

No. 62/ 46 /2003-6GSI

From

The Chief Secretary to Government Haryana

To

1. All the Financial Commissioners and Principal Secretaries/
Commissioners and Secretaries to Government Haryana
2. All the Heads of Departments in the State.

Dated Chandigarh, the 15-12-2003

Subject:- Speedy disposal of Court Cases/ Date Bound Files.

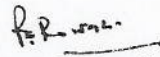
Sir,

I am directed to draw your attention on the subject noted above to say that the Government has observed that many a time important court cases/ date bound files are sent to Hon'ble Chief Minister, Haryana for approval in routine at the last minute.

2. The State Government has taken a serious note of it. It is requested that court cases and date bound files must be handled on top priority and the cases wherein approval of Hon'ble Chief Minister is required be got cleared in time. Strict disciplinary action would be taken against erring/defaulting officers/officials responsible for delay in submission of such matters. Further, getting such cases cleared from the office of Hon'ble Chief Minister well in time will be the responsibility of the Administrative Secretary of the concerned department.

3. The above instructions may please be brought to the notice of all concerned for strict compliance.

Yours faithfully,


Deputy Secretary General Administration,
for Chief Secretary to Government Haryana