

49/2/2016

No.6/18/2019-EO(MM-I)

Government of India

Department of Personnel and Training
Office of the Establishment Officer

Chief Secretary's Office

Dy. No. 155973

Date: 11/12/19

10 DEC 2019

155973

परिचालन संख्या

North Block, New Delhi
Dated, the 26 November, 2019

OFFICE MEMORANDUM

Sub:- Appointment of Director of Census Operations (DCO)/Director of Citizen Registration (DCR) in the States/Union Territories – reg.

The undersigned is directed to forward herewith a copy of Registrar General and Census Commissioner of India's D.O. letter No.1/13/2007-Ad.III/1406 dated 19.11.2019 regarding initiating the process for filling up 03 posts of Director of Census Operations (DCO)/Director of Citizen Registration (DCR) created by the Government of India for a period of 5 years from the date of creation of these posts in Chandigarh, Lakshadweep and New Delhi.

2. It may be noted that the Registrar General & Census Commissioner, India has stated that the post of DCO is conventionally filled from the officers of IAS drawn from the States and Union Territories. However, there is no mandatory requirement that a particular post of DCO/DCR be manned by the officers of the same cadre and therefore, the willingness of the officers has to be sought from all State Governments for each distinct post of DCO for a period of three years from the date of filling up of the post. The above posts of DCO/DCR have to be filled up by the officers of Director level as per the requirement given by the RGI.

3. Ministry of Home Affairs is requested to send the panel of names of the IAS officers of requisite seniority for appointment as DCO/DCRs for the above mentioned posts, to this office, at the earliest for taking further necessary action in the matter.

Ministry of Home Affairs,
(Shri Ajay Kumar Bhalla, Secretary)
New Delhi.

Jagannath
(J. Srinivasan)
Director (MM)

No.6/18/2019-EO(MM-I)

Dated: the November, 2019

Copy to:-

1. Registrar General and Census Commissioner, India, Ministry of Home Affairs, NDCC Building, New Delhi-110001
2. Chief Secretaries of All State Governments/Union Territories with the request to forward the panel of names of the IAS officers of requisite seniority of their cadre for appointment as DCO/DCRs for the above mentioned posts.

Jagannath
(J. Srinivasan)
Director(MM)

Services-II Branch
Diary No. 155973
Date 12/12/19

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विवेक जोशी, भा.प्र.से.

Vivek Joshi, IAS
Ph.D (Economics), Geneva

भारत के महारजिस्ट्रार एवं जनगणना आयुक्त
REGISTRAR GENERAL & CENSUS COMMISSIONER, INDIA

भारत सरकार, गृह मंत्रालय
Government of India, Ministry of Home Affairs



14/11/2019
20/11/19

D. O. No. 1/13/2007-Ad.III/1406

19th November, 2019

Dear Sir,

I am seeking your kind intervention for initiating the process for filling 03 more posts of Director of Census Operations (DCO)/ Director of Citizen Registration (DCR) created by the Government of India for a period of 05 years from the date of creation of these posts (a copy of the order File No. A-11011/1/2009-Ad-III/1281 dated 17.10.2019 is enclosed) in accordance with the Census Act, 1948, the Citizenship Act, 1955 and the Citizenship Rules, 2003.

2. It is informed that the above 03 posts are created in addition to the existing 30 posts of DCO/DCR for which the then Establishment Officer, DOP&T was requested to fill up these posts vide DO letter no. A-24011/49/2015-Ad-III dated 04.04.2016 (copy enclosed). Out of these 30 posts of DCO/DCR, 23 have been filled-up.

3. Earlier, only a single post of DCO/DCR was created for the State of Punjab & Union Territory of Chandigarh and similarly for Kerala & Lakshadweep but now due to excess work load in above States/UTs, one post each of DCO/DCR has been created separately in the following State/UTs:-

- (i) Director - Directorate of Census Operations, Chandigarh (UT)
- (ii) Director - Directorate of Census Operations, Lakshadweep (UT)
- (iii) Director - Office of the Registrar General, India (Hqrs.), New Delhi

4. The above posts are to be filled by Selection Grade/Junior Administrative Grade of All India Service (AIS) Officers in the rank of Director/Deputy Secretary (Pay scale of Level-13/ Level-12). The officers appointed to the aforesaid posts shall be entitled to draw Central (Deputation on Tenure) Allowance as provided in the AIS (Pay) Rules, 2016 as amended from time to time.

5. The post of Director of Census Operations is conventionally filled from the officers of Indian Administrative Service drawn from the States and Union Territories. There is no mandatory requirement that a particular post of Director of Census Operations be manned from the officers of the same cadre and therefore, the willingness of the officers has to be sought from all State Governments for each distinct post of Director of Census Operations.

6. As you may be aware, this office is entrusted with the work of conducting decennial Census of India which is the largest such exercise in the world. The preparatory work of Census-2021 has already commenced and gained momentum in all the States/UTs. The pre-test for the ensuing Census and NPR updation has been completed in all the States/UTs and outcome of the same is being analyzed. Actual Houselisting operation and Population enumeration are going to be held during April-September,

D. O. No. 1/13/2007-Ad.III /1406

19th November, 2019

2020 and February-March, 2021 respectively along with updation of National Population Register (NPR).

7. The duties assigned to the post of Director of Census Operations/Director of Citizen Registrations include effective supervision, coordination and maintaining good liaison with District Collectors, Heads of departments and Senior Officers of the State Government/Union Territories wherever appointed. The officers must be of proven ability with adequate district and administrative experience and also be of sound health and physically fit as their work involves extensive touring and an active regimen.

8. I shall be grateful if you could kindly write to the Chief Secretaries of State/UT Governments for suggesting a panel of names of suitable officers (3 to 4) of the Indian Administrative Service/Indian Police Service/Indian Forest Services from their cadres of the requisite seniority for being considered for appointment as Director of Census Operations/Director of Citizen Registration in the States/UT concerned. The Chief Secretaries may kindly be requested to furnish the following particulars of the Officers whose names are recommended:

- (i) Experience of Officers concern;
- (ii) Post(s) held by them;
- (iii) Their present emoluments;
- (iv) Up-to-date CR dossiers of the officers (last 5 years);
- (v) Vigilance Clearance and no penalty statements in r/o the officers;
- (vi) Any facts or qualification which would make the officer particularly suitable for the post.

Similarly the vacancies should also be circulated to Secretaries to Government of India of various Ministries/Departments for sponsoring any willing officer for the above posts.

With warm
~ regards,

Yours sincerely,

Vivek Joshi
(Vivek Joshi)

Shri Pradip Kumar Tripathi
Additional Secretary & Establishment Officer
Department of Personnel & Training
Ministry of Personnel, Public Grievances and Pensions
Room No.-115, North Block, New Delhi