

No. 1/3/97-1AR

From

The Commissioner & Secretary to Govt., Haryana,  
Administrative Reforms Department.

To

1. All Heads of Departments/All D.Cs./S.D.Os. (C) in Haryana.

2. The Registrar, Punjab &amp; Haryana High Court.

Dated, Chandigarh, the 5-3-1997

Subject—Improvement of efficiency/rooting out corruption from Government Offices

Sir,

I am directed to invite your attention on the subject noted above and to state that it has generally come to the notice of the Government that weekly/monthly arrear reports of pending cases/files pending with the Heads of Departments/Court cases are not being prepared by the departments well in time. The Government has taken a very serious view of this lapse. After careful consideration, it has been decided by the Government that every department prepares its weekly/monthly arrear reports of their pending cases/court cases pending with their Heads of Departments, well in time so that unavoidable delay and undealt cases might come to the notice of the Heads of Departments. A strict disciplinary action should be taken against the defaulting officers/officials so that deliberate delay can be avoided.

2. These instructions may please be brought to the notice of all officers/officials working under your control. Non compliance of these instructions will be viewed very seriously.

Sd/-

Under Secretary Admn. Reforms,  
for Commissioner & Secretary to Govt., Haryana,  
Administrative Reforms Deptt.

A copy is forwarded to all the Financial Commissioners/Commissioners & Secretaries to Government, Haryana for information and necessary action.

Sd/-

Under Secretary Admn. Reforms,  
for Commissioner & Secretary to Govt., Haryana,  
Administrative Reforms Deptt.

To

All the Financial Commissioners/Commissioners &amp; Secretaries to Govt., Haryana.

U.O. No. 1/3/97-1AR Dated, Chandigarh, the 5-3-1997