

Copy of letter No 7688-3S-71/8880, dated the 29th April, 1971 from the Chief Secretary to Government, Haryana to all Heads of Departments etc., etc.

Subject :—Efficiency Bars.

I am directed to invite reference to composite Punjab Government memorandum No. 3574-G-48/35863, dated the 5th July, 1948 on the subject noted above and to say that Government have decided to make the following amendments in the instructions contained in that communication :—

(1) At the end of para 8 of the instructions referred to above, the following new para will be added—

“8- A. While examining the overall record of a Government employees for the purpose of considering his suitability for crossing as efficiency bar, his record for the five years preceding the date on which the crossing of the efficiency bar becomes due should be given special importance.”

(2) At the end of para 9 of the instructions the following new para will be added—

“9- A. Cases regarding crossing of efficiency bars should be decided by competent, authorities before the date on which the crossing of the bar in question become due. There may however be exceptional instances in which owing to unavoidable circumstances it is not possible to take a decision before the said date. In such cases the decision must be taken as soon thereafter as possible and in any event not later than six months from the date on which the crossing of the efficiency bar became due. Delay in this regard should be viewed seriously and stringent action should be taken against the officers/officials responsible for the default.”

(3) The receipt of this communication may please be acknowledged.