

No. 4/5/85 1 AR

From

The Commissioner & Special Secy. to Govt., Haryana,
Administrative Reforms Department.

To

1. All Heads of the Departments, Commissioners,
Ambala and Hissar Divisions, All Deputy
Commissioners and Sub-Divisional Officers
(Civil) in Haryana.
2. The Registrar, Punjab & Haryana High Court,
Chandigarh, and all District & Sessions Judges
in Haryana.

Dated, Chandigarh the 24th October, 1985

Subject:— Implementation of the decisions taken in the Chief Secretaries Conference held at Delhi on 4th and 5th February, 1985—Computerisation and use of modern office equipment.

I am directed to say that in the Chief Secretaries Conference held at Delhi in February 1985, it was inter-alia recommended that computerisation and wide use of modern office equipment to build up information systems relevant to management decision making should be pursued and awareness should be created among the Civil Services about its benefits. The State Government have accepted this recommendation. Some steps have already been taken through HARTRON to introduce computerisation of procedures in some selected Organisations/Departments. In this connection your attention is also invited to this department circular letter No. 31/32/85-AR, dated 3rd September, 1985 vide which Government Departments/Corporations were requested to contact HARTRON as the 'Nodal Agency' for all their requirements in the field of computerisation etc. I am, therefore, to request to take necessary action in the matter and intimate to this Department the action/steps taken by you in this behalf.

Yours faithfully,

Sd/-

(Beant Singh)

Joint Secretary, Administrative Reforms,
for Commissioner & Special Secretary to Govt., Haryana,
Administrative Reforms Department.