

No. 49/95/2013-6SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 10th December, 2013.

To

All concerned IAS / HCS Officers.

Subject: Filling up of vacancies in SIU, D/o Expenditure on ad-hoc deputation basis.

Sir/Madam,

I am directed to refer to the subject cited above and to say that a copy of letter No. B-11017/01/2011-Ad.-II, dated 26th November, 2013 received from Government of India, Ministry of Finance, Department of Expenditure, New Delhi is uploaded on the web site (csharyana.gov.in) and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data with an application to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,


(SATISH SHARMA)
Superintendent Services-II.

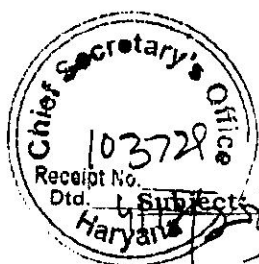
✓
INTERNAL DISTRIBUTION
e-champion

No.B-11017/01/2011-Ad.-II

Government of India
Ministry of Finance
Department of Expenditure

North Block, New Delhi.
Dated the 9th Nov., 2013.

103729



Subject: Filling up of vacancies in SIU, D/o Expenditure on ad-hoc deputation basis.

Applications are invited amongst eligible candidates to fill up the vacant posts in the Staff Inspection Unit (SIU), Department of Expenditure on ad-hoc deputation basis for a period of one year as per eligibility conditions (Annexure-I) and in the prescribed proforma (Annexure-II).

2. Eligible and willing candidate may apply through proper channel in prescribed proforma - Annexure-II. Cadre authorities/ Head of Departments are requested to forward applications of eligible and willing candidates, whose services could be spared on deputation immediately on selection. The applications of only such officers would be considered that are routed through proper channel and are accompanied by the following documents:

- Applications in prescribed proforma - Annexure II.
- Cadre Clearance Certificate from the Controlling Authority.
- Statement giving details of Major/Minor penalties, imposed upon the Officer, if any, during the last ten (10) years.
- Vigilance Clearance/ Integrity Certificate.
- Photocopies of the ACRs/APARs for the last five (5) years duly attested on each page by an officer not below the rank of Under Secretary or equivalent.

3. It is therefore, requested that application complete in all respects of the suitable and eligible officers may be forwarded to the Under Secretary (Admn.), Department of Expenditure, Room No. 225-E, North Block, New Delhi-110001 within one month from the date of publication of this circular in the Employment News.

4. Applications received after the due date and otherwise found incomplete shall not be entertained.

(Biplab Kumar Roy)

Under Secretary to the Government of India

23095695

To,

- All Ministries/Departments of the Govt. of India with the request that the vacancy circular may be given wide publicity among all the eligible officers/and undertakings under their control.
- All the State Governments including Union Territories with the request that the vacancy circular may be given wide publicity among all the eligible officers/and undertakings under their control.
- NIC, Department of Expenditure with the request to upload this vacancy circular on website of the Department.



(A) Name of the post :

1. No. of posts :

2. Classification :

3. Pay Scale :

4. Eligibility :

Deputy Director

05 (Five)

General Central Services Group 'A' Gazetted, Non-Ministerial

Rs.10,000-152000/- (Pre-revised) (Revised to

(PB-3, Rs 15600-39100/- + Grade Pay Rs.6600/-)

Officers under the Central Government, failing which officer from State Governments/Union Territories/Public Sector Undertakings/Autonomous Organizations and local bodies:

- (a) (i) holding analogous post on regular basis in the parent cadre department; or
- (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.8000-13500/- (Pre-revised) or equivalent in the parent cadre/department; or
- (iii) with eight years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.6500-10500/- (pre-revised) or equivalent in the parent cadre/department; and
- (b) Possessing the following educational qualifications and experience:
- (i) A degree of a recognized University or its equivalent;
- (ii) Have successfully completed the Advanced Management Services Course of the Institute of Secretariat Training and Management or Defence Institute of Work Study or equivalent training in any other recognized Institution.

OR

Have successfully completed the basic management services course of the Institute of Secretariat Training and Management or equivalent training in any other recognized institution and have three years' experience in the application of work study/organization and methods/analytical/statistical/operations research and other management research techniques.

The Departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation.

Similarly, deputationist shall not be eligible for consideration for appointment by promotion.

Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall ordinarily not exceed five years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of the receipt of application.

P.T.O.

(B) Name of the post :

1. No. of posts :

2. Classification :

3. Pay Scale :

4. Eligibility :

Assistant Director

10 (Ten)

General Central Services Group 'B' Gazetted, Non-Ministerial
PB-2, Rs 9300-34800/- + Grade Pay Rs.4800/-

Officers under the Central Government failing which officers
from State Governments/Union Territories/Public Sector
Undertakings/ Autonomous Organizations and local bodies:

- (a) (i) holding analogous post on regular basis in the
parent cadre/department; or
(ii) with three years' service in the grade rendered
after appointment thereon on a regular basis in
the scale of pay of PB-2, Rs.9300-34800/- +
Grade Pay Rs.4600/- or equivalent in the
parent cadre/department and

(b) Possessing the following educational qualifications
and experience:

(i) A degree of a recognized University or its
equivalent;

(ii) Have successfully completed the Advanced
Management Services Course of the Institute
of Secretariat Training and Management or
Defence Institute of Work Study or equivalent
training in any other recognized Institution.

OR

Have at least two years' experience in the
application of work study/organization and
methods/analytical/statistical/operations
research and other management research
techniques.

OR

Have successfully completed the basic
management services course of the Institute of
Secretariat Training and Management or
equivalent training in other recognized
institution and have one years' experience in
the application or work study/organization
and methods/analytical/statistical/operations
research and other management research
techniques.

[The period of deputation (including short-term
contract) including the period of deputation in
another ex-cadre post held immediately
preceding this appointment in the same or
some other organization/department of the
Central Government shall ordinarily not
exceed five years. The maximum age limit for
appointment by deputation (including short-
term contract) shall be not exceeding 56 years
as on the closing date of receipt of
applications]

P.T.O.

- (C) Name of the post : **Assistant Deputy Director**
1. No. of posts : 10 (Ten)
2. Classification : General Central Services Group 'B' Gazetted, Non-Ministerial
3. Pay Scale : PB-2. Rs.9300-34800/- + Grade Pay Rs.4600/-
4. Eligibility : Officers under the Central Government failing which officers from State Governments/Union Territories/Public Sector Undertakings, Autonomous Organizations and local bodies:
- (a) (i) holding analogous post on regular basis in the parent cadre/department; or
- (ii) with three years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.5500-9000/- (Pre-revised) (revised to PB-2, Rs.9300-34800/- + Grade Pay Rs.4200/-) or equivalent in the parent cadre/department a
- (b) Possessing the following educational qualifications and experience:
- (i) A degree of a recognized University or its equivalent;
- (ii) Have successfully completed the Advanced Management Service Course of the Institute of Secretariat Training and Management or Defence Institute of Work Study or equivalent training in any other recognized Institution.
- OR
- Have at least two years' experience in the application of work study/organization and methods/analytical/statistical/operations research and other management research techniques.
- OR
- Have successfully completed the basic management services course of the Institute of Secretariat Training and Management or equivalent training in any other recognized institution and have one years' experience in the application of work study/organization and methods/analytical/statistical/operations research and other management research techniques.
- Period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall ordinarily not exceed five years. The maximum age limit for appointment by deputation (including short term contract)/absorption shall be not exceeding 56 years as on the closing date of the receipt of applications.

APPLICATION FOR THE POST OF DEPUTY DIRECTOR/ASSISTANT
DIRECTOR/ASSISTANT DEPUTY DIRECTORS ON AD-HOC BASIS

1. Name of application with Complete Office Address
e-mail & Telephone No. (in Block letters).....
2. Date of Birth (in Christian era)
3. Date of retirement under Central/State Govt.Rules
4. Educational Qualification
5. Whether belongs to Organized Gr. A Service
If Yes, then mention Name of Service and Batch. Yes/No
6. Whether Educational and other qualifications
Required for the post are satisfied (If any qualification
Has been treated as equivalent to the one prescribed
In the rules, state the authority for the same.)

		Qualification/Experience required	Qualification/Experience Possessed by the Officer
Essential	(1)		
	(2)		
	(3)		

7. Post held on regular (i.e. substantive) basis and the date
From which held with pay scale
8. Please state clearly whether in the light of entries
Made by you above, you meet the requirement of
the post.
9. Details of Employment, in chronological order,
Enclose a separate sheet, duly authenticated by
Your signature, if the space below is insufficient

<u>Office/Instt/Orgn</u>	<u>Post held</u>	<u>From</u>	<u>To</u>	<u>Scale of pay and basic pay</u>	<u>Nature of duties.</u>
--------------------------	------------------	-------------	-----------	---------------------------------------	------------------------------

10. Nature of present employment, i.e. ad-hoc or
Temporary or permanent

11. In case the present employment is held on Deputation/contract basis, please state
- a) The date of initial appointment
- b) The period of appointment on deputation/contract
- c) Name of the parent office/organization to which you belong
12. Training/Courses attended
13. Additional details about your present employment
Please state whether working under -
- i) Central Government
- ii) State Government
- iii) Autonomous Organizations
- iv) Government Undertakings
- v) Universities
14. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

Date:

(SIGNATURE)

Mobile No.

Certified that the service particulars given by the applicant have been verified from his/her service records and to be correct.

Signature with seal of the Competent Authority.