

From

The Chief Secretary to Government, Haryana.

To

All Heads of the Departments of the Haryana Government.

Dated Chandigarh, the 22nd May, 2014.

Subject:- Regarding filling up of Five posts of Assistant Research Officer in Haryana Civil Secretariat, Chandigarh on deputation basis.

Sir,

I am directed to refer to the subject cited above and to inform you that Five posts of Assistant Research Officer in P.B-2- i.e Rs. 9300-34800+ Rs.4000/-(Grade Pay) + Rs. 200/- as Special Pay are proposed to be filled up (four posts in Economic Research & Analysis and Monitoring Unit(Finance Department)and one post in Haryana Bureau of Public Enterprises (Finance Department) in the Haryana Civil Secretariat on deputation basis for a period of one year in the 1st instance from amongst the Assistant /Statistical Assistants having following qualifications and experience:-

- i). Post Graduate Degree from a recognized University in Statistics or Economics/Agricultural Economics/Mathematics/Commerce with Statistics as one of the subjects either at Postgraduate Degree level
OR
Graduate in Honours School in Mathematics or Economics with Statistics as one of the papers at Graduation Honours School level in these subjects or a Postgraduate Degree in Statistics;
- ii). One year experience of collection, compilation and interpretation of Statistical data on the post of Statistical Assistant or Assistant in a State or Central Government or a recognized University or Research Institute or State/Central Public Undertakings;
- iii). Working knowledge of computer especially data entry and processing.
- iv). Matric with Hindi or Sanskrit.

You are requested to forward application of willing and eligible candidates along with their bio-data and Annual Confidential Reports/ACR summaries of last ten years upto 2013-14 to Establishment-1 Branch, Haryana Civil Secretariat, Chandigarh by 20.06.2014 positively. Please ensure that the

names of the recommended person should not be under any kind of disciplinary action under Rule-7 or 8 of the Haryana Civil Services (Punishment & Appeal) Rules, 1987 and also be free from any type of vigilance enquiry. It is further requested that the names of such officials may please be recommended who can be easily relieved by the concerned department in case of selection.

Yours faithfully,

Sharam Lal Malik
22/5/2014

Superintendent Establishment-I,
for Chief Secretary to Government, Haryana.

CHANDIGARH
Dy No. 335
Date 22/5/2014

Sn. Yash Paul