

No. 07/106/2022-2HR-II
HARYANA GOVERNMENT
HUMAN RESOURCES DEPARTMENT
(Human Resources-II Branch)

Dated: Chandigarh, the 11th November, 2022

To

1. All the Head of Departments in Haryana State.
2. All the Deputy Commissioners in Haryana State.

Subject: Regarding to keep reserve minimum 5% posts of Clerical Cadre for the purpose of Compassionate appointment under Ex-gratia Policy.

Sir/Madam

I am directed to invite your attention towards Rule 10 (b) of the Haryana Civil Services (Compassionate Financial Assistance or Appointment) Rules, 2019 in which it has been mentioned that Compassionate Appointment shall be admissible to the eligible family member of a Govt. employee who dies while in service to the post of Group-C & Group-D subject to certain conditions. Where the Compassionate appointment is admissible to Group C posts, the same cannot be granted over and above the 5% of sanctioned posts of direct quota but there is no limit bar for compassionate appointment against the post of Group D.

2. It has been observed that in some of the departments the 5% quota of Group C posts for the purpose of compassionate appointment is not reserved at the time of sending requisition for direct recruitment to HSSC. as a result it becomes difficult for them to grant compassionate appointment to the eligible family member of deceased Government employee of their Department and cases are sent to Government in Human Resources Department to grant compassionate appointment on Group C post in another departments. This process take time upto 6 months and the family members of deceased employee have to face difficulties for this purpose.

3. In view of above it is requested that all the Departments shall ensure to keep reserve the 5% posts (especially of Clerical cadre) of Group C of direct recruitment for the purpose to grant Compassionate appointment to the family members of deceased employee under intimation to Government (in HR-II Branch) by email at superintendents2@gmail.com in the following proforma by 17.11.2022, positively:-

Sr. No.	Name of Deptt.	Name of Post (Group-C)	Sanctioned Strength of post of direct recruitment quota	No. of posts under Ex-gratia Quota i.e. 5% posts of direct recruitment posts (Group-C)	Number of persons given compassionate appointment from 01-08-2019 onwards	Number of vacant posts under Ex-gratia Quota (Group-C)
1.	Name of Department	Post (Clerk)				
		Post (Accounts Clerk)				
		Post (any other clerical post)				

Yours faithfully,


Superintendent, Human Resources-II
for Chief Secretary to Government Haryana