

Immediate

No. 9/1/2023-EO(MM-II)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(Office of the Establishment Officer)

North Block, New Delhi
Dated, the 13th January, 2023

To,

1. The Chief Secretaries
All State Governments,
2. All Secretaries
Ministries/Departments of Government of India

Subject: Filling up the post of General Manager (Region), Regional Office, Haryana in Food Corporation of India (Director level), under the Department of Food and Public Distribution.

Sir/Madam,

This is regarding filling up the post of General Manager (Region), Regional Office, Haryana in Food Corporation of India (Director level), under the Department of Food and Public Distribution on deputation basis. The post is a CSS post to be filled through the Civil Services Board (CSB) procedure. This post has been identified as a sensitive post and therefore, the tenure of the post as per the extant guidelines of Central Vigilance Commission will be for a period of 3 years.

2. Officers of the rank of Director level from the All India Services or any Organized Services of the Government of India, eligible for appointment under Central Staffing Scheme are eligible for the post. Further, having an experience of working with Food Procurement and Public Distribution System related matters may be treated as a desirable experience.

3. The post may be circulated amongst officers eligible to be appointed at Director level or equivalent level in the Government of India on priority basis. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded to the Department along with **cadre clearance, vigilance clearance, detailed bio-data in the enclosed proforma and CR Dossiers for the last five years**. For officers working in the cadre, it may also be ensured that the 'Cooling off', after a previous stint on deputation, if any, is completed and the officer is eligible for appointment on Central Deputation as per extant instructions.

4. It is requested that the application(s) of the eligible candidate(s) may please be forwarded so as to reach this Department on or before **13.02.2023**.

Yours faithfully,

(Nidhi Srivastava)

Deputy Secretary to the Government of India
Email : dirsm@nic.in

Copy to:

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| 1. | Department of Food and Public Distribution (Shri Ajay Kumar Singh, Under Secretary), Krishi Bhawan, New Delhi w.r.t. their OM No. 5-3/2022-FC-I dated 09.01.2023. |
| 2. | PA to Deputy Secretary(SM) for uploading the circular through bulk e-mail system. |

Services-II Branch
Jary No 12332
Date 25/1/23

Bio-Data

1.	Name	:			
2.	Date of Birth	:			
3.	Service	:			
4.	Batch	:			
5.	Contact Telephone No.	(O)	(R)	(M)	
6.	Domicile	:			
7.	Educational Qualifications	:			
8.	Date of joining service	:			
9.	Present Designation and Pay Scale	:			
10.	Experience in Food Procurement and Public Distribution System related matters.	:			
11.	Period of continuous appointment on the present post	:			
12.	Date of grant of Level 13 or Grade Pay of 8700/- (if applicable)	:			
13.	Date of superannuation	:			
14.	Complete Experience/Posting Profile	:			
S. No	Period	Post held/Organization	Cadre post/Deputation post	Place of Posting	Brief Description
15.	Whether clear from Vigilance Angle		:	Yes/No	
16.	Whether the officer has been on deputation earlier. If so please provide details of organization, nature of deputation and period (dates) of deputation		:		
17.	Whether the officer is debarred from deputation under the Central Staffing Scheme		:		

18. Certified that the above particulars are correct and complete.

Signature of the applicant

Date: _____

Signature
Name/Designation & Rubber Stamp
of officer certifying the above Particulars

Note:

Columns 1-14 to be filled in by applicant.

Columns 15-18 to be filled in by Ministry/Department concerned