Kumar, L.L.M  
L.L.S  
Joint Secretary & Legislative Counsel



भारत सरकार  
विधि और न्याय मंत्रालय  
विधायी विभाग  
कमरा नं. 436 ए, चौथा तल  
शास्त्री भवन, नई दिल्ली-110001  
Govt. of India  
Ministry of Law & Justice  
Legislative Department  
Room No. 436 A, 4th Floor  
Shastri Bhawan, New Delhi-110001  
28<sup>th</sup> February, 2019

D.O.No.11/46/2015-RTI

SP  
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Respected Sir / Madam

Please refer to my previous communications issued from time to time on updating and General Services of State Acts and their related subordinate legislative documents on India Code Web Portal D.No. 30703 in searchable PDF formats.

Date 11-3-19  
Chandigarh

2. In spite of several instructions, it has been observed that some of the State Governments/Uts continue to upload Recruitment Rules made in exercise of the powers conferred by the proviso to article 309 of the Constitution and other Constitutional Provisions.

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3. In this regard it is once again clarified that the recruitment rules, if they are made in exercise of the powers conferred by any of the provisions of the State Acts, certainly need to be uploaded like any other rule or regulation. However, if such recruitment rules are made under the proviso to article 309 of the Constitution or any other provisions under Constitution, they may not be treated as a rule or regulation made under any State Act and hence need not be uploaded on the India Code Web portal.

8/3/19

US/GA

4. It may also please be noted that there is no need to upload Finance Acts, Appropriation Acts, Vote on Account Acts and amending Acts of temporary nature. However, the Amending Acts which contain validation or transitory provisions, which are still in force, may be uploaded as separate Acts.

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5. It has also been observed that several State Governments/Uts are uploading and removing the Acts and their subordinate legislations frequently which is causing difficulties in monitoring and reporting of status of uploading of State Acts and their subordinate legislations to the Hon'ble High Court of Delhi which is being monitored by the Cabinet Secretariat. In this regard, NIC has communicated the following instructions to be followed by all the Chief Nodal Officers while uploading the Acts and their subordinate legislations on the India Code Web Portal:—

(a) After submitting Acts/Rules finally by the user/ Chief Nodal Officers or other Nodal Officers, all editing related controls will become inactive (disabled/locked).

(b) If there is any change need to be done by the user/ Chief Nodal Officers or other Nodal Officers, then, the said user/ Chief Nodal Officers or other Nodal Officers, as the case may be, has to send a request to India Code Admin at NIC HQ, New Delhi, each time, to unlock the Act for editing purposes.

(c) The Admin, NIC HQ at New Delhi will unlock that Act/subordinate legislation to enable the user/Chief Nodal Officers or other Nodal Officers, to make the changes and submit it finally. After submission, once again, it will be locked and updated information will be available for the public in the finally submitted form.

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6. In this regard it may be pertinent to inform you that during the last hearing, the Hon'ble High Court insisted to mention the names of States/Uts who have not furnished the completion certificate with regard to updating and uploading of their State Acts and their respective subordinate legislations.

7. I am happy to inform that the re-designed India Code Web Portal with additional search options has been opened for public viewing at <http://www.indiacode.nic.in>.

8. In view of above, you are requested to instruct all concerned Officers to complete the work of updating and uploading of State Acts and relevant subordinate legislations before the next date of hearing, i.e., on 26<sup>th</sup> April, 2019. To complete the said task effectively steps to be followed by the States/Uts are ANNEXED herewith.

9. For clarifications, if any, you are advised to contact Dr. Surinder Kumar Gaba, Sr. Technical Director at NIC HQ and his team (Tel: +91 11 2430 5503).

*With regards,*

Yours sincerely,

*Udaya Kumara*  
(Udaya Kumara)

**Chief Secretaries/Administrators of all States/Uts.**

**Copy to :**

1. Chief Nodal Officers of all States/Union Territory Administrations
2. The Cabinet Secretariat (Kind Attn: Shri Sandeep Sarkar, Joint Secretary), Rashtrapati Bhawan, New Delhi
3. Dr. Surinder Kumar Gaba, Sr. Technical Director, NIC HQ, New Delhi.

**Instructions for Chief Nodal Officers of States/UTs' on updating and uploading of State Acts and their subordinate Legislations**

- As per the directions of the Hon'ble High Court of Delhi in W.P(C) No. 4761 of 2016 all State Governments/UTs are required to, in consultation with the NIC, upload legislative documents i.e. Acts and subordinate legislations, including rules, regulations, notifications, circulars, etc., pertaining to their State Government/UTs and relevant authorities under their State Government on the new India Code Portal.
- The re-designed India Code Web Portal has been opened for public viewing at [www.indiacode.nic.in](http://www.indiacode.nic.in).
- **All States Governments and UT Administrations are required to follow the following instructions while uploading their Acts and related Subordinate Legislations: —**
- All State Governments/UTs are required to complete the aforesaid task by **the end of March, 2019.**
- States/UTs are required to upload their respective Acts and subordinate legislations on the India Code Portal by adopting the standard procedure for uploading of their updated Acts and subordinate legislations in searchable pdf format only.
- States/UTs shall upload the Principal Acts enacted by their States/UTs after updating them on the India Code Portal as a single document which should include all the amendments (by providing foot note) **as has been done by the Legislative Department in the Central Government for Central Acts.**

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- Similarly, all rules, regulations, notifications, etc., are also required to be updated and uploaded after incorporating all amendments made to them, respectively, **as single documents.**
- Central Acts will be uploaded by the Central Government-No need to upload them again by States/UTs.
- States with Acts/subordinate legislations in language other than English may have the same translated to English and thereafter upload them on ICP.
- States may upload Central Acts enacted under the Concurrent List, in which they may have made amendments, after inserting the same and indicating name of the respective State in the title of the Act. Example: The Hindu Marriage (Karnataka Amendment) Act, 1995.
- UT administrations may only upload Regulations made under Article 240 of the Constitution and /or subordinate legislation in pursuance of a Central Act.
- No need of uploading Finance Acts, Appropriation Acts, Vote on Account Acts and amending Acts of temporary nature (except in the case of validation and transitory clauses).
- In the case of new Acts/Amendments or issuing of rules, after updating in the parent Act or rule, they have to be uploaded within 15 days of coming into force of such Acts.
- For technical issues, if any, States/UTs are advised to contact local NIC and Dr. Surinder Kumar, Sr. Technical Director, NIC HQs (Tel: +91 11 2430 5503; email id [suri@nic.in](mailto:suri@nic.in)).

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No.62/38/2017-6GS1

From

The Chief Secretary to Government, Haryana

To

1. All the Administrative Secretaries to Government Haryana
2. All the Heads of Departments, Commissioner, Ambala, Karnal, Hisar, Gurgaon, Rohtak and Faridabad Divisions.
3. The Registrar, Punjab and Haryana High Court, Chandigarh

Dated Chandigarh, the 12<sup>th</sup> December, 2017

**Subject:- W.P.(C) 4761/2016 and C.M.Appl 22914/2016-Union of India Vs. Vansh Sharad Gupta-Regarding uploading of all legislative documents i.e. Acts as well as subordinate legislation made under such Acts including rules, regulations, notification and circulars, on the India Code Portal.**

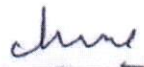
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Sir/Madam,

I am directed to invite your attention to the subject noted above and to inform that the Hon'ble High Court, New Delhi, has passed an order dated 22.09.2017 regarding uploading of all legislative documents i.e., Acts as well as subordinate legislation made under such Acts including rules, regulations, notifications and circulars by the State Government and relevant authorities under them on the India Code Web Portal which is under development by the National Informatics Centre (NIC). In first phase the elements mentioned above are to be included in the new India Code Web Portal.

2. The State Government has considered the matter. Accordingly, a copy of order dated 22.09.2017 is hereby enclosed for strict compliance. You are requested to take necessary action in consultation with the NIC for uploading the information on the India Code Web Portal.

3. These instructions may please be brought to the notice of all concerned for strict compliance.

  
Under Secretary General Administration,  
for Chief Secretary to Government Haryana.

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IN THE HIGH COURT OF DELHI AT NEW DELHI

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W.P. (C) 4761/2016 & CM.APPL.22914/2016

UNION OF INDIA

Through

..... Petitioner  
Mr.Ruchir Mishra with Mr.Mukesh  
Kumar Tiwari, Advocates.  
Mr.J.P.Kukreti, STD, NIC, Mr.Manoj  
Tuli, TD, NIC and Mr.Surinder  
Kumar, STD, NIC.  
Mr.Udaya Kumar, Joint Secretary,  
Mr.K.V.Kumar, Addl. Legislative  
Counsel and Mr.Chitkara,  
Dy.Secretary from Legislative Deptt.

versus

VANSH SHARAD GUPTA

Through

..... Respondent  
Mr.Ketan Paul, Advocate for  
Mr.Jayant Bhushan, Amicus Curiae.  
Mr. Abhijat, Amicus Curiae with  
Mr. Shaashwat Jindal, Advocate.

**CORAM:**

**HON'BLE MR. JUSTICE MANMOHAN**

**ORDER**

**22.09.2017**

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Today, officials from the Ministry of Law and NIC made a presentation of the New India Code web portal which is in development.

After hearing the parties, the following elements are directed to be included in the new portal in the first phase:-

1. All Central Acts and Subordinate Legislations passed by the Central Government including Rules, Regulations, Notifications and Circulars should be made available on this portal.
2. The data uploaded on the portal should be available in machine readable PDF format.
3. The navigation on this portal should enable visitors of the website to view a complete chain right from the parent Act to the subordinate Legislations passed by the Central Government under the parent Act.
4. All Central Ministries, Departments, Statutory/Autonomous Bodies and other relevant competent authorities shall assign a Nodal Officer to deal with the creation and uploading of Legislative documents onto the portal created by NIC.
5. All such Nodal Officers shall create and upload this data in a standardized format. This format shall be in machine readable PDFs and hyperlink friendly.
6. The portal created by NIC shall enable uploading of aforementioned data by all such Nodal Officers.
7. All such Nodal Officers shall upload this Data along with metadata as required.
8. This portal shall also enable hyperlinking between Acts, Rules, Regulations and other subordinate Legislations as necessary.
9. This portal shall also enable uploading of Legislative documents including Acts, Rules, Regulations and subordinate Legislations by State Governments and relevant authorities under them.
10. This portal shall be mobile friendly.

It is further directed that a Nodal Agency/Committee shall be created by the Cabinet Secretariat to coordinate the implementation of the above directions.

Let the compliance report be filed one week prior to the next date of hearing.

List the matter on 15<sup>th</sup> December, 2017.

MANMOHAN, J

SEPTEMBER 22, 2017

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