

CHAPTER XIII

Haryana Government Gazette

238. Parts of the Gazette, The different parts of the Haryana Government Gazette and the subjects to which each one of them relates are as follows :—

Part—I Haryana Government notifications and orders;

Part—I A—Notifications, Resolutions etc. relating to Local Government Department issued by the Haryana Government and notifications issued by the Director of Panchayats.

The following notifications and resolutions relating to Local Government Department are to be published in Part-I-A of the Haryana Government Gazette :—

- (a) (i) All notifications of the Haryana Government under Haryana Municipal Act, 1973;
- (ii) The Haryana Urban (Control of Rent and Eviction) Act, 1973;
- (iii) The Punjab Town Improvement Act, 1922;
- (iv) The Faridabad Complex (Regulation and Development) Act, 1971;
- (v) The Cattle Trespass Act, 1871;
- (vi) The Hackney Carriage Act, 1879;
- (vii) The State Carriage Act, 1961;
- (viii) The Local Authorities Loans Act, 1914.
- (b) All resolutions relating to Local Government measures, no matter by what department they may be issued;
- (c) All notifications of the Haryana Government issued under section 3 of the Vaccination Act, 1880;
- (d) All notifications of the Haryana Government issued under the Land Acquisition Act, 1894, relating to the acquisition of land on behalf of local bodies.
- (e) All notifications issued by Deputy Commissioners under section 55(1) of the Haryana Municipal Act, 1973.
- (f) All other matters of general interest which the Secretary orders to be published in Part-I-A.

Municipal Committees, and Panchayats are supplied with two copies each of these notifications:

The Director of Health Services is supplied with four copies of the by-laws made by Municipal Committees for the control of fairs.

Part—I—B— Notifications by Commissioners/Deputy Commissioners

Part—II— Republications from the Government of India Gazette

Part—III— Notifications by High Court, Financial Commissioner, Heads of Departments and Union Public Service Commission, advertisements and notices, etc;

Part-III—A— Notifications by Universities located in Haryana and Chandigarh University.

Part-III—B— Court and Insolvency Notices;

Part—IV— Publication of Acts, Bills, Ordinances etc;

Part—V— Notification by the Haryana Legislature.

Supplement-Part-I—Statistical—Whether and Crop Report;

Weekly Report of Births and Deaths; Indices of Rates;

Supplement—Part-II (General—Reviews, Catalogue of books, periodicals, etc.

2. The Gazette is published every Tuesday and the material should reach the Government Press by Friday. To prevent congestion of work in the Press, Superintendents of Branches should see that lengthy notifications and other papers for publication are not accumulated and sent on the last day, but at regular intervals. The Part of the Gazette in which the notification is proposed to be issued should be clearly marked, Immediate notifications which cannot wait for the regular Gazette can be published in an extraordinary Gazette on any day under the orders of a Secretary to Government.

(3) Notifications (with endorsements thereon) which are of less than two foolscap pages in length and also those of urgent nature should be typed and issued without delay before the notification is sent to the Press for publication in the Haryana Gazette. All other notifications may be sent to the press in original.

(4) When files containing draft notifications for publication in the Haryana Gazette are received back from the Despatcher the Superintendent or the Assistant concerned must satisfy himself by actual verification with the Gazette that the notification has actually been published and he must note on the office copy the date of the Gazette, in which the notification has appeared. If a printed copy of the notification is available it should be added to the file.

No files containing notifications should be kept pending or recorded unless the Record Keeper or Recorder, as the case may be, has satisfied himself that this requirement has been complied with.

(5) Fair copies of notifications should be carefully examined by the dealing Assistant before despatch to the Press. Notifications and papers published in the Gazette should be authenticated as laid down in paragraph 101, the name of the Secretary being on the right. (See also para 104(5)).

239. *Republication of Government of India Notifications, Acts and Bills.*—A copy of the Government of India Gazette is circulated to all branches of the Civil Secretariat with a view to the marking of Notifications. Acts and Bills which require republication in the Haryana Gazette. The portions to be republished should be sidelined in red or blue chalk and marked, "republish," by the branch concerned. When this is done, the Government of India Gazette should be sent to the General Services III Branch where it will be the duty of the concerned Assistant to send it to the Press with instructions to republish the notifications so marked in Part II of the Haryana Gazette.

Superintendents are responsible for ensuring that the Government of India notifications pertaining to their branches which require republication, duly appear in Part II of the Haryana Gazette. The Assistant in each branch deputed to examine the weekly issue of the Government of India Gazette must maintain a register or notebook to show what notification he has marked off for republication and he must examine Part II of the Haryana Gazette and check up promptly that such notifications have been republished. A report that this has been done should be made to the Superintendent weekly.

When a request is received from the Government of India for the republication of a particular notification, especially one in which objections have been invited from the public by a certain date, the Superintendent of the branch concerned must draw the attention of the Gazette Branch to the matter and must satisfy himself by a written inquiry that the Government of India Gazette has gone off in time to the Press. Further, in a case of urgency, the Superintendent should send the Assistant concerned to the Press to make sure that the notification is appearing in the Haryana Gazette for that week. When a notification has been received in Press so late or is so lengthy that it cannot be printed in that week's Gazette, the Superintendent should take the orders of the Secretary whether a Gazette Extraordinary should be issued.

It will be the duty of the Superintendent of the Gazette to satisfy himself that the Government of India Gazette is despatched promptly to the Press and that press has acknowledged receipt.

Copies of the Government of India Acts and Bills as published in Parts IV and V of the Gazette of India are not supplied to the Haryana Government Press. If republication is considered necessary or desirable, arrangements should be made for printing such Acts and Bills in the State Gazette from copies of the Gazette of India. Translations of Bills and Acts, will continue to be supplied to State Government.

240. *Obituary notices in the Haryana Gazette*—Such notices should ordinarily be published only on the death of :—

- (1) Governor, Ministers, Speaker, Deputy Speaker, Parliamentary Secretaries.

(2) Judges of the High Court;

(2) The deaths of officers who have made their mark in their own department will naturally be referred to in the annual report of the department to which they belonged and such reference should continue to be made in future, irrespective of whether an obituary notice has appeared in the Gazette.

Note :—The above instructions do not preclude Administrative Secretaries from supplying to the Press information regarding the history of services of officers who die while on the active list.

Detailed instructions about action to be taken on the deaths of High Dignitaries are contained in para 372.

241. Spare copies of Extra-ordinary Gazette containing Acts and Ordinances. 25 copies of Extra-ordinary Gazette containing Acts and Ordinances, etc., are printed by the Controller of Printing and Stationery, Haryana for sale to the Public till the Acts are available in octavo editions. In cases where more than 25 copies of the Extra-ordinary Gazette are required to be printed, the approximate number of copies required should be communicated in advance to the Controller of Printing and Stationery.