

OFFICE MEMORANDUM

Subject: Filling up the post of Rubber Production Commissioner (RPC) in the Rubber Board, Kottayam, Kerala on Direct recruitment basis – regarding.

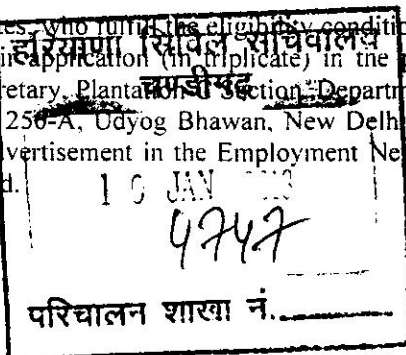
Rubber Board, a statutory autonomous organization under the Department of Commerce, Ministry of Commerce & Industry, Government of India, requires services of eligible and willing officers for appointment to the post of **Rubber Production Commissioner (RPC)** in its office at Kottayam, Kerala.

2. The scale of pay, number of posts, classification, mode of recruitment, age, eligibility conditions, qualifications and experience etc. are given in **Annexure-I** attached to the Office Memorandum.

3. The pay of the officer selected for appointment on direct recruitment basis will be regulated in accordance with extant orders of Government of India on the subject in force from time to time.

4. The candidates, who fulfil the eligibility conditions and desire to apply for direct recruitment basis, may send their application (in triplicate) in the prescribed proforma, by name to Shri M.S Banerjee, Under Secretary, Plantation Section, Department of Commerce, Ministry of Commerce & Industry, Room No. 256-A, Udyog Bhawan, New Delhi-110011 within sixty days from the date of publication of the advertisement in the Employment News. Applications received after the last date will not be considered.

Encl: As above.



(M.S. Banerjee)

Under Secretary to the Government of India
Tel: 011-23061732

To

1. All Ministries/Departments of Government of India
2. Comptroller and Auditor General of India, I.P. Estate, New Delhi
3. Election Commission of India, Nirvachan Sadan, New Delhi
4. Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi
5. Central Vigilance Commission, Starkata Bhawan, New Delhi
6. All Chief Secretaries of State Government Union Territory Administration
7. All Attached /Subordinate Offices of the Department of Commerce
8. Technical Director, NIC, Computer Cell, Department of Commerce, New Delhi for uploading the vacancy circular in the website for wider circulation.
9. Technical Director, NIC, Computer Cell, Department of Personnel and Training, North Block, New Delhi with the request to upload the enclosed vacancy circular on DoPT's website.

Copy to:

Executive Director, Rubber Board.

(M.S. Banerjee)

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Services-II Branch
Diary No. 11/1/18
Date 11/1/18

Name of the post	Rubber Production Commissioner, Rubber Board, Kottayam, Kerala
Number of post	One (1)
Classification	General Central Service Class-I Gazetted (Non-ministerial)
Scale of Pay	Level 13 in the Pay Matrix (Rs.123100 – 215900)
Age Limit	50 years (Relaxable upto 5 years for government servants and servants of the Rubber Board as per rules)
Method of Recruitment	By direct recruitment.
Eligibility Criteria	Essential: 1) A Post Graduate Degree in Botany or Agriculture from a recognized University; 2) Knowledge of all aspects of modern scientific cultivation of rubber including new planting, replanting and preparation of raw products; 3) 12 years' experience in a responsible capacity in formulation and implementation of schemes relating to Agriculture of which at least 5 years' experience should be in rubber cultivation. Desirable: (i). Ph.D in Botany or Agriculture; (ii). Should be capable of preparing development schemes for the rubber plantation industry as and when necessary and advise the Board on their implementation; (iii). About five years' experience in extension or advisory work in rubber plantation or five years practical experience in routine rubber plantation practices. Note 1: Qualification are relaxable at the direction of the Union Public Service Commission, for reasons to be recorded in writing, in case of candidates otherwise well qualified. Note 2: the Qualification(s) regarding experience is/are relaxable at the direction of the Union Public Service Commission, for reasons to be recorded in writing, in case of candidates belonging to Schedule Castes or Schedule Tribes, if at any stage of selection the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.
Job Description	The Rubber Production Commissioner (RPC) is appointed by the Central Government under clause (1 A) of section 6A of the Rubber Act, 1947. He shall exercise such powers and perform duties under the direction of the Board as may be prescribed. He shall also be an ex-officio member of the Rubber Board. He shall also be the member of the Executive Committee and Research and Development Committee. His duties and powers are enumerated in rule 47 of the Rubber Rules, 1955. The RPC shall be incharge of the development programmes of the Board. Besides advising the Executive Director in technical and development matters and exercising powers that may be delegated to him by the Executive Director, he shall make technical advice available to the rubber growers. He shall be responsible for the following:- i. Proper administration of the Rubber Production Department. ii. He shall give proper advice to the Chairman regarding formulation and implementation of various schemes. iii. He shall arrange Annual Mass Contact Programmes.

	iv. He shall monitor and evaluate the implementation of various schemes. v. He shall assign targets to Regional Offices and monitor its achievements. vi. He may represent Rubber Board in national/international conferences relating to Rubber cultivation, etc. vii. Exercise various financial powers for effective implementation of Rubber Plantation Development Schemes.
Period of Probation, if any	One Year

CURRICULUM VITAE PROFORM

(To be submitted in triplicates)

1.	Name and Address (in Block Letters)			
2.	Date of Birth (in Christian era)			
3.	Father's name			
4.	Educational Qualifications			
5.	Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)			
	Essential	Qualifications Experience Required	Qualifications Experience possessed by the officer	
		1)		
		2)		
		3)		
	Desired	1)		
		2)		
6.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post.			
7.	If employed, details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.			
	Organisation and Post held	From	To	Scale of Pay and Basic Pay
				Nature of duties (in detail)
8.	Whether belongs to SC ST			
9.	Remarks (The candidates may indicate information with regard to (i) Research Publications and reports and special projects (ii) Awards /Scholarship/Official Appreciation (iii) Affiliation with the professional bodies institutions societies and (iv) any other information (Note: Enclose a separate sheet if the space is insufficient)			

I have carefully gone through the vacancy circular /advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection of the post.

Signature of the Candidate

Tel.....

Date.....

Note: Candidates who are in Government service may forward their application through proper channel.