

4. It should be noted that relaxation of rules or any general order bearing on the subject can be made in individual cases when it is considered necessary to deal with a case in a just and equitable manner. This power is to be invoked only in rare and exceptional cases. Hence the occasions for making entries in the register should be very few and far between. If, however, it is found necessary to relax any particular rule or order frequently, the inference is that the particular rule if administration warrants revision and such a revision should be undertaken as soon as the need for it is established. For this purpose, the Administrative Department should have an abstract made out at the end of each half year based on the decisions recorded in the register during that half year in the following form and consider whether action should be initiated to revise any of the rules or orders mentioned therein and if so the lines on which it should be done :—

Particulars of rule or orders relaxed (i.e. No. of the rule or No. and date of orders)	Serial No. in the register relating to the relaxation	Remarks
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5. These instructions may be brought to the notice of all concerned for information and guidance and the receipt thereof may be acknowledged.

Copy of letter No. 3502-IGSII-66/16434, dated the 22nd June, 1966, from the Chief Secretary to Governments, Punjab, to all Heads of Departments, etc. etc.

Subject ;—Rules relating to the powers of the State Government to dispense with or relax the requirements of any rule regulating conditions of service of Government employees for dealing with any case in a just and equitable manner.

I am directed to invite a reference to para 2 of Punjab Government letter No. 2122-DSGS-63 38118, dated the 27th November, 1964, on the subject noted above in which you were advised that a general rule as indicated in the said para may be provided for relaxation of rules in the relevant service rules till the publication of General Service Rules. The question of powers of State Government for the relaxation of rules has been again considered in consultation with the Legal Remembrancer, Punjab, and the Government of India and it has been decided that instead of the phraseology already circulated, the following phraseology should be adopted :—

“Where the Government is of the opinion that it is necessary or expedient so to do, it may be order, for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons”