

From

The Additional Chief Secretary to Government of Haryana,
Industries & Commerce Department,
Haryana Civil Secretariat, Sector-1, Chandigarh-160001.

To

1. The Secretaries, all Ministries/Department of the Government of India.
2. All the Heads of Departments/Boards/Corporations of Government of Haryana.
3. The Chief Secretaries of all the States (Except State of Haryana).

Memo No.05/03/2023-2IB-I

Dated Chandigarh, the 10/02/2023

Subject: Filling up various posts (Group-A & B) in the Directorate of Industries & Commerce, Haryana (Headquarters and Field Offices) on deputation basis.

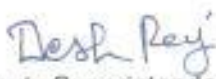
Kindly refer to the subject noted above.

2. The undersigned is directed to inform that the following posts are proposed to be filled up in the Directorate of Industries & Commerce, Haryana (Headquarters), District Industries Centre and Boiler offices in the State of Haryana on deputation basis initially for a period of two years which may be extended for further one year or as per the policies and directions in this regard or till promotion of eligible candidate or till the joining of new incumbent through Haryana Public Service Commission, whichever is earlier:-

Sr. No.	Name of the Post to be filled up	Group of post	Pay Scale of the post (as per HCS (Revised Pay) Rules, 2016)	No. of posts proposed to be filled up	Eligibility Conditions (by transfer and deputation basis)
1.	Joint Director	A	FPL-11 (Rs. 67700-191000)	7	(i) Bachelor Degree in Engineering or Technology with 1st Division or Postgraduate Degree in Commerce/ Economics/ Statistics / Mathematics / Business Administration with 2nd division from recognized university ; and (ii) Candidate already holding the post of Joint Director for at least one year; and (iii) Hindi or Sanskrit upto Matric Standard or higher education
2.	Deputy Director (Industrial Promotion)	A	FPL-10 (Rs. 56100-177500)	4	(i) Candidate already holding the post of Deputy Director (Industrial Promotion) for at least one year; (ii) Bachelor Degree in Engineering or Technology with 1st Division or Postgraduate Degree in Commerce/Economics/ Business Administration with

Sr. No.	Name of the Post to be filled up	Group of post	Pay Scale of the post (as per MCS (Revised Pay) Rules, 2016)	No. of posts proposed to be filled up	Eligibility Conditions (by transfer and deputation basis)
					2nd division from recognized university; and (iii) Hindi or Sanskrit upto Matric Standard or higher education.
3.	Deputy Director (Statistics)	A	FPL-10 (Rs. 56100-177500)	2	(i) Candidate already holding the post of Deputy Director (Statistics) for at least one year; (ii) Masters Degree in Economics/ Statistics/Commerce/ Mathematics with 2nd division or Chartered Accountant or Company Secretary or Chartered Financial Analyst (CFA) from recognized institution/University; and (iii) Hindi or Sanskrit upto Matric Standard or higher education.
4.	Deputy Director (Boiler-cum-Deputy Chief Inspector of Boilers)	A	FPL-10 (Rs. 56100-177500)	1	(i) Bachelor Degree in Mechanical/ Production/ Power Plant/ Metallurgical Engineering or Technology with 1 st division from a recognized University or equivalent; (ii) Candidate already holding the post of Deputy Director-cum-Deputy Chief Inspector of Boilers for at least two years; and (iii) Hindi or Sanskrit upto Matric Standard or higher education.
5.	Assistant Director (Industrial promotion)	B	FPL-7 (Rs. 44900-142400)	3	(i) Candidate already holding the post of Assistant Director (Industrial Promotion) at least one year; and (ii) Knowledge of Hindi or Sanskrit up to Matric Standard or higher education.
6.	Assistant Director-cum-Inspector of Boiler	B	FPL-7 (Rs. 44900-142400)	4	(i) Candidate already holding the post of Assistant Director-cum-Inspector of Boilers for at least one year; and (ii) Knowledge of Hindi or Sanskrit up to Matric Standard or higher education.
7.	Superintendent at DICs	B	FPL-7 (Rs. 44900-142400)	2	(i) Candidate already holding the post of Superintendent for at least one year; and (ii) Knowledge of Hindi or Sanskrit upto Matric Standard or higher education.

3. The Department reserves the right to increase or decrease vacancies without any notice.
4. The Government/Department reserves the right to post/transfer any employee/officer appointed on deputation basis at Headquarters or anywhere in the Haryana State in the field offices under the control of Directorate of Industries & Commerce, Haryana.
5. In case any junior employee become eligible for promotion or any regular incumbent is recruited by the recruitment agency, the official on deputation shall be repatriated back to his/her parent department/organisation.
6. The deputation on the above posts shall be on the selection basis amongst the applications received from eligible candidates. Once the applications are received, a committee of the officers at the Directorate of Industries and Commerce, Haryana.
7. The interview and selection of the candidates will be conducted by Committee of the Officers to be chaired by Additional Chief Secretary to Government of Haryana, Industries and Commerce Department.
8. It is, therefore, requested to send names and details of willing & eligible officers in the prescribed format at **Annexure-I** alongwith summary of ACRs/APRs for the last 10 years (clear attested copies) and certificate at **Annexure-II** within 30 days from the date of issuance of this memo, through proper channel. Please ensure that the names of recommended officers should not be under any kind of disciplinary proceedings under Rule 7 or 8 of the Haryana Civil Services (Punishment & Appeal) Rules, 2016 and also free from any type of vigilance enquiry/judiciary proceeding. Names of those officers be forwarded who can be relieved immediately upon their selection.
9. Please ensure the application be forwarded through proper channel. Direct applications by the candidates shall not be entertained.
10. The applications may be sent to the Deputy Superintendent Industries-I O/o Additional Chief Secretary to Government of Haryana, Industries & Commerce Department, Haryana Civil Secretariat, Sector-1, Chandigarh-160001.
11. This circular is also available on the website of the department i.e. www.haryanaindustries.gov.in


Deputy Superintendent Industries-I
for Additional Chief Secretary to Government of Haryana
Industries & Commerce Department

SSHRO

Diary No. (FR)

19504

Date

17/2/23

Endst. No.05/03/2023-2IB-I

Dated: 10/02/2023

A copy of the above is forwarded to the following for information and necessary action:

Chief Secretary Office ✓

No. 19504

Dated 14-2-23

Chief Secretary to Government of Haryana with a request to upload this circular on the website of Chief Secretary, Haryana for wide publicity.

Director General, Industries & Commerce, Haryana, 30 Bays Building, Sector- 17 C Chandigarh with a request to upload the circular on the website of the department.

CS (Busy)

RWCS

13 FEB 2023

SSHRO

CC:

1. PS to CPSCM.
2. PS to Dy. CM.
3. PS to ACS (I&C).

Desh Raj

Deputy Superintendent Industries-I
for Additional Chief Secretary to Government of Haryana
Industries & Commerce Department

USNR-7

RA
21/2/23

D/A C 22/2

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22/2/23

65/11

SSHRO

19504

Diary No. (FR)

21/02/23

Date

Services-II Branch

Diary No 19504

Date 22/02/23

ANNEXURE-I**PROFORMA APPLICATION FOR APPOINTMENT ON DEPUTATION**
(To be filled up in BLOCK LETTERS)

Name and Sr. No. of Post against which application has been submitted	
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A. Personal Data

(i)	Name of the Applicant	
(ii)	Gender	
(iii)	Category of the Applicant	
(iv)	Date of Birth (in Christian Era)	
(v)	Date of Joining Service on Regular Basis	
(vi)	Date of Superannuation	
(vii)	Present Designation	
(viii)	Date of appointment to present post	
(ix)	Pay Scale of the post presently held	
(x)	Present Pay Level/Basic Pay of the Employee	
(xi)	Group of the present post	
(xii)	Name of Parent Department/Board/Corporation and Government.	

(xiii)	Place of posting	
(xiv)	Contact Details	
	(a) Email ID	
	(b) Mobile Number: (preferably whatsapp)	

B. Educational Qualifications (Matric onwards): -

S. No.	Qualification/Degree	Years/Division	Institution/University, Place/Country

C. Experience Details/Employment details (In chronological order): -

S. No.	Nomenclature of the Post	Department/Board/Corporation	Pay Level of the post held	From	To

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D. Details of previous deputation/foreign assignment (if any):-

S. No.	Organization	Designation	From	To

E.	Whether debarred from deputation? If yes, please furnish details.	
F.	Whether cooling off period completed? If yes, date of return from previous deputation with details, whenever applicable	

G. ACRs/APRs Ratings for last 10 years, if available: -

Sr. No.	Year	Rating
1.		
2.		
3.		
4.		
5.		
6.		

7.		
8.		
9.		
10.		

H. Details of Disciplinary Proceeding pending at present and/or finalized with a minor/major penalty during the service period (add separate sheet, if required):-

I. Awards/ Incentive/Appreciation letters during Service Career, If any:-

S. No.	Name of award	Brief Details
1.		
2.		
3.		
4.		
5.		

I certify that I have gone through circular memo and I am well aware with the educational and qualification details of the posts. Further, the above details furnished by me are true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed withheld.

(Name and Signature of the applicant)

Place:
Date:

ANNEXURE-II

Certificate to be furnished by the Employer/Head of Office/Forwarding Authority

Certified that the above particulars furnished by Shri/Smt. _____ are correct.

2. It is also certified:

- I. That there is no vigilance/disciplinary case or criminal case pending or contemplated against Shri/Smt. _____.
- II. That his/her integrity is not doubtful in last 10 years.
- III. That attested copy of his/her last 10 years ACRs/APRs dossier is enclosed.
- IV. That no major/minor penalty has been imposed on him/her during the last 10 years.
- V. That the appointing authority/cadre controlling authority has no objection to the consideration of the applicant for the post applied for.

Place:

Date:

.....
Signature of authority/authorized person/Cadre
Controlling Authority

Name:

Designation:

Contact No.:

(Office Seal)