

Date Bound

Dr 150, MLC

No. 22/48/2005-6Estt.-1

From

The Chief Secretary to Government, Haryana.

To

All Heads of the Departments.

Dated Chandigarh, the 4th April, 2013

परिचालन शाखा नं.

04 APR 2013

Subject:- Regarding filling up of four posts of Assistant Research Officer in Haryana Civil Secretariat, Chandigarh on deputation basis.

Sir,

I am directed to refer to the subject cited above and to inform you that four posts of Assistant Research Officer in P.B-2- i.e Rs. 9300-34800+ Rs.4000/-(Grade Pay) + Rs. 200/- as Special Pay are proposed to be filled up (three posts in Economic Research & Analysis and Monitoring Unit(ERAMU) (Finance Department) and one post in Haryana Bureau of Public Enterprises (Finance Department) on deputation basis from amongst the Assistant Research Officers/Statistical Assistants having following qualifications and experience:-

- i). Post Graduate Degree from a recognized University in Statistics or Economics/Agricultural Economics/Mathematics/Commerce with Statistics as one of the subjects either at postgraduate Degree level
OR
Graduate in Honours School in Mathematics or Economics with Statistics as one of the papers at Graduation Honours School level in these subjects or a Postgraduate degree in Statistics;
- ii). One year experience of collection, compilation and interpretation of Statistical data on the post of Statistical Assistant or Assistant in a State or Central Government or a recognized University or Research Institute or State/Central Public Undertakings;
- iii). Working knowledge of computer espically data entry and processing.
- iv). Matric with Hindi or Sanskrit.

You are requested to forward application of willing and eligible candidates along with their bio-data and Annual Confidential Reports/summary of ACR to Establishment-1 Branch, Haryana Civil Secretariat, Chandigarh by 25.04.2013 positively. Please ensure that the names of the recommended person should not be under any kind of disciplinary action under Rule-7 or 8 of the Haryana Civil Services (Punishment & Appeal) Rules, 1987 and also be free from any type of vigilance enquiry. It is further requested that the names of such officials may please be recommended who can be easily relieved by the concerned department in case of selection.

Dharam Pal Malhotra
4/4/2013
Superintendent Establishment-I,
for Chief Secretary to Government, Haryana

NIC HSU
SECTOR 17
CHANDIGARH
Dy No. 376
Date 8/4/13

SSAC (personnel)