

- (2) that the maximum amount specified in column (7) of the Second Schedule may in any year be increased by the amount not expended in previous years and also by such amount as the Governor may consider necessary to defray the leave allowances and pension charges of the Military Secretary (or A.D.C);
- (3) that if dearness or other allowance admissible at the commencement of this Order be merged in the pay or increased or reduced at any time, the maximum amount specified against any of the appropriate sub-heads of the Second Schedule shall be deemed to have been increased or reduced accordingly;
- (4) that no expenditure shall be incurred on the maintenance, improvement, renewal or replacement of official residences and maintenance of official railway saloons in excess of the amounts specified in the Third and Fourth Schedules except with the special order of the President which must be obtained in advance;
- (5) that the Governor may without exceeding the maximum specified in column (7) of the Third Schedule, re-appropriate, whenever necessary from one sub-head of the said Schedule to another sub-head thereof.

*8. In addition to the allowances and privileges referred to in paragraph 7, there shall be charged on, and paid out of the Consolidated Fund of the State, to the Governor an initial grant of Rs. 2,33,700 for furnishing the new official residence.

9. (1) The Governor shall, during the period of his leave, be entitled only to a leave allowance at the rate of Rs. 2,750 per mensem in lieu of his salary.

(2) An acting Governor shall not be entitled to any leave allowance.

10. No customs duties shall be levied on the following articles if imported or purchased out of bond by the Governor on appointment or during his tenure of office :—

- (a) articles for the personal use, wear or consumption of the Governor or any member of his family;
- (b) food, drink, and tobacco for consumption by members of the Governor's household or by his guests, whether official or not;
- (c) articles for the furnishing of any of the Governor's official residences;
- (d) motor-cars provided for the Governor's use.

FIRST SCHEDULE

Paragraphs 3(e) and 6 (i)

Official Residence	Maximum Allowances to the Governor for renewal of furnishings
1	2
The Government House at Chandigarh	Rs. 25,000

SECOND SCHEDULE

Paragraph 7

Maximum Yearly Amounts (in Rupees) charged on the Consolidated fund of the State in respect of certain matters.

Stump- tuary allowance	Staff and Household			Contract Allowance i.e. an allowance for miscell- aneous expenses including maintenance of motor cars.	Tour Expenses.	Total
	Military Secretary (or A.D.C.) and his establish- ment	Enter- tainment allowance	Maintenance and repairs of furnishings of official residences			
1	2	3	4	5	6	7
10,000	80,000	3,000	10,000	50,000	40,000	1,93,000

THIRD SCHEDULE

Maximum Yearly Amounts (in rupees) in respect of official residences of Governors-Maintenance and repairs.

Improve- ment	Gardens	Electri- city	Water	Taxes	Repairs	Total
1	2	3	4	5	6	7
9,000	19,500	13,500	9,000	4,500	19,500	75,000

FOURTH SCHEDULE

Paragraph 7

Maximum Yearly Amount (in rupees) in respect of Official Railway Saloons.

Amount Rs. 18,000

ANNEXURE 'B'

(Para 370)

PRO FORMA

Whereas Shri.....has on the forenoon/afternoon of the.....19 vacated the office of the Governor of the State of.....and whereas the President of India has been pleased to appoint Shri.....to be the Governor of the State of.....in succession to Shri.....it is hereby notified that Shri.....has on the forenoon/afternoon of this day entered upon his office.

By order of the Governor
for Chief Secretary to Government of
Haryana.

ANNEXURE 'C'

(Para 372)

DRAFT I

Express Telegram State
No.....Most profoundly regret to State that Chief Minister.....passed away at.....on.....
(name) (time) (date)
at.....All Government offices, courts and institutions to be closed for.....as a mark of respect. State
(place) (date)
mourning for him will be observed for(.....)
(number)
days up to and including.....Flags will be flown at half mast and there will be no public entertainment during this period.

Copies to all concerned by post in confirmation.

By Order,

Superintendent Political,
for Chief Secretary to Government,
Haryana.

II MINISTERS

371. (1) *Assumption of charge of office.*—(1) Before a Minister enters upon his office, the Governor shall administer to him the oath of office and secrecy in accordance with clause 3 of Article 164 of the Constitution and in the form below as set down for the purpose in the Third Schedule of the Constitution :—

FORM OF OATH OF OFFICE FOR A MINISTER FOR A STATE :

"I, A.B., do swear in the name of God/Solemnly affirm that will bear true faith and allegiance to the constitution of India as by law established and that I will faithfully and conscientiously discharge my duties as a Minister for the State/ of Haryana and that I will do right to all manner of people in accordance with the Constitution and the law/without fear or favour, affection or ill will."

FORM OF OATH OF SECRET FOR A MINISTER

"I, A.B., do swear in the name of God/solemnly affirm that I will not directly or indirectly communicate or reveal to any person or persons any matter which shall be brought under my consideration or shall become known to me as a Minister for the State of Haryana except as may be required for the due discharge of my duties as such Minister."

(ii) Notifications relating to the appointment and resignation of Ministers as also Notifications regarding allotment of portfolios among them are issued from the cabinet section over the signature of the Secretary to the Governor and the Chief Secretary.

(2) *Leave to Ministers* :—In the absence of any provisions in the constitution in regard to the grant of leave to the Ministers, a Minister who wants to take leave has either to resign or be treated as on duty. If, therefore, a Minister remains away from duty due to illness or some other unavoidable reasons, his day to day work is carried on by some other Minister and the former is treated as on duty.

372. MEMORANDUM REGARDING ACTION TO BE TAKEN IN HARYANA STATE ON THE DEATH OF HIGH DIGNITARIES

I. ACTION TO BE TAKEN ON THE DEATH OF HIGH DIGNITARIES OF THE GOVERNMENT OF INDIA

The following instructions shall be followed in the event of the death of the President, Vice President, Prime Minister, former President, Union Cabinet

Minister and other members of the Council of Ministers of the Union :—

Name of the Dignitaries	Number of days for the close of		No. of days for the observance of State mourning	Whether State funeral to be accorded	Number of days for half-masting of National Flag
	Offices	Industrial Establishments			
	(a)	(b)			
1	2		3	4	5
President	Two—on the day on which the death occurs as also on the day of funeral, Holidays to be observed throughout the State	On the day of funeral all Industrial Establishment of the State Government will be closed at the place of funeral and a public holiday under the Negotiable Instrument Act to be declared at the place of funeral only	13 days	Yes	13 days throughout the State
Vice-President	One on the day on which the death occurs, holiday to be observed throughout the State and for half-a-day on the day of the funeral at the place where funeral takes place	—	..	..	On the day of death throughout the State also on the day of the funeral at the place where funeral takes place
Prime Minister	Two—on the day on which death occurs and also on the day of funeral, Holidays to be observed throughout the State	..	12 days	Yes	12 days throughout the State

1	2	3	4	5
Former President		7 days	Yes	7 days throughout the State
Speaker of the Lok Sabha and Chief Justice of India				Only on the day of death and that also at Delhi
Union Cabinet Ministers	For half-a-day at Delhi and if the funeral takes place outside Delhi, for half-a-day at the place where the funeral takes place			One day at Delhi and at the State Capital on the day of death
Other Members of the Council of Ministers of the Union including Ministers of State and Deputy Ministers of the Union	For half-a-day at Delhi and if the funeral takes place outside Delhi, for half-a-day at the place where the funeral takes place			One day at Delhi only

II.—ACTION TO BE TAKEN ON THE DEATH OF HIGH DIGNITARIES OF HARYANA STATE, VIZ. GOVERNOR, CHIEF MINISTER, CHIEF JUSTICE OF THE HIGH COURT, SPEAKER, HARYANA VIDHAN SABHA, MINISTERS OF STATE AND DEPUTY MINISTERS OF THE STATE

1. On receipt of intimation of the death of above mentioned dignitaries of Haryana State while they are holding office, the Chief Secretary to the Government of Haryana, in the Political Department will immediately send intimation through Express Telegram/Telephone to :—

- (i) The Governor.
- (ii) the Chief Minister.
- (iii) the Chief Justice of the High Court.
- (iv) the Speaker, Haryana Vidhan Sabha.