

No. 49/3/2014-6SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 10th January, 2014.

To

All concerned IAS / HCS Officers.

Subject: Filling up of the post of Secretary, Film Certification Appellate Tribunal on deputation basis.

Madam/ Sir,

I am directed to refer to the subject cited above and to say that a copy of office memorandum No.801/9/2009-F(C), dated 18th December, 2013 received from Government of India, Ministry of Information and Broadcasting, New Delhi is uploaded on the web site (csharyana.gov.in) and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data with an application to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,


(SATISH SHARMA)
Superintendent Services-II.

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03 JAN 2014

F.NO.801/9/2009-F(C)
GOVERNMENT OF INDIA
MINISTRY OF INFORMATION AND BROADCASTING
'A' Wing, Shastri Bhavan, New Delhi-110 001.

Dated: 18th December, 2013

परिचालन शाखा नं 993

OFFICE MEMORANDUM

**Subject: Filling up of the post of Secretary, Film Certification
Appellate Tribunal on deputation basis.**

Services of a suitable officer is required for the post of Secretary to the Film Certification Appellate Tribunal in the Pay Band 3 (Rs.15600-39100) with Grade Pay of Rs.6600/- (Pre-revised pay scale of Rs.10000-15200) on deputation basis from amongst the officers of Central Government as under:

1. Officers of the All India Services or Central Service Group 'A' with 7 years service as such; or
2. (i) Officers under the Central Government holding analogous posts; and
(ii) Possessing experience of establishment, administration and accounts matters.

Head Office of the Tribunal is at Delhi and meetings of the Tribunal will be held at such place as the Chairman may determine.

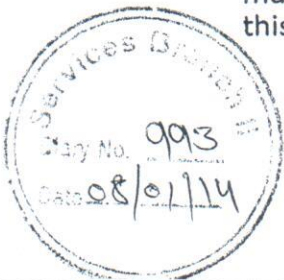
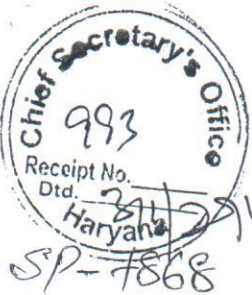
2. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department of the Central Government shall ordinarily not exceed three years.

3. The pay and allowance of the officer selected will be regulated in accordance with the Department of Personnel & Training's instructions on the matter.

4. Applications of eligible officers in the prescribed proforma (Annexure-II) along with their :

- (i) Up-to-date CR dossier. All Photostat copies of ACRs may be forwarded duly attested by an officer not below the rank of an Under Secretary or equivalent.
- (ii) vigilance clearance,
- (iii) penalty statement indicating any minor/major penalty whether imposed or not during the last 10 years and
- (iv) 'integrity certificate'
- (v) cadre clearance

may be sent to this Ministry within 60 days from the date of publication of this advertisement in the Employment News. Officers



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who volunteer for the post will not be allowed to withdraw their candidature subsequently. The maximum age limit of the candidates applying for the post shall not exceed 56 years as on the closing date of receipt of applications.

du
(Nirupama Kotru)
Director (Films)
Tele: 2338 44 84

To

All Ministries/Departments of the Govt. of India/All State Govts./Union Territories.

Copy to:

1. All attached and subordinate offices under the Ministry of Information and Broadcasting.
2. Chairperson, FCAT, New Delhi.
3. Deptt. of Personnel & Training (EO's Office, North Block, New Delhi).
4. Director, DAVP for publication in Employment News.

Moham. T.
(Moham Kumar T)
Desk Officer
Tele: 2338 6769

ANNEXURE-I

1. Name of the post : Secretary, Film Certification Appellate Tribunal
2. Number of post : One
3. Pay Band of the post : PB 3 (Rs.15600-39100) + Grade Pay Rs.6600/-
(Pre-revised pay scale 10000-325-15200)
4. Ministry/Department : Ministry of Information & Broadcasting
5. Eligibility : Deputation
 1. Officers of the All India Services or Central Service Group 'A' with 7 years service as such; or
 - 2 (i) Officers under the Central Government holding analogous posts,
 - (ii) Possessing experience of establishment, administration and accounts matters.

BIO-DATA PROFORMA

- 1. Name and address in block letters
- 2. Date of Birth (in Christian era)
- 3. Date of retirement under Central/State Govt. rules
- 4. Educational Qualifications
- 5. Whether Educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).

	<u>Qualifications/</u> <u>experience required.</u>	<u>Qualifications/experience</u> <u>possessed by the officer</u>
Essential	(1)	
	(2)	
	(3)	
Desired	(1)	
	(2)	

- 6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
- 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient:

Office/ Institute/ Orgn.	Post held	From	To	Pay Band, Grade Pay and basic pay	Nature duties	of
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8. Nature of present employment
i.e., quasi permanent or
permanent

9. If the present employment is held
on deputation/contract basis.
Please state:

(a) The date of initial appointment

(b) Period of appointment on
deputation/contract.

(c) Name of the parent office/
organisation to which you belong.

10. Additional details about present
employment. Please state whether
working under :

(a) Central Government

(b) State Government

(c) Autonomous organisations

(d) Government Undertakings

(e) Universities

11. Are you in revised scale of pay?
If yes, give the date from which
the revision took place and also
indicate the pre-revised scale.

12. Total emoluments per month now
drawn.

13. Additional information, if any,
which you would like to mention in
support of your suitability for the
post. Enclose a separate sheet, if
the space is insufficient.

14. Whether belongs to SC/ST

15. Remarks

Date _____

Signature of the candidate

Address _____

Phone No. _____

Office _____

Residence _____

Mobile _____

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Certified that the particulars furnished by the candidate have been verified from his/her service records and are correct. No disciplinary/vigilance case is either pending or being contemplated against him/her. No major/minor penalty has been imposed on him/her during the last 10 years. His/her integrity is certified. Cadre clearance is also given herewith .

Countersigned by Head of Department/Office
