

GOVERNMENT OF INDIA
MINISTRY OF DEVELOPMENT OF NE REGION
NORTH EASTERN COUNCIL SECRETARIAT
NONGRIM HILLS, SHILLONG-793003.

No. ADMN-12015(11)/8/2017-ADMN (PART 1)

Dated: 14th March, 2022



As per list.

CS (Busy)

PA/CS
08/4/22

07 APR 2022

Subject:- Advertisement/Vacancy Circular for 1(one) post of Adviser (Health) on deputation (including short term contract) basis in the North Eastern Council Secretariat, Nongrim Hills, Shillong - 793003.

Sir,

With reference to the subject cited above, the undersigned is directed to enclose herewith a copy of the advertisement No. ADMN-12015(11)/8/2017-ADMN (PART 1) Dated: 14th March, 2022 for the above mentioned post proposed to be filled up on deputation basis. This advertisement/vacancy circular may please be widely circulated in your Organisation. This advertisement is also being published in the Employment News shortly.

Applications of eligible and willing candidates may be forwarded to the Deputy Secretary (Admn.) within 60 days from the date of publication of the advertisement in the Employment News.

Encl: As above.

Yours faithfully,

(L. Beimopha)

Deputy Secretary (Admn.)
NEC Secretariat, Nongrim Hills
Shillong: 793003.
Ph. No.: 0364-2522647

Services-II Branch

Diary No. 36969

Date 12/04/22

GOVERNMENT OF INDIA
MINISTRY OF DEVELOPMENT OF N.E. REGION
NORTH EASTERN COUNCIL SECRETARIAT
NONGRIM HILLS, SHILLONG-793003

No. ADMN-12015(11)/8/2017-ADMN (PART 1)

Dated: 14th March, 2022

The North Eastern Council Secretariat is looking for services of a suitable officer for filling up one (1) post of **Adviser (Health) on deputation (including short term contract) basis**. The pay and other terms and conditions of deputation will be regulated in accordance with DOPT's O&M No.6/8/2009-Estt.(Pay-II) dt.17.06.2010 as amended from time to time. Cadre authorities/Heads of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation basis immediately so as to reach the undersigned **within 60 days** from the date of publication of this advertisement in Employment News. The details of post, eligibility criteria, job requirement, age limit, qualifications and experience required for the post are indicated in **Annexure-I** below. For Application Forms/Curriculum Vitae Proforma (**Annexure-II**) and other necessary details the candidates are advised to visit and download from the NEC Website <http://necouncil.gov.in>.

LIST OF ENCLOSURES TO BE ACCOMPANIED WITH THE APPLICATION.

1. Application in prescribed format – Annexure-II duly completed, signed by the candidate and countersigned by the Cadre/Appointing authority.
2. Attested copies of ACRs for the last 5(five) years duly attested on each page with seal by an officer not below the rank of Under Secretary to the Government of India or equivalent.
3. Integrity Certificate.
4. Vigilance Clearance.
5. Major or minor penalty certificate for the last 10 years of his service.
6. A certificate to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.
7. Cadre clearance certificate.
8. Self-attested photocopies of Certificate of educational qualifications.



(L. Beimopha)
Deputy Secretary (Admn.)
NEC Secretariat, Nongrim Hills
Shillong: 793003.
Ph. No.: 0364-2522647

CURRICULUM VITAE PROFORMA

1	Name and address (in block letters)	:	
2	Date of birth (in Christian era)	:	
3	Date of retirement under Central/State Govt. rules.	:	
4	Educational qualifications.	:	
5	Name of the post applied for.	:	
6	Present post held with pay scale, Pay band and Grade Pay	:	
7	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).	:	
	Qualification/experience required		Qualification/experience possessed by the officer
	Essential	(i)	
		(ii)	
		(iii)	
	Desirable	(i)	
		(ii)	
8	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.	:	
9	Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.		

Office/Instt./Orgn.	Post Held	From	To	Scale of pay/ Present Basic Pay And Grade Pay	Nature of duties

10	Nature of present employment i.e., ad-hoc or temporary or quasi-permanent or permanent.	:	
11	In case the present employment is held on deputation basis, please state-	:	
	(a) The date of initial appointment.	:	
	(b) Period of appointment on deputation/contract	:	
	(c) Name of the parent office/organization to which you belong.	:	

12	Additional details about present employment. Please state whether working under – (indicate the name of your employer against the relevant column)	:	
(a)	Central Govt.	:	
(b)	State Government	:	
(c)	Union Territory	:	
(d)	Statutory Organization	:	
(e)	Autonomous Organizations	:	
(f)	Government Undertakings	:	
(g)	Universities	:	
(h)	Others	:	
13	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade	:	
14	Are you in Revised Scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised pay scale.	:	
15	Total emoluments per month now drawn	:	
16	Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications, (ii) professional training and (iii) work experience over and above prescribed in the vacancy Circular/ Advertisement) (Note: Enclose a separate sheet, if the space is insufficient).	:	
17	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment basis. (Officers under Central/State Governments are only eligible for "Absorption".) Candidates of non-Government Organizations are eligible only for Short Term Contract.	:	
18	Whether belongs to SC/ST.	:	
19	Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects, (ii) Awards/ Scholarship/Official Appreciation, (iii) Affiliation with the Professional bodies/institutions/ societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient), if any.	:	
20	Whether the present post held is on substantive basis or on officiating basis or on deputation/ short term contract.	:	

21	If Pay scale/Pay Band with Grade Pay in Sl. no. 6 above is not that of the substantive post held (i.e., that on deputation/short term contract/ACP Scheme upgradation/MACP upgradation), then the substantive pay (with Pay Scale/Pay Band with Grade Pay).	
I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.		

Date

Signature of the candidate

Address

Phone No./Mobile No.:

Countersigned (Employer with seal and date)

Strike out whichever is not applicable.

CADRE CLEARANCE CERTIFICATE

-7-

In the event of selection, Shri/Smti _____ will be relieved to join the post of Adviser (Health) on deputation (including short term contract) basis in the North Eastern Council Secretariat, Shillong.

Signature:

Designation of

Competent Authority

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case is pending or contemplated against Shri/Smti _____

Signature:

Designation of

Competent Authority

MAJOR/MINOR PENALTIES REPORT

Certified that there is no major or minor penalties imposed on Shri/Smti _____ during last 10 years.

Signature:

Designation of

Competent Authority

INTEGRITY CERTIFICATE

Service particulars of Shri/Smti _____ have been carefully scrutinized and it is certified that there is no doubt of his/her integrity.

Signature:

Designation of

Competent Authority

CORRECTNESS CERTIFICATE

It is certified that the particulars furnished by Shri/Smti _____ in his/her application Curriculum Vitae Proforma have been verified and found correct as per Service Records.

Signature:

Designation of

Designation Competent Authority

List of addresses for the post of Adviser (Health):-

1. All Ministries/Departments of Govt. of India.
2. The Secretary, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi.
3. Jt. Secretary (NE), Government of India, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi - 110011.
4. Director (NEC), Ministry of DoNER, Govt. of India, Vigyan Bhavan Annexe, Maulana Azad Road, New Delhi-110011.
5. The Chief Secretary to the Govt. of Assam, Dispur, Guwahati/Govt. of Meghalaya, Shillong/Govt. of Manipur, Imphal/Govt. of Arunachal Pradesh, Itanagar/Govt. of Mizoram, Aizawl/Govt. of Nagaland, Kohima/ Govt. of Tripura, Agartala/ Govt. of Sikkim, Gangtok/ Govt. of West Bengal, Kolkata/ Govt. of Odisha, Bhubaneswar/ Govt. of Andhra Pradesh, Hyderabad/ Govt. of Tamil Nadu, Chennai/Govt. of Karnataka, Bangaluru/ Govt. of Kerala, Thiruvananthapuram/ Govt. of Uttar Pradesh, Lucknow/ Govt. of Bihar, Patna/ Govt. of Madhya Pradesh, Bhopal/ Govt. of Gujarat, Ahmedabad/ Govt. of Maharashtra, Mumbai/ Govt. of Rajasthan, Jaipur/ Govt. of Himachal Pradesh, Shimla/ Govt. of Haryana, Chandigarh/ Govt. of Punjab, Chandigarh/ GAD, Jammu & Kashmir, Srinagar/GAD, Ladakh, Leh/Govt. of Goa, Panaji /Govt. of Chattisgarh, Raipur/ Govt. of Uttarakhand, Dehradun/ Govt. Jharkhand, Ranchi/ Govt. of Telengana, Hyderabad/ Govt. of Andaman & Nicobar Islands, Portblair/ Govt. of Lakshadweep, Kavarati/ Govt. of Dadra and Nagar Haveli, Silvassa/Daman and Diu, Daman/ Puducherry, Pondicherry.
6. The Commissioner and Secretary/Secretary of Health, to the Govt. of Assam, Dispur, Guwahati/Govt. of Meghalaya, Shillong/Govt. of Manipur, Imphal/Govt. of Arunachal Pradesh, Itanagar/Govt. of Mizoram, Aizawl/Govt. of Nagaland, Kohima/ Govt. of Tripura, Agartala/ Govt. of Sikkim, Gangtok/ Govt. of West Bengal, Kolkata/ Govt. of Odisha, Bhubaneswar/ Govt. of Andhra Pradesh, Hyderabad/ Govt. of Tamil Nadu, Chennai/Govt. of Karnataka, Bangaluru/ Govt. of Kerala, Thiruvananthapuram/ Govt. of Uttar Pradesh, Lucknow/ Govt. of Bihar, Patna/ Govt. of Madhya Pradesh, Bhopal/ Govt. of Gujarat, Ahmedabad/ Govt. of Maharashtra, Mumbai/ Govt. of Rajasthan, Jaipur/ Govt. of Himachal Pradesh, Shimla/ Govt. of Haryana, Chandigarh/ Govt. of Punjab, Chandigarh/ GAD, Jammu & Kashmir, Srinagar/GAD, Ladakh, Leh/Govt. of Goa, Panaji /Govt. of Chattisgarh, Raipur/ Govt. of Uttarakhand, Dehradun/ Govt. Jharkhand, Ranchi/ Govt. of Telengana, Hyderabad/ Govt. of Andaman & Nicobar Islands, Portblair/ Govt. of Lakshadweep, Kavarati/ Govt. of Dadra and Nagar Haveli, Silvassa/Daman and Diu, Daman/ Puducherry, Pondicherry.
7. The Director of Health, Govt. of Assam, Dispur, Guwahati/Govt. of Meghalaya, Shillong/Govt. of Manipur, Imphal/Govt. of Arunachal Pradesh, Itanagar/Govt. of Mizoram, Aizawl/Govt. of Nagaland, Kohima/ Govt. of Tripura, Agartala/ Govt. of Sikkim, Gangtok/ Govt. of West Bengal, Kolkata/ Govt. of Odisha, Bhubaneswar/ Govt. of Andhra Pradesh, Hyderabad/ Govt. of Tamil Nadu, Chennai/Govt. of Karnataka, Bangaluru/ Govt. of Kerala, Thiruvananthapuram/ Govt. of Uttar Pradesh, Lucknow/ Govt. of Bihar, Patna/ Govt. of Madhya Pradesh, Bhopal/ Govt. of Gujarat, Ahmedabad/ Govt. of Maharashtra, Mumbai/ Govt. of Rajasthan, Jaipur/ Govt. of Himachal Pradesh, Shimla/ Govt. of Haryana, Chandigarh/ Govt. of Punjab, Chandigarh/ GAD, Jammu & Kashmir, Srinagar/GAD, Ladakh, Leh/Govt. of Goa, Panaji /Govt. of Chattisgarh, Raipur/ Govt. of Uttarakhand, Dehradun/ Govt. Jharkhand, Ranchi/ Govt. of Telengana, Hyderabad/ Govt. of Andaman & Nicobar Islands, Portblair/ Govt. of Lakshadweep, Kavarati/ Govt. of Dadra and Nagar Haveli, Silvassa/Daman and Diu, Daman/ Puducherry, Pondicherry.
8. Secretary, Health & Family Welfare Department Government of Assam, Dispur, Guwahati - 781006.
9. Director of Medical Education, Government of Assam, Housefed Complex, Dispur, Guwahati - 781006.

10. Principal, Guwahati Medical College, Guwahati – 781032.
11. Principal, Assam Medical College, Dibrugarh.
12. Principal, Silchar Medical College, Silchar.
13. Director, Dr. B. Boroah Cancer Institute, Gopinath Nagar, Guwahati – 781016.
14. Director, Regional Institute of Medical Sciences, Imphal 795001.
15. Director, LGB Regional Institute of Mental Health, Tezpur – 784001.
16. Medical Director, Naga Hospital, Kohima – 797001.
17. Principal, Tripura Government Medical College Agartala – 799001.
18. Commissioner and Secretary Health & Family Welfare Department Government of Arunachal Pradesh/Manipur/Meghalaya/Mizoram/Sikkim/Tripura.
19. Deputy Director (Admn.), North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences (NEIGRIHMS), Shillong. Director's Block, Mawdiangdiang, Shillong – 793018, Meghalaya.
20. Sr. Technical Director/ SA, NIC-NEC, NEC Secretariat Shillong. It is requested to upload the advertisement in the NEC Website.



(L. Beimopha)

Deputy Secretary (Admn.)