

No. 49/78/2014-6SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Dated, Chandigarh, the ⁴⁴3 November, 2014.

To

All concerned IAS Officers.

Subject: Filling up the post of Chief Labour Commissioner (Central) in the Ministry of Labour & Employment, New Delhi on deputation basis.

Madam/ Sir,

I am directed to refer to the subject cited above and to say that a copy of vacancy circular No.A-31011/03/2014-CLS-I, dated 17th September, 2014 received from Government of India/ Bharat Sarkar, Ministry of Labour & Employment/ Shram Rozgar Mantralaya, New Delhi is uploaded on the web site (csharyana.gov.in) and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data with an application to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,


(TILAK MEHTA)

Superintendent Services-II.

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29 OCT 2014

81888 **MOST IMMEDIATE**

No.A-31011/03/2014-CLS-I
Government of India/Bharat Sarkar

Ministry of Labour & Employment/Shram Aur Rozgar Mantralaya



Shram Shakti Bhavan, Rafi Marg,
New Delhi, dated 17th September, 2014

Vacancy Circular

Subject: Filling up the post of Chief Labour Commissioner (Central) in the Ministry of Labour & Employment, New Delhi on deputation basis.

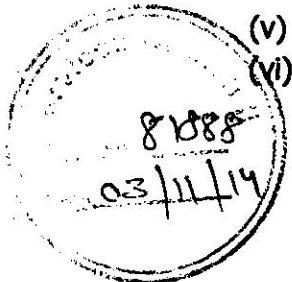
It is proposed to fill up one post of Chief Labour Commissioner (Central) in the Central Labour Service (an Organized Group 'A' Service) under the Ministry of Labour & Employment, New Delhi in HAG level in the pay scale of Rs.67000-79000/- on deputation basis (including short term contract) from amongst suitable and eligible Officers working under Central Government / State Governments etc. The period of deputation shall be three (03) years or till a regular incumbent Officer from the Central Labour Service become eligible and available to hold the post, whichever is earlier. The eligibility conditions, qualifications and experience required for the post and other details are given in **Annexure - I**. The duties and responsibilities attached to the post are given in **Annexure - II**.

2. The terms & conditions and pay & allowances of the Officer selected for appointment on deputation basis will be governed as per the provisions contained in Government of India, Department of Personnel & Training's OM No.6/8/2009-Estt.(Pay-II) dated 17.06.2010, as amended from time to time.

3. It is requested that the applications of suitable and eligible Officers who can be spared immediately in the event of selection may be sent to Shri S.K. Singh, Under Secretary (CLS-I), Ministry of Labour & Employment, Shram Shakti Bhavan, Rafi Marg, New Delhi - 110001 (in duplicate) within a period of **45 days** from the date of publication of this advertisement in the Employment News/Rozgar Samachar.

4. Applications of only such Officers/Candidates which are routed through proper channel and are accompanied by the following documents, will only be considered:-

- (i) Bio-data as per the proforma given in **Annexure - III**.
- (ii) Attested photocopies of ACRs/APARs for the last five years (ACRs/APARs to be attested by an Officer not below the rank of Under Secretary).
- (iii) Vigilance Clearance Certificate as per **Annexure IV**.
- (iv) Statement giving details of major or minor penalties imposed on the Officer, if any, during last ten years (**Annexure V**).
- (v) Integrity Certificate (**Annexure VI**) and
- (vi) Cadre Clearance.



5. Applications received after the closing date or without the prescribed documents otherwise found incomplete or not in the prescribed Proforma are liable to be rejected. Those who apply for the post will not be allowed to withdraw their candidature, subsequently.

6. While forwarding the applications, it may be verified and certified that the particulars furnished by the Officer are correct. It may also be confirmed that in the event of selection for appointment the Officer concerned will be relieved of his duties immediately.

7. It is requested that this may be given wide circulation in the various Offices under the administrative control of your Ministry/Department/Organisation.


(Babu Cherian)
Director (CLS)
Tele: 23753079

Encl: **Annexure – I to VI**

To

1. The Secretaries of the all Ministries/Departments of Central Government including Public Sector Undertakings and Autonomous Bodies under their Control.
2. The Chief Secretaries of all State Governments/Union Territories.
3. The Principal Secretary (Labour), Labour Departments of all State Governments/Union Territories.
4. Chief Labour Commissioner (Central), Shram Shakti Bhavan, New Delhi
5. The Director, VVG National Labour Institute, NOIDA, Distt. – Gautam Budh Nagar, UP.
6. All Attached and Subordinate Offices under Ministry of Labour & Employment.
7. All autonomous organizations under the Ministry of Labour & Employment.
8. Official Website of the Ministry of Labour & Employment.

Copy for information to:

The Secretary,
{Kind Attn: Shri B.S. Heet, US(RR) & Shri S.C. Srivastava, US(AP-I)}
Union Public Service Commission,
Dholpur House, Shahajahan Road,
New Delhi - 110069

Annexure - I

Name of the Post	:	Chief Labour Commissioner (Central) Ministry of Labour & Employment.
Number of Post	:	01 (one)
Classification	:	Central Labour Service (Organised Group 'A') in HAG level
4. Pay Scale	:	Rs.67000 - 79000/- with annual increment @ 3%.
5. Period of deputation	:	Three years or till a regular Incumbent from Central Labour Service become eligible and available to hold the post, whichever is earlier.
6. Pay & Allowances	:	Pay & allowances of the Officer selected for appointment on deputation basis will be governed as per the provisions contained in Department of Personnel & Training's OM No.6/8/2009-Estt. (Pay-II) dated 17.06.2010 as amended from time to time.
7. Qualifications, Experiences and Eligibility required for the post	:	Officers under Central Government or State Governments or Government of Union Territories or Public Sector Undertakings or Autonomous Bodies: (A) (i) Holding analogous posts on regular basis; OR (ii) With three years' regular service in the Senior Administrative Grade in the pay scale of PB-4: Rs.37,400-67,000/- plus Grade Pay of Rs.10,000/-; and OR (iii) With 25 years' regular service in Group 'A' posts in the service out of which at least one year regular service should be in the SAG in the pay scale of PB-4: Rs.37,400-67,000/- plus Grade pay of Rs.10,000/-. (B) Possessing the following educational qualifications and experience: <u>Essential Qualifications:</u> Bachelor's degree of a recognized University with experience - Working Experience of 10 (ten) years in public field with minimum 02 (two) years in the field of Labour Laws including International Labour Laws. <u>Desirable Qualifications:</u> Diploma in Social Work/Labour Welfare/Industrial Relations/Personnel Management/Labour Law from a recognized University/Institution and Degree in Law from a recognized University.

		Note - 1: Period of deputation (including short-term deputation) in another ex-cadre post held immediately preceding this appointment in the same or other Organization or Department shall ordinarily not exceed five years. Note - 2: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of the application.
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Duties and Responsibilities of the post of Chief Labour Commissioner (Central) under Ministry of Labour & Employment.

1. Chief Labour Commissioner (Central) is the Head of the Central Industrial Relations Machinery (CIRM) and is responsible for all administrative and financial powers of the organization of Chief Labour Commissioner (Central) besides the quasi-judicial and other functions.
2. Chief Labour Commissioner (Central) functions as Appellate Authority under Industrial Employment (Standing Orders) Act besides hearing appeals under I.E. (S O) Act allocate appeals to other appellate authorities like Deputy Chief Labour Commissioner (Central) and Regional Labour Commissioner (Central).
3. Chief Labour Commissioner (Central) is responsible for administration/implementation of Labour laws through machinery provided for the purpose.
4. He is declared as Inspector under various Labour laws.
5. As a Chief of the organization, he is responsible for monitoring industrial relation in the country in the Central Sphere as well in the State Sphere when desired for by Government of India.
6. He monitors the Industrial Relations situation through officers declared as Conciliation officer under Industrial Disputes Act. He himself is declared as Conciliation officer under ID Act and intervenes/mediates in the disputes of national importance.
7. He is the main agency to provide a feed back to Govt. of India in the matter of Industrial relations scenario and suggest ways and means to maintain industrial harmony.
8. He acts as an Advisor to Government of India in the matters relating to amendment of Labour Laws and also to suggest formulation of new legislations, if necessary.

ANNEXURE-III**APPLICATION FOR THE POST OF CHIEF LABOUR COMMISSIONER (CENTRAL) ON
DEPUTATION (INCLUDING SHORT TERM CONTRACT) BASIS****BIO-DATA PROFORMA**

1. Name and address (in Block Letters):

Telephone No.: (O) (M) (R)

2. Date of Birth (in Christian era):

3. Date of retirement under Central/

State Government Rules:

4. Educational Qualifications:

5. Whether educational and other qualifications

Required for the posts are satisfied. (if any
any qualification has been treated as equivalent
to those prescribed in the rules, state the authority
for the same):

Qualifications/Experience Required	Qualifications/Experience possessed by the officer

6. Please state clearly whether in the light
of entries made by you above, you meet
the requirements of the post:

7. Details of employment, in chronological order (enclose a separate sheet, duly
authenticated by your signature, if the space below is insufficient):

Office/ Institute/ Organisation	Post held and service/ cadre to which it belongs	From	To	Pay in the pay band and classification of post	Whether held on Regular/Ad hoc Basis	Nature of Duties

8. Nature of Present Employment, i.e.

- I. Ad-hoc basis
- II. Regular/on temporary basis
- III. Pay in the Pay Band
- IV. Grade Pay drawn

9. In case the present employment is held
On deputation/contract basis, please state:

- a) The date of initial appointment:
- b) Period of appointment on deputation/Contract:
- c) Name of the parent office/organisation to which you belong:

10. Additional details about present employment. Please
State whether working under:

- a) Central Government
- b) State Government
- c) Autonomous Organisation
- d) Government Undertaking
- e) Universities

11. Are you in Revised Pay Structure? If yes, give
the date from which the revision took place and
also indicate the pre-revised scale:

12. Total emoluments per month now drawn:

13. Additional information, if any, which you would
Like to mention in support of your suitability for
the post. Enclose a separate sheet, if the space
is insufficient:

14. Whether belong to SC/ST:

15. Remarks, if any:

Signature of the Candidate

Date:

Address

Countersigned with office seal by the authorised signatory of the parent office.

ANNEXURE-IV

VIGILANCE CLEARANCE CERTIFICATE

Certified that no Vigilance case or disciplinary proceedings or criminal proceedings is either pending or contemplated against Shri/Smt/Ms..... who has applied for the post of Chief Labour Commissioner (Central) on deputation basis in the Ministry of Labour & Employment, New Delhi.

(Authorised Signatory)

Name & office seal:

Date:

ANNEXURE-V

NO PENALTY CERTIFICATE

Certified that no minor/major penalty has been imposed during the last 10 years on Shri/Smt/Ms..... who has applied for the post of Chief Labour Commissioner (Central) on deputation basis in the Ministry of Labour & Employment, New Delhi (Authorised Signatory)

Name & office seal:

Date:

ANNEXURE-VI

INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Report of Shri/Smt/Ms..... who has applied for the post of Chief Labour Commissioner (Central) on deputation basis in the Ministry of Labour & Employment, New Delhi, it is certified that his/her integrity is beyond doubt.

(Authorised Signatory)

Name & office seal:

Date: